

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

December 10, 2019

The Board of County Road Commissioners of the County of Kent met in the Road Commission Offices.

The regular meeting was called to order by Commissioner Rambo, Chair at 8:00 a.m.

Present: Commissioners Rambo, Janes, Medema, Morren and VerHeulen, Managing Director Warren, Director of Finance Barcheski and Executive Secretary Luneke.

Also present: Deputy Managing Director - Engineering Harrall, Deputy Managing Director - Operations Byrne, Director of Building and Equipment Roose, Director of Traffic and Safety Haagsma, Assistant Director of Finance in charge of Purchasing Wiegerink, and Communication Manager Lamoreaux.

Chairman Rambo stated the first order of business would be to amend the agenda by adding item 11a. – request to execute the Landscape & Travel-way Maintenance Agreement, Bentham Court, Squires Estates Condominium Estates Condominium with Signature Land Development Corporation, Section 35, Courtland Township.

Moved by Commissioner VerHeulen, seconded by Commissioner Morren that the **agenda for the December 10, 2019 Board meeting is amended by the addition of the request to execute the Landscape & Travel-way Maintenance Agreement, Bentham Court, Squires Estates Condominium with Signature Land Development Corporation, Section 35, Courtland Township**, as requested by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #2 Public Comment

There was no public comment.

Item #3 Approval of Minutes

The Board discussed minutes of the Board meeting held Tuesday, November 26, 2019 and the Public Hearings held Thursday, November 26, 2019.

Moved by Commissioner Janes, seconded by Commissioner Medema that the **minutes be approved as written.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #4 Disbursements and Cash Balances

The disbursements for the check run dated November 29, 2019 were presented to the Board by Director of Finance Barcheski. She stated Payroll included \$45,214.38 in overtime. The detail of construction estimates are as follows:

Contractor	Project	Amount
C. A. Hull Company, Inc.	Caledonia Bridge #30 – 100 th Street over the Thornapple River (estimate #6 and FINAL)	84,064.07
Michigan Department of Transportation	7 Mile Road – Fruit Ridge Avenue to Alpine Avenue (invoice #2)	472,714.09
	13 Mile Road – Fruit Ridge Avenue to Peach Ridge Avenue (invoice #9)	2,326.43
	Caledonia Trail Phase 1B (invoice #6)	11,780.98
	FM Flat/Grand River Valley Rail Trail (invoice #1)	12,605.17
	FM Pioneer Trail Phase 2 (invoice #6)	4,781.82

	Algoma Bridge #52 (invoice #3)	116,430.60
	5 Mile Road – Plainfield Avenue to East Beltline Avenue	141,037.18
	Shaner Avenue at 15 Mile Road	1,387.57
	Paul Henry Thornapple Trail - Dutton Spur (invoice #4)	71,943.12
	76 th Street over Buck Creek	146,498.15
Superior Asphalt, Inc.	Alpine Township mill & fill and crush, shape (estimates #2 and #3 and FINAL)	96,901.82
Wonsey Tree Service	Gaines Culvert #32 (estimate #3)	3,000.00
	Byron Culvert #57 (estimate #1)	143,254.90
	Total	1,308,725.90

Director Barcheski stated the General Fund has \$20,402,828.68 remaining after approval of disbursements. Of that amount, \$6,445,824.28 is unavailable operating funds, leaving \$13,957,004.40 in total available operating funds.

Moved by Commissioner Medema, seconded by Commissioner VerHeulen that **Payroll of \$707,881.55, Construction Estimates of \$1,308,725.90, Accounts Payables of \$816,744.15, and Cash Balances and Investments for the check run dated November 29, 2019** is approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #5 Michigan Transportation Fund

Director Barcheski reviewed the Michigan Transportation Fund revenues that were collected in October 2019 and received in November 2019. This is the first payment for 2020. She stated the funds received were \$3,875,633, a variance of \$81,632 less than what was budgeted. To date, receipts are down 6.6 percent over this time last year.

The report was received for information.

Item #6 Financial Statements

Director Barcheski reviewed for the Board the October 2019 Financial Statements.

The report was received for information.

Item #7 Board Action on Public Hearings

Managing Director Warren stated the Public Hearings were held on Tuesday, November 26, 2019 for two 2020 primary road projects.

The first hearing was for the all-season reconstruction of 84th Street from Kalamazoo Avenue to Breton Avenue. There was one question related to the detour route. The majority of property owners on this project have provided additional right-of-way and have been well informed of the proposed work, as well as impacts to their property.

The second hearing was for the widening of 84th Street between Division Avenue and Eastern Avenue from 2-lanes to 3-lanes, to provide a continuous center-turn lane. This project also includes approximately 3,000 feet of sanitary sewer extension (Gaines Township).

