

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

November 26, 2019

The Board of County Road Commissioners of the County of Kent met in the Road Commission Offices.

The regular meeting was called to order by Commissioner Rambo, Chair at 8:00 a.m.

Present: Commissioners Rambo, Janes, and Medema, Managing Director Warren, Director of Finance Barcheski and Executive Secretary Luneke.

Also present: Deputy Managing Director - Engineering Harrall, Deputy Managing Director - Operations Byrne, Director of Building and Equipment Roose, Director of Traffic and Safety Haagsma, Assistant Director of Finance in charge of Purchasing Wiegerink, and Communication Manager Lamoreaux.

**Item #2      Public Comment**

There was no public comment.

**Item #3      Approval of Minutes**

The Board discussed minutes of the Board meeting held Tuesday, November 12, 2019 and the Township and Local Elected Officials dinner held Thursday, November 7, 2019.

Moved by Commissioner Medema, seconded by Commissioner Janes that the **minutes be approved as written.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, and Medema — 3.

Nays: 0.

**Item #4      Disbursements and Cash Balances**

The disbursements for the check run dated November 15, 2019 were presented to the Board by Director of Finance Barcheski. She stated Payroll included \$19,020.31 in overtime. The detail of construction estimates are as follows:

<b>Contractor</b>	<b>Project</b>	<b>Amount</b>
Kamminga & Roodvoets, Inc.	Lamoreaux Dr. - Alpine Ave. to West River Dr. (estimate #14 and <b>FINAL</b> )	2,184.45
Michigan Paving and Materials Co.	Cannon Twp. mill & fill (estimate #3)	149,794.40
Rieth-Riley Construction Company	Cascade Township mill & fill (estimate #8)	229,179.64
Strain Electric Co.	Traffic signal upgrade – 36 <sup>th</sup> Street & Cascade Road (estimate #6)	1,450.00
	Traffic signal upgrade – 68 <sup>th</sup> Street & Hanna Lake Avenue (estimate #6)	5,050.00
Superior Asphalt, Inc.	Vergennes Twp. crush, shape & repave – Bailey Dr. (estimate #3)	1,800.00
	<b>Total</b>	<b>\$389,458.49</b>

Director Barcheski stated the General Fund has \$22,887,184.35 remaining after approval of disbursements. Of that amount, \$6,445,824.28 is unavailable operating funds, leaving \$16,441,360.07 in total available operating funds.

Moved by Commissioner Medema, seconded by Commissioner Janes that **Payroll of \$680,423.10, Construction Estimates of \$389,458.49, Accounts Payables of \$1,174,577.74, and Cash Balances and Investments for the check run dated November 15, 2019** is approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema — 3.

Nays: 0.

**Item #5**      **Michigan Transportation Fund**

Director Barcheski reviewed the Michigan Transportation Fund revenues that were collected in September 2019 and received in November 2019. This is the twelfth and final payment in 2019. She stated the funds received were \$4,424,806.00, a favorable variance of \$338,716 more than what was budgeted. To date, receipts are up 7.9 percent over this time last year.

**Item #6**      **Financial Statements**

Director Barcheski reviewed for the Board the September 2019 Financial Statements.

The report was received for information.

Commissioner Morren joined the meeting at 8:08 a.m.

**Item #7**      **2020 Budget – Amendment No. 1**

Managing Director Warren requested authorization to amend the 2020 Budget. He stated that the amendment accounts for revenues and expenses are associated with projects carried over from the 2019 fiscal year. Director Barcheski reviewed the recommended budget amendment.

Moved by Commissioner Janes, seconded by Commissioner Morren that **2020 Budget Amendment No. 1 is adopted by the Board**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and Morren — 4.

Nays: 0.

**Item #8      2020 Board Meeting Dates**

Managing Director Warren presented the 2020 Board Meeting dates as suggested by staff. The dates follow the schedule of the second and fourth Tuesday of the month with the exception of December where there is only a meeting on the second Tuesday.

Moved by Commissioner Morren, seconded by Commissioner Medema that the **2020 Board Meeting dates are adopted**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and Morren — 4.

Nays: 0.

