



**KENT COUNTY ROAD COMMISSION
BOARD POLICY**

**No.
403**

**Effective Date
On Going**

**Revised Date
02/09/10**

Right-Of-Way Regulations for Service Connections

Policy authored by Engineering Division

The following guidelines have been established to regulate service connections within Kent County Road Commission right-of-ways:

Definitions

The following are examples of service connections affected by this policy:

- Water service
- Sanitary sewer lateral
- Storm sewer
- Fire line

Types

Near side connections do not cross-pavement – only require open cut of parkway.

Far side connections require crossing of pavement via bore and jack method or open cut of pavement (if approved by Road Commission).

Permit Requirements

The following requirements must be met:

- Completed permit application with purpose fully explained (e.g. construct 1-1/2 inch diameter across Cascade Road)
- Drawing furnished with application (requirements listed below)
- Bond in the amount of \$10,000.00
- Insurance certificate with the Kent County Road Commission listed as a certificate holder
- Permit fee paid

Drawing Requirements

The drawing shall indicate, as a minimum, the following:

- Pavement width and curb and gutter, when applicable
- Sidewalk location and width, when applicable
- Right-of-way lines and width
- Location, size, and depth of mainline utility
- Location, size, and depth of proposed service including boring, casing, size, and length
- Proposed replacement pavement type and thickness
- Location and address of building to be serviced
- Minimum scale of 1 inch = 50 feet
- Location of known existing utility type, size, and dimension