Most of the project comments were related to the sanitary sewer costs and were referred to Gaines Township. Other comments were related to the need for the center-turn lane, tree impacts and driveways.

Moved by Commissioner Janes, seconded by Commission Morren that the **proposed improvements for the above-listed projects are authorized by the Board as presented** at the Public Hearings, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #10 Purchase of Right-of-Way

Managing Director Warren requested authorization to purchase right-of-way. Deputy Managing Director Harrall stated Caleydonia, LLC, the owners of property located at 8460 Kalamazoo Avenue, SE, have agreed to sell additional highway easement over a portion of their property to accommodate the 2020 84th Street reconstruction work. The appraised value for the permanent highway easement 17 feet wide by 1,918 feet long (32,606 sft.) was determined by David J. VanStensel to be \$0.36 / sft. The resulting just compensation is \$11,738 for the highway easement and \$3,120 for tree removal for a **total of \$14,858**.

Easement Description:

A Highway Easement, the exterior Boundary of which is described as:

Commencing at the Northeast Corner of Section 21, T05N, R11W Gaines Township, Kent County, MI.; thence S89°26'21"E 240.00 feet along the North line of said Section 21; thence S00°44'52"W 33.00 feet to the Southerly Right of Way for 84th Street and the **Point of Beginning**; thence S89°26'21"E 1,917.99 feet along said Right of Way; thence S00°44'04"W 17.00 feet along the Easterly Property Line; N89°26'21"W 1,917.99 feet along a Line which is parallel with the Southerly Right of Way; thence N00°44'52"W 17.00 feet along the Westerly Property Line to the Point of Beginning. Contains 32,606 square feet more or less and is subject to other easements and restrictions of record.

Moved by Commissioner Janes and seconded by Commissioner Morren that **staff is authorized to purchase the above-described right-of-way**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #9 Sign and Execute Title Sheet

Managing Director Warren requested authorization to sign and execute the title sheet for the approach and non-motorized trail work associated with the 100th Street Bridge over US-131 project.

Deputy Managing Director Harrall stated the 100th Street Bridge replacement over US-131 project was included in MDOT's December 6, 2019 bid letting. The project includes KCRC participation in the 100th Street approaches to the bridge and a non-motorized trail along the south side of 100th Street from the northbound ramps easterly, over US-131 to Division Street. The estimated cost of the approach work is \$744,900. Funding for the approach work includes up to \$300,000 STP Urban funds (\$251,400 based on the estimate) and the remaining \$493,500 funded by KCRC.

The non-motorized trail construction cost is estimated at \$196,900. Funding for the 10-foot wide trail includes up to \$262,567 Transportation Alternative funds (\$157,500 based on the estimate) and the remaining \$39,400 local match funded by Byron Township. Commissioner Morren offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the County of Kent and the Michigan Department of Transportation for the roadway and non-motorized trail work in conjunction with the 100th Street over US-131 Bridge replacement project.

Commissioner Morren offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the County of Kent and the Michigan Department of Transportation for the roadway and non-motorized trail work in conjunction with the 100th Street over US-131 Bridge replacement project.

**Resolution for
Non-Motorized Trail Work along 100th Street and Road Approaches to
100th Street Bridge Replacement over US-131
Job Number's 202669CON; 202669PE; 202669PES; 207751CON**

WHEREAS, Federal and Local Funds are available for the non-motorized trail work in conjunction with the 100th Street over US-131 Bridge replacement project (Part A), and

WHEREAS, no Federal participation is available for the road reconstruction work along 100th Street from South Kent Drive, 600 feet to the west abutment and from the east abutment, 830 feet (Part B), and

WHEREAS, Federal and Local Funds are available for the road reconstruction work along 100th Street from 1,200 feet west of the bridge and easterly 537 feet. (Part C), and

WHEREAS, the Road Commission must enter into an Agreement with the Michigan Department of Transportation to receive Federal Funds, and

WHEREAS, the conditions of the Agreement have been reviewed by the Board of County Road Commissioners of the County of Kent, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that Mark E. Rambo, Chairman of the Board of the Kent County Road Commissioners of the County of Kent, Michigan, and Steven A. Warren, Managing Director, are hereby authorized to execute said Agreement for and on behalf of the Board.

Moved by Commissioner Morren and supported by Commissioner Medema that the Board **adopt the resolution and sign and execute the Agreement for the roadway and non-motorized trail work in conjunction with the 100th Street over US-131 Bridge replacement project.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Item #10 Decertification

Managing Director Warren requested authorization to decertify portions of Crahen Avenue and Leonard Street.

Deputy Managing Director Harrall stated as part of the 2019 realignment of Crahen Avenue and Leonard Street, Section 24, Grand Rapids Township, portions of former Crahen Avenue and Leonard Street no longer serve as a public roadway. The right-of-ways do continue to accommodate a public non-motorized trail, public water main and other public utilities. For roadway certification purposes, it is necessary to decertify the segments where the public roadway no longer exists.