**Item #9      Rental Agreements**

Managing Director Warren presented a two-year Rental Agreement with the County of Kent Department of Public Works and Kent County Drain Commission for space in the Central Complex building. In the event that the Board of County Road Commissioners, the Department of Public Works or Drain Commission wishes to discontinue the lease, at least a six month advance notice must be given.

Moved by Commissioner Medema, seconded by Commissioner Janes that the **two-year Rental Agreement with the County of Kent Department of Public Works and the Kent County Drain Commission for space in the Central Complex building is authorized** by the Board, as recommended by staff. Managing Director Warren is authorized to sign on behalf of the Board.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and Morren — 4.

Nays: 0.

**Item #10     Purchase of Right-of-Way**

Managing Director Warren requested authorization to purchase right-of-way.

Deputy Managing Director Harrall stated John Z. Jiang, ETAL, the owners of property located at 1881 84<sup>th</sup> Street, has agreed to sell additional highway easement to accommodate the 2020 84<sup>th</sup> Street reconstruction work. The area of the additional highway easement is 17 feet wide and 775 feet along 84<sup>th</sup> Street for a total area of 13,172 sft. The easement was appraised at \$0.70 / sft. resulting in a \$9,220 land value and \$660 for loss of trees for a **total just compensation of \$9,880.**

**Easement Description:**

A Highway Easement, the exterior Boundary of which is described as:

Commencing at the Southwest Corner of Section 16, T05N, R11W Gaines Township, Kent County, MI.; thence S89°26'21"E 1,668.19 feet along the South line of said Section 16; thence N00°50'49"E 33.00 feet to the Northerly Right of Way for 84th Street and the **Point of Beginning**; thence N00°50'49"E 17.00 feet along the Westerly Property Line; thence S89°26'21"E 774.80 feet along said Right of Way; thence S00°50'49"W 17.00 feet to the existing Northerly Right of Way; thence along said Right of Way N89°26'21"W 74.80 feet to the Point of Beginning. Contains 13,172 square feet more or less and is subject to other easements and restrictions of record.

Moved by Commissioner Morren and seconded by Commissioner Janes that **staff is authorized to purchase the above-described right-of-way**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and Morren — 4.

Nays: 0.

**Item #11     Sign and Execute Title Sheet**

Managing Director Warren requested authorization to sign and execute the title sheet for the 68th Street pavement replacement.

Deputy Managing Director Harrall stated the 68th Street pavement replacement project between Byron Center Avenue and Burlingame Avenue is planned for MDOT's February 7, 2020 bid letting. The project includes cold milling the existing asphalt pavement and placing 2 courses of new HMA and upgrading sidewalk ramps to comply with current ADA standards. The estimated project cost is \$1,080,000. Funding includes \$711,150 of Federal EDC funds with the remaining \$368,850 local match provided by KCRC.

Moved by Commissioner Medema, seconded by Commissioner Janes that the Board authorizes to **sign and execute the title sheet for the 68<sup>th</sup> Street pavement replacement**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and Morren — 4.

Nays: 0.

**Item #12     Weight Restrictions**

Managing Director Warren requested authorization to post weight restrictions on Squires Street between Young Avenue and Parmeter Avenue.

Deputy Managing Director Harrall stated the Squires Corner site condominium project is located on the southeast corner of Parmeter Avenue and Squires Street in Section 35, Courtland Township. Recent construction of the public (Bentham Court) and private streets within Squires Corner site condominium development has led to extensive surface damage to Squires Street, an unpaved Natural Beauty Road. Staff has worked with the developer,

Eastbrook Builders and their contractor to direct traffic to the paved roads east and north of the development. Due to the number of independent trucking and miscellaneous building supply vehicles / companies, it is difficult to insure that the construction vehicles do not use Squire Street. To better control the larger construction vehicles, staff is requesting permission to post weight restrictions on Squires Street between Young Avenue and Parmeter Avenue until home construction within the development has been completed. The road would remain accessible for school buses, essential services and emergency vehicles.

Moved by Commissioner Medema and seconded by Commissioner Morren that staff is authorized to **post weight restrictions on Squires Street**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and Morren — 4.

Nays: 0.

