

**Agenda of the  
Kent County Board of Road Commissioners  
November 26, 2019**

**8:00 a.m.**

1. Call to order.
2. Public comment.
3. Request approval of the minutes for the Board meeting held Tuesday, November 12, 2019 and the Township and Local Elected Officials dinner held Thursday, November 7, 2019.
4. Request approval of **disbursements and cash balances** for the check run dated November 15, 2019.
5. Review of the **September 2019 Michigan Transportation Fund** revenues.
6. Review of the **preliminary September 2019 Financial Statements**.
7. Request approval for **2020 Budget – Amendment No. 1**.
8. Request authorization to **schedule the 2020 Board meeting dates**.
9. Request authorization to **execute the following Rental Agreements**:
  - a. Kent County Department of Public Works
  - b. Kent County Drain Commission
10. Request authorization to **purchase right-of-way** from John Z. Jiang, ETAL **1881 84th Street SE**, Section 16, Gaines Township.
11. Request authorization to **sign and execute title sheet** for the following project:
  - a. **68th Street pavement replacement** from Byron Center Avenue to Burlingame Avenue
12. Request authorization to **post weight restrictions** on Squires Street between Young Avenue and Parmeter Avenue.

13. Request authorization for **preliminary plat approval** of the following:
  - a. **Eastern Meadows**, Section 31 & 32, Plainfield Township
  - b. **Northdale Estates No. 4**, Section 28, Plainfield Township
  - c. **Northbrook No. 8**, Section 20, Plainfield Township
  - d. **Planters Ridge No. 3**, Section 15, Byron Township
  
14. Request authorization for **out-of-state travel for one staff** (Shirley Wollner) to attend the **American Traffic Safety Services Association (ATSSA) Convention and Expo in New Orleans January 24-28**.
  
15. Request authorization to **award bids** on the following:
  - a. Purchase of **one (1) brush chipper** for the Central Complex
  - b. Purchase of **one (1) mini-excavator** for the North Complex
  - c. Purchase of **two (2) track loaders with clam buckets** for the North and South Complexes
  - d. Purchase of **one (1) trailer mount asphalt patcher** for the Central Complex
  - e. Purchase of **two (2) 40,000 pound trailers** for the Central and North Complexes
  - f. Purchase of **seven (7) one ton pickups** for the Maintenance Department
  - g. Purchase of **2020 requirements of various road materials** – gravel, stone, sand and crushed concrete, as needed
  - h. **Contract #20-02**: Miscellaneous emergency and non-emergency basin pumping, line jetting and line inspection services on Local and Primary roads and State Trunklines, as needed for three years - 2020, 2021, 2022
  - i. **Contract #20-12**: Concrete construction, curb and gutters, sidewalks, driveways and flat work, as needed for three years – 2020, 2021, 2022
  
16. Request authorization to **advertise for bids** on the following:
  - a. Purchase of **one (1) tar / tack kettle** for the South Complex
  - b. Purchase of **three (3) one ton passenger vans** for the Maintenance work crews
  - c. Purchase of **two (2) tractors, 4x4, with cab and mounted side and rear mowers** for the Central and North Complexes
  - d. Purchase of **nine (9) half-ton, 4 x2 extended cab pickups** for the Engineering and Maintenance Departments
  - e. Purchase of **2020 requirements of Geosynthetics and Geotextile**, as needed for maintenance and construction products
  - f. Purchase of **2020 requirements of Corrugated Polyethylene (Plastic) culvert pipe** and related components, as needed
  - g. Purchase of **2020 requirements of Turf Mulch Blankets and Grass Seed**, as needed, for maintenance and construction projects.

- h. **Contract #20-13:** Micro-surfacing services on Local and Primary roads in various townships and on State trunklines in Kent County for 2020 with a one year renewal option
- i. **Contract #20-14:** Residential sidewalk staking, as needed for 2020, with a one year renewal option
- j. **Contract #20-15:** Street sweeping services on Local and Primary roads and State trunklines in Kent County, as required for three years – 2020, 2021, 2022
- k. **Contract #20-16:** Landscape maintenance services for the North, Central, South and Southwest Complexes for two years – 2020 and 2021
- l. **Contract #20-17:** Replace the underground fuel storage tanks at the North Complex, 11777 White Creek Avenue, Cedar Springs

17. Managing Director's Comments.