Commissioner Morren offered the following resolution with reference to the proposed decertification of a **Part of Crahen Avenue** located in the Northwest 1/4 and the Northeast 1/4 of Section 24, T07N, R11W, Grand Rapids Township Kent County, Michigan.

**RESOLUTION
ROAD SEGMENT DECERTIFICATION FOR PART OF CRAHEN AVENUE**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the following road hereinafter described, be decertified for Act 51 Transportation Funds:

Crahen Avenue, a variable width parcel of land, the centerline of which is described as follows: Commencing at the North 1/4 Corner of Section 24, Town 7 North, Range 11 West, Grand Rapids Township, Kent County, MI; said Point being the **Point of Beginning**; thence

S00°56'19"W 687.94 feet along the centerline of Old Crahen Ave to the **Point of Ending** of this description.

Moved by Commissioner Morren seconded by Commissioner Janes that the resolution is adopted, and the above-described portion of **Crahen Avenue is decertified for Act 51 Transportation funds**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Absent: 0.

Commissioner Morren offered the following resolution with reference to the proposed decertification of a **Part of Leonard Street** located in the Northwest 1/4 and the Northeast 1/4 of Section 24, T07N, R11W, Grand Rapids Township Kent County, Michigan.

**RESOLUTION
ROAD SEGMENT DECERTIFICATION FOR PART OF LEONARD STREET**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the following road hereinafter described, be decertified for Act 51 Transportation Funds:

Leonard Street, a variable width parcel of land, the centerline of which is described as follows: Commencing at the North 1/4 Corner of Section 24, Town 7 North, Range 11 West, Grand Rapids Township, Kent County, MI; thence N88°03'56"W 687.94 feet along the North line of Section 24 to the **Point of Beginning**; thence S88°03'56"E 687.94 feet along said centerline of Old Leonard Street to the North 1/4 Corner of Section 24; thence S88°11'50"E 100.0 feet to the **Point of Ending** of this description.

Moved by Commissioner Morren seconded by Commissioner Janes that the **resolution is adopted**, and the **above-described portion of Leonard Street is decertified for Act 51 Transportation funds**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Absent: 0.

Item #11a. Landscape & Travel-way Maintenance Agreement

Managing Director Warren requested authorization to execute a Landscape & Travel-way Maintenance Agreement. Deputy Managing Director Harrall stated the Landscape & Travel-way Maintenance Agreement is for Bentham Court in Squires Estates Condominium, Section 35, Courtland Township with Signature Land Development Corporation.

Moved by Commissioner Morren, seconded by Commissioner Janes to **execute the Landscape & Travel-way Maintenance Agreement** for Bentham Court, Squires Estates Condominium, Section 35, Courtland Township with Signature Land Development Corporation, as requested by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #11 Street Takeovers

Managing Director Warren requested authorization for the takeover of all public platted and unplatted streets constructed in 2019. Deputy Managing Director Harrall stated staff is requesting the Board adopt a resolution for the takeover of all new public streets accepted during 2019.

New public streets included in the following plats:

- 1,565 feet (0.30 mile) within Planters Ridge No. 2
- 1,564 feet (0.30 mile) within Stony Bluff No. 2

- 2,659 feet (0.50 mile) within Twin Oaks
- 2,049 feet (0.39 mile) within The Ravines at Inwood
- 1,674 feet (0.32 mile) within The Woods No. 2

The platted streets accepted during 2019 equals 9,511 feet of local road (1.80 miles).

New public streets within condominiums, as well as other new streets or street extensions include the following:

- Crahen Avenue – 688 feet, Section 24, Grand Rapids Township
- Leonard Street – 788 feet, Section 24, Grand Rapids Township
- Cherry Meadow Drive – 790 feet, Section 21, Caledonia Township
- Cherry Meadow Drive – 816 feet within Cherry Meadow Business Park Condominium, Section 21, Caledonia Township
- Ravine View Road – 33 feet, Section 21, Caledonia Township
- Graymoor Avenue – 1,600 feet within Graymoor Condominium, Section 8, Caledonia Township
- Windchime Drive – 763 feet within Windchime Estates Condominium, Section 19, Plainfield Township
- Bonnie Glen Drive – 159 feet within Windchime Estates Condominium, Section 19, Plainfield Township
- Bentham Court – 227 feet within Squires Corner Condominium, Section 35, Courtland Township

The non-platted streets accepted during 2019 equals 6,179 feet of local road (1.17 mile) and 1,479 feet of primary road (0.28 mile).

The total takeover of all the above listed public streets is 15,690 feet of local road (2.97 miles) and 1,479 feet of primary road (0.28 mile).