**Item #13     Preliminary Plat Approval**

Managing Director Warren requested authorization for preliminary plat approval for Eastern Meadows, Section 31, Plainfield Township.

Deputy Managing Director Harrall stated Eastern Meadows is located east of Coit Avenue and south of Georgia Street in Section 31, Plainfield Township. This residential plat consists of a 300-foot extension of Eastern Avenue, including a permanent cul-de-sac on the south end and a total of 7 lots. The developer, Bolt and Henefeld Builders, has previously requested two-year extensions of the initial preliminary plat approval received on May 9, 2006. The last extension expired on January 26, 2018. One lot has been eliminated from the previous plat layout. The engineer is Driesenga and Associates, Inc.

Moved by Commissioner Morren, seconded by Commissioner Janes that **preliminary plat approval is authorized for Eastern Meadows**, Section 31, Plainfield Township, as recommended by staff and subject to the following special conditions, requirements, and modifications:

Subject to the following special conditions, requirements, and modifications:

1. Proprietor shall provide title commitment to demonstrate that there are no existing encumbrances within limits of proposed street right of ways.
2. Proprietor shall secure termination of encumbrances, easements, restrictions, etc., in favor of the Board of County Road Commissioners within street rights of ways to the Board's satisfaction as recommended by staff. Proprietor shall secure acceptable subordinations of existing mortgages, in favor of the Board of County Road Commissioners within street right of ways to the Board's satisfaction as recommended by staff.
3. Proprietor shall provide Eastern Avenue permanent cul-de-sac with a [HMA] pavement radius of at least 40.0 feet plus 36-inch concrete valley gutter. The design and layout shall be satisfactory to the Deputy Managing Director of Engineering and the Deputy Managing Director of Operations.
4. Proprietor shall incorporate United States Post Office customer mail delivery mode requirements in their plat improvements design and construction documents.
5. Proprietor is advised to refrain from encumbering land proposed to be conveyed to the Board without obtaining prior concurrence from the Deputy Managing Director, Engineering (County Highway Engineer).
6. Proprietor is advised to require that private public utilities design and install their facilities in conformance with the Board's requirements, regulations, specifications, etc., including obtaining highway permit for said private public utility facilities
7. Kent County Road Commission promotes Complete Streets, and permits amenities within the public road right-of-way to the extent practical.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and Morren —4.

Nays: 0.



Managing Director Warren requested authorization for preliminary plat approval for Northdale Estates No. 4, Section 28, Plainfield Township.

Deputy Managing Director Harrall stated Northdale Estates is located south of Coit Avenue and west of Hunsberger Avenue in Section 28, Plainfield Township. Phase No. 4 of this residential plat extends Solitude Drive northerly and includes 2 permanent cul-de-sacs to the east and west of Solitude Drive. The permanent cul-de-sac length exceeds our current 800 maximum length. Our plat standards state “cul-de-sac streets more than 800 feet long will require justification and specific approval by the Board of Road Commissioners”. Based on the existing terrain adjacent to Coit Avenue and existing developed land to the east, the long cul-de-sac is required to develop the property. There are 39 lots in this phase, for a total of 103 lots in the plat. The developer is Coit Avenue Gravel Company (Mike Berg) and the engineer is Exxel Engineering.

Moved by Commissioner Morren, seconded by Commissioner Medema that **preliminary plat approval is authorized for Northdale Estates No. 4, Section 28, Plainfield Township**, as recommended by staff and subject to the following special conditions, requirements, and modifications:

1. Proprietor shall provide title commitment to demonstrate that there are no existing encumbrances within limits of proposed street right of ways.
2. Proprietor shall secure termination of encumbrances, easements, restrictions, etc., in favor of the Board of County Road Commissioners within street rights of ways to the Board's satisfaction as recommended by staff. Proprietor shall secure acceptable subordinations of existing mortgages, in favor of the Board of County Road Commissioners within street right of ways to the Board's satisfaction as recommended by staff.
3. Over length cul-de-sacs are approved as shown on the preliminary plat drawing of approximately 1640 feet (Intersection PI to northeast end) and 1480 feet (Intersection PI to southwest end) due to steep slopes of existing topography.

