

**Agenda of the
Kent County Board of Road Commissioners
September 24, 2019**

8:00 a.m.

1. Call to order.
2. Public comment.
3. Request **approval of the minutes** for the Board meeting and Public Hearing held Tuesday, September 10, 2019.
4. Request approval to **adopt 2020 Budget**.
5. Request approval of **Disbursements and Cash Balances** for the check run ending September 20, 2019.
6. Request review of the **Financial Statements for August 2019**.
7. Request approval for **2019 Budget – Amendment No. 5**.
8. Request action to **commit Fund Balance**.
9. Request authorization to **purchase right-of-way from Craig and Lois Timmer, located at 2143 84th Street SE, Section 16, Gaines Township**.
10. Request authorization to **permit staff to advertise for bids**, when needed, for the **Township Minor Construction, Local and Primary Road Surface Treatments and miscellaneous Michigan Department of Transportation projects**. Once the bids are taken, staff shall bring each one separately to the Board for approval.
 - a. **Furnish and haul various road materials** (gravel, limestone, etc.) **to local roads** as determined by the township's signed 2019 Minor Construction Work Orders
 - b. **Local road reconstruction and resurfacing projects** (crush and shape, mill and fill, HMA paving, etc.) as determined by the Township's signed 2020 Local Road Work Orders
 - c. **Primary road reconstruction and resurfacing projects** (crush and shape, mill and fill, HMA paving, etc.) as determined by the Engineering and Maintenance Division's 2020 Primary Road Work Orders.
 - d. **Miscellaneous projects on State Trunklines in 2020**, as determined by the Michigan Department of Transportation
11. Request authorization to **award bids** on the following:
 - a. Purchase of **two (2) live bottom dump body spreaders with material cross conveyors** for installation on new single axle cab and chassis trucks

- b. **Contract #20-01:** Trucking of various materials (Example – Asphalt, Sand, Gravel and Snow), as required from Primary and Local Roads and State Trunklines for 2020
- c. **Contract #20-03:** Furnish and Haul Aggregate for bituminous chip seal program for 2020
- d. **Contract #20-04:** Removal of one (1) building and three (3) Accessory Buildings at 5611- 68th Street SE, Caledonia Township
- e. **Contract #20-05:** Removal of trees in the road right-of-way on primary and local roads in the Northern Townships of Kent County.

12. Request authorization to **advertise for bids** on the following:

- a. Purchase of **one (1) half-ton 4 x 4 extended cab pickup** for the Road Patrol
- b. Purchase of **three (3) half-ton 4 x 4 pickups** for the Maintenance and Engineering Departments
- c. Purchase of **seven (7) one ton trucks** for the Maintenance Department
- d. Purchase of **three (3) front mounted one way and v-type plow** to be used on single axle plow trucks
- e. Purchase of **2019-2020 requirements of Sand, 2NS for ice control**, as needed
- f. **Contract #20-06:** Furnish and Haul Road Materials (Aggregate, Limestone and Sand) to one local road in Solon Township
- g. **Contract #20-07:** Replacement of existing boiler system with a new unit at the North Complex Office, 11777 White Creek Avenue, Cedar Springs, Michigan

13. Managing Director's Comments.