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

**RESOLUTION
TAKEOVER OF ROADS AND STREETS IN PLAT OF PLANTERS RIDGE NO. 2**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in

the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft.)
Kingsland Drive	Planters Ridge No. 2	Byron, (T5N, R12W)	NE 15	277
Refuge Drive	Planters Ridge No. 2	Byron, (T5N, R12W)	NE 15	121
Gloryfield Drive	Planters Ridge No. 2	Byron, (T5N, R12W)	NE 15	1167

FURTHER, BE IT RESOLVED, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

FURTHER, BE IT RESOLVED, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

FURTHER, BE IT RESOLVED, that the Board authorizes by permit that the sidewalks, retaining walls, and other appurtenances located within the right of way, and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances, that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner Morren, seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways, in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen -- 5.

Nays: 0.

Absent: 0.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

**RESOLUTION
TAKEOVER OF ROADS AND STREETS IN PLAT OF STONY BLUFF NO. 2**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft.)
Old Gun Club Drive	Stony Bluff No. 2	Lowell, (T6N, R9W)	NE & NW 4	319
Remington Drive	Stony Bluff No. 2	Lowell, (T6N, R9W)	NE & NW 4	967
Weatherby Drive	Stony Bluff No. 2	Lowell, (T6N, R9W)	NE & NW 4	131
Rifle Drive	Stony Bluff No. 2	Lowell, (T6N, R9W)	NE & NW 4	147

FURTHER, BE IT RESOLVED, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are

located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

FURTHER, BE IT RESOLVED, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

FURTHER, BE IT RESOLVED, that the Board authorizes by permit that the sidewalks, retaining walls, and other appurtenances located within the right of way, and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances, that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner Morren seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways, in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen -- 5.

Nays: 0.

Absent: 0.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

**RESOLUTION
TAKEOVER OF ROADS AND STREETS IN PLAT OF THE RAVINES AT INNWOOD**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in

the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft.)
Woodhills Drive	The Ravines at Innwood	Plainfield, (T8N, R11W)	NE 14	1387
Innwood Ridge Drive	The Ravines at Innwood	Plainfield, (T8N, R11W)	NE 14	176
Innwood Ridge Court	The Ravines at Innwood	Plainfield, (T8N, R11W)	NE 14	486

FURTHER, BE IT RESOLVED, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

FURTHER, BE IT RESOLVED, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

FURTHER, BE IT RESOLVED, that the Board authorizes by permit that the sidewalks, retaining walls, and other appurtenances located within the right of way, and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances, that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner Morren seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways, in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen -- 5.

Nays: 0.

Absent: 0.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

**RESOLUTION
TAKEOVER OF ROADS AND STREETS IN PLAT OF THE WOODS NO. 2**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft.)
Buck Hollow Drive	The Woods No.2	Spencer, (T10N, R9W)	NE 21	1402
Buck Hollow Court	The Woods No.2	Spencer, (T10N, R9W)	NE 21	272

FURTHER, BE IT RESOLVED, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

FURTHER, BE IT RESOLVED, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

FURTHER, BE IT RESOLVED, that the Board authorizes by permit that the sidewalks, retaining walls, and other appurtenances located within the right of way, and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances, that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner Morren seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways, in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen -- 5.

Nays: 0.

Absent: 0.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

**RESOLUTION
TAKEOVER OF ROADS AND STREETS FOR CHERRY MEADOW DRIVE,
CHERRY MEAD AVENUE AND RAVINEVIEW ROAD**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the **Cherry Meadow Drive, Cherry Mead Avenue and Ravineview Road**, all un-platted roads, located in the County of Kent, hereinafter, be taken over as a County roads and made part of the County road system of the County of Kent, viz:

Street Name	Township	Section	Length (ft.)
Cherry Meadow Drive	Caledonia, T5N, R10W	NW 21	790

Cherry Meadow Drive, an 86 feet wide parcel of land, being a part of the Northwest quarter of Section 21, T5N, R10W, Caledonia Township, Kent County, Michigan, the centerline of which is described as: Commencing at the West 1/4 Corner of Section 21, Town 5 North, Range 10 West; thence N00°20'00"W 280.32 feet along the West Line of the Northwest 1/4, Section 21; thence S89°40'00"E 12.43 feet to the centerline of Cherry Valley Avenue and **Place of Beginning**; thence S89°40'00"E 286.29 feet; thence Southeasterly 177.21 feet along a 300 feet radius curve to the right, the long chord of which bears S73°24'39"E 174.65 feet; thence S56°29'17"E 326.64 feet to the Point of Ending.