4. Proprietor shall provide Solitude Court permanent cul-de-sacs with a [HMA] pavement radius of at least 40.0 feet plus 36-inch concrete valley gutter. The design and layout shall be satisfactory to the Deputy Managing Director of Engineering and the Deputy Managing Director of Operations.
5. Proprietor shall incorporate United States Post Office customer mail delivery mode requirements in their plat improvements design and construction documents.
6. Proprietor is advised to refrain from encumbering land proposed to be conveyed to the Board without obtaining prior concurrence from the Deputy Managing Director, Engineering (County Highway Engineer).
7. Proprietor is advised to require that private public utilities design and install their facilities in conformance with the Board's requirements, regulations, specifications, etc., including obtaining highway permit for said private public utility facilities
8. Kent County Road Commission promotes Complete Streets, and permits amenities within the public road right-of-way to the extent practical.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and Morren —4.

Nays: 0.

Managing Director Warren requested authorization for preliminary plat approval for Northbrook No. 8, Section 20, Plainfield Township.

Deputy Managing Director Harrall stated Northbrook Plat is located north of Safety Drive and south of English Avenue in Section 20, Plainfield Township. Phase No. 8 of this residential plat includes an extension of Hillbrook Court and 2 permanent cul-de-sacs. The permanent cul-de-sac street length exceeds 800 feet, however due to intersection safety concerns, staff requested no public street extension to English Avenue. There are 30 lots in this phase, for a total of 204 lots in the plat. The developer is Dykema L.P. (Mike Berg) and the engineer is Exxel Engineering.

Moved by Commissioner Morren, seconded by Commissioner Janes that **preliminary plat approval is authorized for Northbrook No. 8**, Section 20, Plainfield Township, as recommended by Staff and subject to the following special conditions, requirements, and modifications:

1. Proprietor shall provide title commitment to demonstrate that there are no existing encumbrances within limits of proposed street right of ways.
2. Proprietor shall secure termination of encumbrances, easements, restrictions, etc., in favor of the Board of County Road Commissioners within street rights of ways to the Board's satisfaction as recommended by staff. Proprietor shall secure acceptable subordinations of existing mortgages, in favor of the Board of County Road Commissioners within street right of ways to the Board's satisfaction as recommended by staff.
3. Proprietor shall provide Hillbrook Court and Dalewood Court permanent cul-de-sacs with a [HMA] pavement radius of at least 40.0 feet plus 36-inch concrete valley gutter. The design and layout shall be satisfactory to the Deputy Managing Director of Engineering and the Deputy Managing Director of Operations.
4. Proprietor shall incorporate United States Post Office customer mail delivery mode requirements in their plat improvements design and construction documents.
5. Proprietor is advised to refrain from encumbering land proposed to be conveyed to the Board without obtaining prior concurrence from the Deputy Managing Director, Engineering (County Highway Engineer).
6. Proprietor is advised to require that private public utilities design and install their facilities in conformance with the Board's requirements, regulations, specifications, etc., including obtaining highway permit for said private public utility facilities
7. Kent County Road Commission promotes Complete Streets, and permits amenities within the public road right-of-way to the extent practical.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and Morren — 4.

Nays: 0.

Managing Director Warren requested authorization for preliminary plat approval for Planters Ridge No. 3, Section 15, Byron Township.

Deputy Managing Director Harrall stated Planters Ridge Plat is located west of Burlingame Avenue and north of 84th Street in Section 15, Byron Township. Phase No. 3 of this residential plat extends Gloryfield Drive approximately 1200 feet west and includes a permanent cul-de-sac. The cul-de-sac street length exceeds 800 feet, however connectivity to the north, south or west is not feasible due to an existing Township Park, as well as environmental impacts. This phase includes 24 lots, for a total of 75 lots in the plat. The developer is Buffum Builders, LLC and the engineer is Feenstra & Associates, Inc.

