

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

August 25, 2020

The Board of County Road Commissioners of the County of Kent met in the Road Commission Offices.

The regular meeting was called to order by Commissioner Rambo, Chair at 8:00 a.m.

Present: Commissioners Rambo, Janes, and Medema, Managing Director Warren, Director of Finance Barcheski and Executive Secretary Luneke.

Excused: Commissioners Morren and VerHeulen.

Also present: Deputy Managing Director - Engineering Harrall, Deputy Managing Director – Operations Byrne, Director of Traffic and Safety Haagsma, Director of Building and Equipment Roose, and Communications Manager Lamoreaux.

Item #2 Public Comment

There was no public comment.

Item #3 Approval of Minutes

The Board discussed minutes of the Board meeting held Tuesday, August 11, 2020.

Moved by Commissioner Janes, seconded by Commissioner Medema that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, and Medema — 3.

Nays: 0.

Item #4 Disbursements and Cash Balances

The disbursements for the check run dated August 21, 2020 were presented to the Board by Director of Finance Barcheski. She stated Payroll included \$26,172.24 in overtime. The detail of construction estimates are as follows:

Contractor	Project	Amount
J. E. Kloote Contracting, Inc.	Byron Bridge #66 – 108 th Street west of Wustman Avenue	99,370.00
	Bowne Bridge #5 – Wingeier Avenue 200 ft. south of 72 nd Street (estimate #2)	3,000.00
Michigan Department of Transportation	Fruit Ridge Avenue – 6 Mile Road to 10 Mile Road (invoice #2)	118,022.82
	84 th Street – Kalamazoo Avenue to Breton Avenue (invoice #1)	16,518.13
	FM Flat / Grand River Valley Rail Trail (invoice #6)	96,071.88
	100 th Street – east and west of 100 th Street Bridge over US-131 (invoice #5)	6,908.52
	Knapp Street – east City limit to E. Beltline Avenue (invoice #2)	2,883.00
	6 Mile Road – Fruit Ridge Avenue to Walker Avenue (invoice #2)	41,128.87
	100 th Street – east and west of 100 th Street Bridge over US-131 (estimate #3)	4,171.98
	Grand River Drive – Snow Avenue to Segwun Avenue (invoice #1)	225,527.75
Michigan Paving and Materials Company	Plainfield Township 2020 local roads program (estimate #3)	410,192.08
Miller Development, Inc.	Spencer Bridge #38 – Larsen Avenue over Clear Creek (estimate #2)	166,264.96
Rieth-Riley Construction Company	Algoma Township 2020 local roads program (estimate #2)	7,544.40
	Byron Township 2020 local roads program (estimate #2)	55,948.93
Superior Asphalt, Inc.	Cannon Township 2020 local roads program (estimate #3)	115,738.04
	Total	\$1,369,291.36

Director Barcheski stated the General Fund has \$24,848,721.91 remaining after approval of disbursements. Of that amount, \$4,860,330.70 is unavailable operating funds, leaving \$19,988,391.21 in total available operating funds.

Moved by Commissioner Medema, seconded by Commissioner Janes that **Payroll of \$744,356.87, Construction Estimates of \$1,369,291.36, Accounts Payables of \$2,551,572.06, and Cash Balances and Investments for the check run dated August 21, 2020**, are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, and Medema— 3.

Nays: 0.

Item #5 Financial Statements

Director Barcheski reviewed for the Board the July 2020 Financial Statements.

The report was received for information.

Item #6 FY21 Budget

Managing Director Warren reviewed the FY21 Budget for the Board and stated the proposed budget has been prepared with the anticipation of no increase in MTF revenue.

Managing Director Warren and Director of Finance Barcheski reviewed the proposed budget for the Board and answered the Board's questions.

The FY21 Budget was received for information.

Item #7 Purchase of Right-of-Way

Managing Director Warren requested authorization to purchase the following right-of-way.

- a. Chad Bunce and Kalie Ouwinga, 3140 84th Street, SE, Section 22, Gaines Township.

Deputy Managing Director Harrall stated Chad Bunce and Kalie Ouwinga, the owners of property located at 3140 – 84th Street, SE, have agreed to sell additional highway easement along their 84th Street frontage to accommodate the 2021 84th Street reconstruction work between Breton Avenue and Hanna Lake Avenue. The value for the permanent highway easement 17 feet wide by approximately 165 feet long (2,805 sft.) was determined by David J. VanStensel as \$0.86/sft. The resulting just compensation is \$2,412.

Easement Description:

Commencing at the Northeast Corner of Section 22, T05N, R11W Gaines Township, thence N89°29'16"W 501.58 feet along the north line of Section 22; thence S00°52'29"W 33.00 feet along the west property line to the Point of Beginning for this description; thence S89°29'16"E 165.00 feet along the existing south Right of Way line of 84th Street; thence S00°52'29"W 17.00 feet along the east property line; thence N89°29'16"W 165.00 feet along a line which is parallel with the existing south Right of Way line, to the westerly property line of this parcel; thence N00°52'29"E 17.00 feet along said property line to the Point of Beginning. Contains 2,805 Square Feet M/L and is subject to easements and restrictions of record.

- b. Sharon K. Graham, 8354 Hanna Lake Avenue, SE, Section 23, Gaines Township.

Deputy Managing Director Harrall stated Sharon K. Graham, the owner of property located at 8354 Hanna Lake Avenue, SE, has agreed to sell additional highway easement along her 84th Street frontage and the northeast corner of Hanna Lake Avenue and 84th Street to accommodate the 2021 84th Street reconstruction work between Breton Avenue and Hanna Lake Avenue. The value for the permanent highway easement 17 feet wide along 84th Street and the triangular area on the northeast corner of the Hanna Lake Avenue

intersection (total area of 5,504 sft.) was determined by David J. VanStensel as \$0.86/sft. The resulting just compensation is \$4,733.

Easement Description:

Commencing at the Southwest Corner of Section 14, T05N, R11W Gaines Township, thence N00°48'59"E 117.00 feet along the west line of Section 14; thence S89°00'23"E 33.00 feet to the easterly Right of Way line of Hanna Lake Ave and the Point of Beginning for this description; thence S44°05'42"E 94.89 feet; thence S89°00'23"E 125.00 feet along a line which is parallel with the existing northerly Right of Way line of 84th Street, to the easterly property line; thence S00°48'59"W 17.00 feet along said line to the existing northerly Right of Way line of 84th Street; thence N89°00'23"W 192.00 feet along said Right of Way line; thence N00°48'59"E 84.00 feet along the easterly Right of Way line for Hanna Lake Ave to the Point of Beginning. Contains 5,504 Square Feet M/L and is subject to easements and restrictions of record.

Moved by Commissioner Medema, seconded by Commissioner Janes that **staff is authorized to purchase the above right-of-way**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, and Medema— 3.

Nays: 0.

Item #8 **Comments**

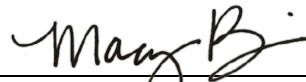
➤ Managing Director Warren stated KCRC employees have been clearing out the brush at the Walker View property. They are using a skid steer with a brush hog and have been doing great work.

➤ Managing Director Warren stated KCRC will execute a contract with the Hobbs + Black.

➤ Managing Director Warren stated KCRC is refining the RFP for a Construction Manager. The subcommittee will meet soon and hopes to have a recommended Construction Manager by mid to late October.

There being no further business to come before the Board, Chair Rambo adjourned the meeting at 8:39 a.m.

Respectfully submitted,



Macy D. Barcheski, Secretary