Also, **Cherry Mead Avenue**, an un-platted road, located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

Street Name	Township	Section	Length (ft.)
Cherry Mead Avenue	Caledonia, T5N, R10W	NW 21	816

Cherry Mead Avenue, an 66 feet wide parcel of land, being a part of the Northwest quarter of Section 21, T5N, R10W, Caledonia Township, Kent County, Michigan, the centerline of which is described as: Commencing at the West 1/4 Corner of Section 21, Town 5 North, Range 10 West; thence N00°20'00"W 280.32 feet along the West Line of the Northwest 1/4, Section 21; thence S89°40'00"E 12.43 feet to the centerline of Cherry Valley Avenue and thence S89°40'00"E 286.29 feet; thence Southeasterly 177.21 feet along a 300 feet radius curve to the right, the long chord of which bears S73°24'39"E 174.65 feet; thence S56°29'17"E 326.64 feet to the **Place of Beginning**; N33°30'43"E 71.13 feet; thence Northeasterly 177.21 feet along a 300 feet radius curve to the left, the long chord of which bears N16°35'21"E 174.65 feet; thence N00°20'00"W 568.23 feet to the Point of Ending (said Point of Ending is on the Extended Centerline of Riverview Road).

Also **Ravineview Road**, an un-platted road, located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

Street Name	Township	Section	Length (ft.)
Ravineview Road	Caledonia, T5N, R10W	NW 21	33

Ravineview Road, an 66 feet wide parcel of land, being a part of the Northwest quarter of Section 21, T5N, R10W, Caledonia Township, Kent County, Michigan, the Centerline of which is described as commencing at the West 1/4 Corner of Section 21, Town 5 North, Range 10 West; thence N00°20'00"W 280.32 feet along the West Line of the Northwest 1/4, Section 21; thence S89°40'00"E 12.43 feet to the centerline of Cherry Valley Avenue; thence S89°40'00"E 286.29 feet; thence Southeasterly 177.21 feet along a 300 feet radius curve to the right, the long chord of which bears S73°24'39"E 174.65 feet; thence S56°29'17"E 326.64 feet; N33°30'43"E 71.13 feet; thence Northeasterly 177.21 feet along a 300 feet radius curve to the left, the long chord of which bears N16°35'21"E 174.65 feet; thence N00°20'00"W 568.23 feet to the **Place of Beginning**, thence S90°00'00"E 33.00 feet to the West Line of Jasonville Farms Subdivision No. 1 (as recorded in Liber 106 of Plats, Pages 27 & 28) and the Point of Ending of this description.

Further, be it resolved, that it is hereby acknowledged that the un-platted streets, roads, and highways, listed and described herein, are for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Moved by Commissioner Morren, seconded by Commissioner Janes that the **resolution is adopted and takeover of all the roads in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Absent: 0.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

**RESOLUTION
TAKEOVER OF ROADS AND STREETS FOR GREYMOOR STREET**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the **Greymoor Street**, an un-platted road, located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

Street Name	Township	Section	Length (ft.)
Greymoor Street	Caledonia, T05N, R10W	SW 8	1,599

Greymoor Street, a 66 feet wide parcel of land, being a part of the Southwest quarter of Section 8, T5N, R10W, Caledonia Township, Kent County, Michigan, the Centerline of which is described as commencing at the South 1/4 Corner of Section 8, Town 05 North, Range 10 West; thence S88°51'19"W 273.43 feet along the South Line of Section 8 to the **Place of Beginning**, thence N01°08'41"W

99.56 feet; thence Northeasterly 101.50 feet along a 300.00 feet radius curve to the right, the long chord of which bears N08°32'53"E 101.02 feet; thence N18°14'26"E 161.19 feet; thence Northeasterly 71.55 feet along a 300.00 feet radius curve to the left, the long chord of which bears N11°24'30"E 71.38 feet; thence N04°34'34"E 461.59 feet; thence Northerly 94.62 feet along a 600.00 feet radius curve to the left, the long chord of which bears N00°02'57"E 94.77 feet; thence Northwesterly 189.21 feet along a 600.00 feet radius curve to the left, the long chord of which bears N13°29'53"W 188.43 feet; thence N22°32'18"W 102.08 feet; thence Northerly 234.19 feet along a 600.00 feet radius curve to the right, the long chord of which bears N11°21'22"W 232.71 feet; thence N00°10'27"W 83.14 feet to the Point of Ending

Further, be it resolved, that it is hereby acknowledged that the un-platted streets, roads, and highways , listed and described herein, are for use the by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Moved by Commissioner Morren and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the roads in the listed plat is authorized,** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Absent: 0.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

**RESOLUTION
 TAKEOVER OF ROADS AND STREETS FOR BONNIE GLEN AVENUE & WINDCHIME DRIVE**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the **Bonnie Glen Avenue and Windchime Drive** both un-platted roads, located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