Moved by Commissioner Morren, seconded by Commissioner Medema that **preliminary plat approval is authorized for Planters Ridge No. 3**, Section 15, Byron Township, as recommended by staff and subject to the following special conditions, requirements, and modifications:

1. Proprietor shall provide title commitment to demonstrate that there are no existing encumbrances within limits of proposed street right of ways.
2. Proprietor shall secure termination of encumbrances, easements, restrictions, etc., in favor of the Board of County Road Commissioners within street rights of ways to the Board's satisfaction as recommended by staff. Proprietor shall secure acceptable subordinations of existing mortgages, in favor of the Board of County Road Commissioners within street right of ways to the Board's satisfaction as recommended by staff.
3. Over length cul-de-sac approved as shown on the preliminary plat drawing of approximately 1170 feet (Intersection PI to end) due to existing land ownership (i.e. township park) and existing topography.
4. Proprietor shall provide Gloryfield Drive permanent cul-de-sac with a [HMA] pavement radius of at least 40.0 feet plus 36-inch concrete valley gutter. The design and layout shall be satisfactory to the Deputy Managing Director of Engineering and the Deputy Managing Director of Operations.

5. Proprietor shall incorporate United States Post Office customer mail delivery mode requirements in their plat improvements design and construction documents.
6. Proprietor is advised to refrain from encumbering land proposed to be conveyed to the Board without obtaining prior concurrence from the Deputy Managing Director, Engineering (County Highway Engineer).
7. Proprietor is advised to require that private public utilities design and install their facilities in conformance with the Board's requirements, regulations, specifications, etc., including obtaining highway permit for said private public utility facilities
8. Kent County Road Commission promotes Complete Streets, and permits amenities within the public road right-of-way to the extent practical.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and Morren — 4.

Nays: 0.

**Item #14     Out of State Travel**

Managing Director Warren requested authorization for one staff to attend the American Traffic Safety Services Association (ATSSA) Convention and Expo in New Orleans, January 24 – 28, 2020, with travel expenses allowed.

Moved by Commissioner Morren, seconded by Commissioner Janes that one staff (Assistant Director of Traffic and Safety Wollner) is **authorized to attend the American Traffic Safety Services Association (ATSSA) Convention and Expo** in New Orleans, January 24 - 28, 2020, with travel expenses allowed, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and Morren — 4.

Nays: 0.

**Item #15     Award of Bids**

Managing Director Warren requested authorization to award bids on the following:

1. Purchase of **one (1) brush chipper** for the Central Complex

As part of the Kent County Road Commission's Purchasing Procedures and Policies, purchases may be made through cooperative ventures / alliances and with other governmental agencies when it is in the best interest of the road commission. Kent County Road Commission takes advantage of all governmental sources for pricing when applicable. Sourcewell (formally National Joint Powers Alliance - NJPA), is a government organization, that partners with education, government and non-profits offering a cooperative purchasing program and conducts competitive solicitations awarding to the most responsive and responsible vendors. Vermeer of Michigan Inc. is one of those vendors.

Therefore, staff is recommending the Board's authorization to purchase one (1) 2019 Vermeer BC1200XL – 12" brush chipper from **Vermeer Of Michigan, Inc.**, Marne, Michigan, off Sourcewell Contract #062117-VRM, for a **total cost of \$49,831.00**.

2. Purchase of **one (1) mini-excavator** for the North Complex

As part of the Kent County Road Commission's Purchasing Procedures and Policies, purchases may be made through cooperative ventures / alliances and with other governmental agencies when it is in the best interest of the road commission. Kent County Road Commission takes advantage of all governmental sources for pricing when applicable. Sourcewell (formally National Joint Powers Alliance - NJPA), is a government organization, that partners with education, government and non-profits offering a cooperative purchasing program and conducts competitive solicitations awarding to the most responsive and responsible vendors. Kent Equipment is one of those vendors.

Therefore, Staff is recommending the Board's authorization to purchase one (1) 2019 Kubota KX057 Excavator with rubber tracks and angle blade from **Kent Equipment**, Sparta, Michigan, off Sourcewell Contract #4400010270, for a **total cost of \$67,125.00**.

3. Purchase of **two (2) track loaders with clam buckets** for the North and South Complexes

As part of the Kent County Road Commission's Purchasing Procedures and Policies, purchases may be made through cooperative ventures / alliances with other governmental agencies, when it is in the best interest of the Road Commission.