Street Name	Township	Section	Length (ft.)
Bonnie Glen Avenue	Plainfield, T8N, R11W	NE 19	159

Bonnie Glen Avenue, an 66 feet wide parcel of land, being a part of the Northeast quarter of Section 19, T8N, R11W, Plainfield Township, Kent County, Michigan, the Centerline of which is described as: commencing at the Southwest Corner of Lot 17 of the Plat of Grand Oaks No. 2 as recorded in pages 24 and 25 of Liber 114 of Plats, Kent County Register of Deeds, thence S89°36'42"E 124.00 feet along the southerly lot line of lot 17; thence S00°23'18"W 33.00 feet along the Easterly line of said Plat; thence S89°36'42"E 10.00 feet to the North-South 1/4 Line; thence Northeasterly 89.09 feet along a 300.00 feet curve to the left, the long chord of which bears N81°52'24"E 88.76 feet; thence Northeasterly 101.08 feet along a 300.00 feet curve to the right, the long chord of which bears N83°00'40"E 100.68 feet; thence S87°20'07"E 534.00 feet; thence Northeasterly 28.44 feet along a 50.00 feet radius curve to the left, the long chord of which bears N76°22'29"E 28.05 feet to the **Place of Beginning**; thence Northeasterly 50.10 feet along a 50.00 feet radius curve to the left, the long chord of which bears N31°22'29"E 48.04 feet; thence N02°39'53"E 109.87 feet to the Northerly boundary of the Condo of Windchime Estates and the Point of Ending.

Also, **Windchime Drive**, an un-platted road, located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

Street Name	Township	Section	Length (ft.)
Windchime Drive	Plainfield, T8N, R11W	NE 19	763

Windchime Drive, an 66 feet wide parcel of land, being a part of the Northwest quarter and the Northeast quarter of Section 19, T8N, R11W, Plainfield Township, Kent County, Michigan, the Centerline of which is described as commencing at the Southwest Corner of Lot 17 of the Plat of Grand Oaks No. 2 as recorded in pages 24 and 25 of Liber 114 of Plats Kent County Register of Deeds, thence S89°36'42"E 124.00 feet along the southerly lot line of lot 17; thence S00°23'18"W 33.00 feet along the Easterly line of said Plat to the **Place of Beginning**, thence S89°36'42"E 10.00 feet to the North-South 1/4 Line; thence Northeasterly 89.09 feet along a 300.00 feet curve to the left, the long chord of which bears N81°52'24"E 88.76 feet; thence Northeasterly 101.08 feet along a 300.00 feet curve to the right, the long chord of which bears N83°00'40"E 100.68 feet; thence S87°20'07"E 534.00 feet; thence Northeasterly 28.44 feet along a 50.00 feet radius curve to the left, the long chord of which bears N76°22'29"E 28.05 feet to the Point of Ending. (Said point being the beginning of the previous description for Bonnie Glen Ave.)

Further, be it resolved, that it is hereby acknowledged that the un-platted streets, roads, and highways , listed and described herein, are for use the by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Moved by Commissioner Morren, seconded by Commissioner Janes that the **resolution is adopted and takeover of all the roads in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Absent: 0.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

**RESOLUTION
TAKEOVER OF ROADS AND STREETS FOR BENTHAM COURT**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the **Bentham Court**, an un-platted road, located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

Street Name	Township	Section	Length (ft.)
Bentham Court	Courtland, T9N, R10W	SE 35	227

Bentham Court, an variable width parcel of land, being a part of the Southeast quarter of Section 35, T9N, R10W, Courtland Township, Kent County, Michigan, the Centerline of which is described as commencing at the East 1/4 Corner of Section 35, Town 9 North, Range 10 West; thence N89°52'10"W 1,376.92 feet

along the East-West 1/4 Line of Section 35; thence N00°07'50"E 34.79 feet to the centerline of Squires Street and the **Place of Beginning**, thence S41°32'16"E 227.00 feet to the Point of Ending of this description. (said Point being the end of the Public Right of Way and beginning of the Private Street)

Further, be it resolved, that it is hereby acknowledged that the un-platted streets, roads, and highways , listed and described herein, are for use the by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Moved by Commissioner Morren, seconded by Commissioner Janes that the **resolution is adopted and takeover of all the roads in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Absent: 0.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

**RESOLUTION
TAKEOVER OF ROADS AND STREETS FOR LEONARD STREET - LOCAL**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the **Leonard Street**, an un-platted road, located in

the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

Street Name	Township	Section	Length (ft.)
Leonard Street	Grand Rapids, T7N, R11W	NW & NE 24	394

Leonard Street, a variable width parcel of land, being a part of the Northeast quarters of Section 24, T7N, R11W, Grand Rapids Township, Kent County, Michigan, the centerline of which is described as: Commencing at the North 1/4 Corner of Section 24, Town 7 North, Range 11 West; thence S88°11'50"E 100.00 feet along the North Line of the Northeast 1/4 Section 24 to the **Place of Beginning**; thence N88°11'50"W 36.69 feet; thence Southwesterly 357.61 feet along a 350 feet radius curve to the left, the long chord of which bears S63°04'12"W 342.26 feet to the Point of Ending (said Point of Ending is on the Existing Centerline of Leonard Street (Primary)).