Kent County Road Commission is a member of the State of Michigan's MiDEAL purchasing program and takes advantage of all governmental pricing when applicable. Clark Equipment Company / Bobcat Company have a current contract with the State of Michigan's MiDEAL program for asphalt dispensing equipment.

Therefore, Staff is recommending the Board's authorization to purchase two (2) 2020, T770 T4 Bobcat compact track loaders (skid steer) with clam buckets from **Clark Equipment Company / Bob Cat Company**, off MiDEAL Contract #071B7700088 for a cost of **\$80,793.16 each for a total cost of \$161,586.32**.

4. Purchase of **one (1) trailer mount asphalt patcher** for the Central Complex

As part of the Kent County Road Commission's Purchasing Procedures and Policies, purchases may be made through cooperative ventures / alliances with other governmental agencies, when it is in the best interest of the Road Commission.

Kent County Road Commission is a member of the State of Michigan's MiDEAL purchasing program and takes advantage of all governmental pricing when applicable. Alta Equipment Company has a current contract with the State of Michigan's MiDEAL program for asphalt dispensing equipment.

Therefore, Staff is recommending the Board's authorization to purchase one (1) trailer mounted asphalt patcher, 2018 Durapatcher, Model P2 from **Alta Equipment Company**, Byron Center, Michigan, off MiDEAL Contract #17118000001052 for a **total cost of \$62,000.00**.

5. Purchase of **two (2) 40,000 pound trailers** for the Central and North Complexes

As part of the Kent County Road Commission's Purchasing Procedures and Policies, purchases may be made through cooperative ventures / alliances and with other governmental agencies when it is in the best interest of the road commission. Kent County Road Commission takes advantage of all governmental sources for pricing when applicable. Sourcewell (formally National Joint Powers Alliance - NJPA), is a government organization, that partners with education, government and non-profits offering a cooperative purchasing program and conducts competitive solicitations awarding to the most responsive and responsible vendors. Michigan CAT is one of those vendors.

Therefore, Staff is recommending the Board's authorization to purchase two (2) 2020 Trail King TKT40 tilt trailers from **Michigan Cat**, Grand Rapids, Michigan, off Sourcewell Contract #032119-CAT, at a cost of **\$26,684.64 each** for a **total cost of \$53,369.28**.

6. Purchase of **seven (7) one ton pickups** for the Maintenance Department

Staff is recommending the award of this bid to **Signature Ford-Lincoln**, Owosso, Michigan, lowest responsive and responsible bidder meeting all specifications at the **bid prices indicated**, for a **total cost of \$311,747.00** to be approved by the Board.

One (1) 4x2 SRW Crew Cab with 8' Box	<b>\$30,883.00</b>
One (1) 4x2 DRW Crew Cab with Dumb Body	<b>\$56,068.00</b>
One (1) 4x2 DRW Crew Cab with Platform & Dropsides	<b>\$42,447.00</b>



Two (2) 4x4 SRW Extended Cab with Utility Box & Plow	<b>\$49,973.00 ea. \$99,946.00 total (2)</b>
One (1) 4x4 SRW Extended Cab with Plow	<b>\$38,470.00</b>
One (1) 4x4 DRW Crew Cab with Platform & Liftgate	<b>\$49,333.00</b>

7. Purchase of **2020 requirements of various road materials** – gravel, stone, sand and crushed concrete, as needed

Staff is recommending that the bid for the materials specified be awarded to **“All Bidders”**, whose materials meets or exceeds the 2012 MDOT Standard Specifications for Construction, Section 902 Aggregate requirements.

As the bid specified, materials are to be picked up by the Road Commission crews, therefore purchases will be based on cost, material availability, and project and pit locations.