Further, be it resolved, that it is hereby acknowledged that the un-platted streets, roads, and highways , listed and described herein, are for use the by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Moved by Commissioner Morren, seconded by Commissioner Janes that the **resolution is adopted** and **takeover of all the roads in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Absent: 0.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

**RESOLUTION
TAKEOVER OF ROADS AND STREETS FOR LEONARD STREET - PRIMARY**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the **Leonard Street**, an un-platted road, located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

Street Name	Township	Section	Length (ft.)
Leonard Street	Grand Rapids, T7N, R11W	NW 24	490

Leonard Street, a variable width parcel of land, being a part of the Northeast quarters of Section 24, T7N, R11W, Grand Rapids Township, Kent County, Michigan, the centerline of which is described as: Commencing at the North 1/4 Corner of Section 24, Town 7 North, Range 11 West; thence N88°03'58"W 687.94 feet along the North Line of Section 24 to the **Place of Beginning**; thence Southeasterly 490.73 feet along a 700.0 feet radius curve to the right, the long chord of which bears S67°58'56"E 480.74 feet to the Point of Ending (said Point of Ending is on the Existing Centerline of Leonard Street-Local and Crahen Avenue-Primary).

Further, be it resolved, that it is hereby acknowledged that the un-platted streets, roads, and highways, listed and described herein, are for use the by the public and

are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Moved by Commissioner Morren, seconded by Commissioner Janes that the **resolution is adopted and takeover of all the roads in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Absent: 0.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

**RESOLUTION
TAKEOVER OF ROADS AND STREETS FOR CRAHEN AVENUE**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the **Crahen Street**, an un-platted road, located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

Street Name	Township	Section	Length (ft.)
Crahen Avenue	Grand Rapids, T7N, R11W	NW & NE 24	597

Crahen Avenue, a variable width parcel of land, being a part of the Northwest and the Northeast quarters of Section 24, T7N, R11W, Grand Rapids Township, Kent County, Michigan, the centerline of which is described as: Commencing at the North 1/4 Corner of Section 24, Town 7 North, Range 11 West; thence S00°56'19"W 687.94 feet along the North-South 1/4 Line to the **Place of Beginning**; thence Northwesterly 596.66 feet along a 700.0 feet radius curve to the left, the long chord of which bears N23°28'48"W 578.76 feet to the Point of Ending (said Point of Ending is on the Existing Centerline of Leonard Street (Primary and Local)).

Further, be it resolved, that it is hereby acknowledged that the un-platted streets, roads, and highways, listed and described herein, are for use the by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Moved by Commissioner Morren, seconded by Commissioner Janes that the **resolution is adopted and takeover of all the roads in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Absent: 0.

Item #12 Quit Claims

Managing Director Warren requested authorization for quit claims on three road end maintenance strips. Deputy Managing Director Harrall stated there are three existing 10-foot by 66-foot wide road end strips within Whistle Cove Plat, Section 10, Byron Township. It

is necessary to quit claim release these back to the developer (Whistle Cove, LLC), in order to provide clear title for the final plat approval.

Whistle Cove Plat - 10' Maintenance Strips

Easement Description (Whistle Ridge Drive - North Side):

Part of the SW 1/4 of Section 10, T05N, R12W Byron Township, Kent County, Michigan described as: Commencing at the West 1/4 corner of said Section; thence S88°35'58"E 1332.64 feet along the E-W 1/4 line of said Section; thence S00°10'58"E 1325.53 feet along the East line of the West 1/2 of the SW 1/4 of said Section; thence N88°33'37"W 133.59 feet along the North line of the SW 1/4 of the SW 1/4 of said Section to the point of beginning; thence N88°33'37"W 66.03 feet; thence N00°10'37"W 10.00 feet; thence S88°33'37"E 66.03 feet; thence S00°10'37"E 10.00 feet to the point of beginning.

Easement Description (Whistlehill Drive - East Side)

Part of the SW 1/4 of Section 10, T05N, R12W Byron Township, Kent County, Michigan described as: BEGINNING at the SW corner of Lot 92, Whistle Ridge No. 3; thence N89°49'02"E 10.00 feet along the South line of said Lot 92; thence S00°10'58"E 66.00 feet; thence S89°49'02"W 10.00 feet along the North line of Lot 91, Whistle Ridge No.3 to the NW corner of said Lot 91; thence N00°10'58"W 66.00 feet to the place of beginning.