8. **Contract #20-02:** Miscellaneous emergency and non-emergency basin pumping, line jetting and line inspection services on Local and Primary roads and State Trunklines, as needed for three years - 2020, 2021, 2022

Staff is recommending that Contract #20-02 be awarded to **“All Bidders”**, contracting in the best interest of the Road Commission and taking into consideration:

- Cost per catch basin cleaning or per hour for the service required
- Availability of type of equipment needed upon request from the Maintenance Division
- Ability of the contractor to respond in a timely manner at the time of need, as specified
- Project Location and or Mobilization costs

9. **Contract #20-12:** Concrete construction, curb and gutters, sidewalks, driveways and flat work, as needed for three years – 2020, 2021, 2022

Staff recommends the award of Contract #20-12 to **Cannon Concrete**, Rockford, Michigan, lowest responsive and responsible bidder at the following costs:

24" KCRC Standard F4 Modified	<b>\$26.00 per lineal foot</b>
30" MDOT Standard B2 Modified	<b>\$26.75 per lineal foot</b>
30" MDOT Standard C6 Modified	<b>\$30.00 per lineal foot</b>
36" Concrete Gutter Pan	<b>\$26.50 per lineal foot</b>
42" Concrete Gutter Pan	<b>\$28.50 per lineal foot</b>
6" Non-reinforced Pavement (driveway)	<b>\$5.50 per square foot</b>
4" Sidewalk	<b>\$4.95 per square foot</b>
Pavement repair – various – Labor only	<b>\$250.00 per cubic yard placed</b>
Miscellaneous preparation work – Labor only	<b>\$65.00 per hour</b>

Moved by Commissioner Morren, seconded by Commissioner Janes to **authorize**

**award of bids for the above listed** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and Morren — 4.

Nays: 0.

**Item #16 Advertise for Bids**

Managing Director Warren requested authorization to advertise for bids on the following:

1. Purchase of **one (1) tar / tack kettle** for the South Complex
2. Purchase of **three (3) one ton passenger vans** for the maintenance work crews
3. Purchase of **two (2) tractors, 4 x 4, with cab and mounted side and rear mowers** for the Central and North Complexes
4. Purchase of **nine (9) half-ton, 4 x 2 extended cab pickups** for the Engineering and Maintenance Departments
5. Purchase of **2020 requirements of Geosynthetics and Geotextile**, as needed for maintenance and construction products
6. Purchase of **2020 requirements of Corrugated Polyethylene (plastic) culvert pipe** and related components, as needed

7. Purchase of **2020 requirements of Turf Mulch Blankets and Grass Seed**, as needed, for maintenance and construction projects
8. **Contract #20-13**: Micro-surfacing services on Local and Primary roads in various townships and on State trunklines in Kent County for 2020 with a one year renewal option
9. **Contract #20-14**: Residential sidewalk staking, as needed for 2020, with a one year renewal option
10. **Contract #20-15**: Street sweeping services on Local and Primary roads and State trunklines in Kent County, as required for three years – 2020, 2021, 2022
11. **Contract #20-16**: Landscape maintenance services for the North, Central, South and Southwest Complexes for two years – 2020 and 2021
12. **Contract #20-17**: Replace the underground fuel storage tanks at the North Complex, 11777 White Creek Avenue, Cedar Springs

Moved by Commissioner Janes, seconded by Commissioner Morren that staff is **authorized to advertise for bids on the above listed purchases with bids to be accepted until 8:30 a.m. on the date to be determined** and as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and Morren — 4.

Nays: 0.

**Item #17**     **Comments**

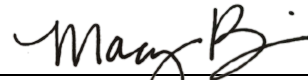
➤ Managing Director Warren stated Kent County has the second highest car/deer accidents. Communications Manager Lamoreaux presented a video about KCRC's own "Deer Sheriff", Andy Albertson. Mr. Albertson has his own special truck to pick up not only deer, but other animals as well. The video was very informative and comical. Kent County Road Commission is the only municipal agency in Michigan that picks up deer on the county roads daily. The Board thanked Mr. Albertson and would like to have him at a Board meeting soon.

➤ Deputy Managing Director Byrne presented to the Board a power point on “Winter Operations 101”. The Board enjoyed the power point and asked to have it emailed to them.

➤ Deputy Managing Director Harrall stated the Public Hearings for 84<sup>th</sup> Street reconstruction project from Kalamazoo Avenue to Breton Avenue and the 84<sup>th</sup> Street widening project from Division Avenue to west of Eastern Avenue are scheduled for this evening at 6:30 p.m. at the Kent County Road Commission offices.

There being no further business to come before the Board, the meeting was adjourned at 9:10 a.m.

Respectfully submitted,



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Macy D. Barcheski, Secretary