Easement Description (Whistlehill Drive - West Side)

Part of the SW 1/4 of Section 10, T05N, R12W Byron Township, Kent County, Michigan described as: Commencing at the W 1/4 corner of said Section; thence S88°35'58"E 1332.64 feet along the E-W 1/4 line of said Section; thence S00°10'58"E 1325.53 feet along the East line of the West 1/2 of the SW 1/4 of said Section; thence N88°33'37"W 333.30 feet along the North line of the SW 1/4 of the SW 1/4 of said Section; thence S00°10'37"E 464.90 feet along the West line of the East 1/4 of the SW 1/4 of the SW 1/4 of said Section to the point of beginning; thence S00°10'37"E 66.00 feet; thence S89°49'23"W 10.00 feet; thence N00°10'37"W 66.00 feet; thence N89°49'23"E 10.00 feet to the point of beginning.

Moved by Commissioner Janes, seconded by Commissioner VerHeulen that staff is authorized to **quit claim the above-described properties to the developer (Whistle Cove, LLC)**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Item # 13 Final Plat Approval

Managing Director Warren requested final plat approval of Whistle Cove. Deputy Managing Director Harrall stated Whistle Cove Plat is located north of 76th Street and east of Byron Center Avenue in Section 10, Byron Township. This residential development completed the street connections between Whistle Ridge Plat, Phases 2 and 3. The work has been completed in accordance with the approved plans and KCRC platted street standards. The roadway extends south from the south end of Whistle Ridge Drive (temporary cul-de-sac) to Whistlehill Drive and extends east and west to existing street ends. This plat includes a total of 13 lots. The developer is Whistle Cove, LLC and the engineer is Exxel Engineering. The developer has provided a \$99,900 bond to cover remaining work.

Moved by Commissioner Morren, seconded by Commissioner Medema that the **Board authorizes final plat approval for Whistle Cove, Section 10, Byron Township**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Malone, Medema, and Morren—5.

Nays: 0.

Item #14 Out of State Travel

Managing Director Warren requested authorization for three staff to attend the 2020 National Association of County Engineers (NACE) Annual Conference in Orange Beach, Alabama, on April 19 – 23, 2020. This conference provides education, innovation and networking opportunities with other county engineers, consultants and vendors on a national level.

Moved by Commissioner Morren, seconded by Commissioner Medema that **three staff** (Managing Director Warren, Deputy Managing Director Harrall and Director of Traffic and Safety Haagsma) **are authorized to attend the 2020 National Association of County Engineers (NACE) Annual Conference** in Orange Beach, Alabama, on April 19 - 23, 2020, with travel expenses allowed, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #15 Award of Bid

Managing Director Warren requested authorization to award bid on the following:

1. **Contract #20-10:** Janitorial services at three (3) MDOT facilities in Grand Rapids, Michigan for one year with two one-year renewal options.

This contract is 100% funded by the Michigan Department of Transportation and MDOT has approved this recommendation. Staff recommends the Board's authorization to award Contract #20-10 to, **Customized Cleaning Services**, Hastings, Michigan, the lowest responsive and responsible bidder at a cost of **\$450.00 per week** for the Grand Region Facility, **\$125.00 per week** for the MDOT Maintenance Building and **\$35.00 per week** for the A & E Garage for a total of **\$31,720.00 for fifty-two weeks**.

Moved by Commissioner Morren, seconded by Commissioner Janes that staff is authorized to **award the above contract**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Item #16 **Comments**

➤ Managing Director Warren stated our KCRC family lost a dear member early Friday morning with the passing of Brian Bueche. Brian's title was Office Engineer, involving him in the lead role of reviewing, enforcement, and approval of our street specifications for new plats among other important functions. Brian was a very thorough and dedicated employee and we will all miss him very much.

➤ Deputy Managing Director Byrne updated the Board on winter maintenance operations and budget as of December 10, 2019. This season, 10.4 inches of snow has fallen and there have been two days of freezing rain/drizzle. Since October 1, 2019, the Road Commission has spent \$543,026.00 or 9 percent of the \$6,300,000.00 budget.

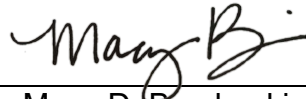
43 percent of that amount has been spent on equipment, 36 percent on material, and 21 percent on labor.

The Michigan Department of Transportation has spent \$541,291.00 of the \$4,510,962.00 budget or 12 percent. 40 percent of that amount has been spent on equipment, 40 percent on material, and 20 percent on labor.

➤ Managing Director Warren stated there will be no road funding until after the new year.

There being no further business to come before the Board, the meeting was adjourned at 8:27 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Macy B.", written in black ink.

Macy D. Barcheski, Secretary