

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

July 14, 2020

The Board of County Road Commissioners of the County of Kent met in the Road Commission Offices.

The regular meeting was called to order by Commissioner Rambo, Chair at 8:00 a.m.

Present: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen, Managing Director Warren, Director of Finance Barcheski and Executive Secretary Luneke.

Also present: Deputy Managing Director - Engineering Harrall, Assistant Director of Traffic and Safety Wollner, Director of Building and Equipment Roose, Purchasing Manager Nordstrom, Communications Manager Lamoreaux.

Item #2 Public Comment

There was no public comment.

Item #3 Approval of Minutes

The Board discussed minutes of the Board meeting and Closed Session held Tuesday, June 23, 2020.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #4 Disbursements and Cash Balances

Director Barcheski stated there are two check runs for this meeting. The first is dated June 26, 2020 and Payroll for this check run includes overtime of \$20,264.78. Payroll for the check run dated July 10, 2020 included overtime of \$14,168.02. The Construction Estimates for both periods are as follows:

Contractor	Project	June 26, 2020 Amount	July 10, 2020 Amount
J. E. Kloote Contracting, Inc.	Sparta Bridge #38 – Alpine Avenue over the Rogue River (estimate #1)		\$ 59,926.10
Michigan Department of Transportation	13 Mile Road – Kenowa Avenue to Fruit Ridge Avenue (invoice #12)	\$ 70,887.68	
	13 Mile Road – Fruit Ridge Avenue to Peach Ridge Avenue (invoice #12)	42,145.02	
	100 th Street – east and west of 100 th Street Bridge over US-131 (estimate #1)	1,575.00	
	100 th Street – east and west of 100 th Street Bridge over US-131 (estimate #2)	13,179.80	
Michigan Paving and Materials Company	Courtland Township 2020 local roads program (estimate #1)		419,762.14
	Plainfield Township 2020 local roads program (estimate #1)		53,911.20
Strain Electric Company	Traffic signal upgrade at West River Drive and Lamoreaux Drive (estimate #2)	79,542.00	
	Traffic signal upgrade at Cascade Road and Laraway Lake Drive (estimate #1)	31,593.00	
	Traffic signal upgrade at West River Drive and West River Center (estimate #2)	34,994.00	
	Traffic signal upgrade at Northland Drive and 13 Mile Road (estimate #1)	113,696.00	
	Traffic signal upgrade at 60 th Street and Hanna Lake Avenue (estimate #2)	62,143.80	
Superior Asphalt, Inc.	Alpine Township 2020 local roads program (estimate #1)		182,065.93
	13 Mile Road – Wabasis Avenue to Podunk Avenue (estimate #1)		95,152.41
	Hanna Lake Avenue – 68 th Street to 60 th Street (estimates #1 and #2)		511,683.50
	Pratt Lake Avenue – 84 th Street to 52 nd Street (estimate #1)		404,479.29
	Burlingame Avenue – 84 th Street to Duda Drive (estimate #1)		114,108.86
	Total	\$449,756.30	\$1,841,089.43

Director Barcheski stated the General Fund has \$29,022,053.39 remaining after approval of disbursements. Of that amount, \$6,130,721.92 is unavailable operating funds, leaving \$22,891,331.47 in total available operating funds.

Payroll of \$731,693.54, Construction Estimates of \$449,756.30, Accounts Payables of \$1,552,943.82, and Cash Balances and Investments for the check run dated June 26, 2020, and Payroll of 721,591.64, Construction Estimates of \$1,841,089.43, Accounts Payables of \$1,241,405.41, and Cash Balances and Investments for the check run dated July 10, 2020, are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #5 Michigan Transportation Fund

Director Barcheski reviewed the Michigan Transportation Fund revenues that were collected in May 2020. She stated the funds received were \$3,043,019, a variance of \$941,232 less than what was budgeted. To date, receipts are up 4.0 percent over this time last year.

The report was received for information.

Item #6 Abandon a Portion of 92nd Street

Managing Director Warren requested authorization to abandon a portion of 92nd Street.

Deputy Managing Director Harrall stated that Ross Wellman with 92 Properties, LLC has presented KCRC with a petition to abandon the portion of 92nd Street east of Byron

Commerce Drive and US-131 to the east (approximately 600 feet). 92 Properties owns the property north and south of the portion of 92nd Street being requested for abandonment. The abandonment will allow the development and consolidation of the property north and south of 92nd Street. Staff has reviewed and certified the petition was signed by seven or more freeholders within Byron Township.

KCRC has also received letters from Byron Township and Consumers Energy supporting the abandonment request with the condition an easement is provided for future water main and existing overhead electric lines, as well as an easement for ingress and egress to Consumers Energy property. Staff recommends approval of the abandonment requests with accommodation for existing and future utilities.

Commissioner Janes offered the following resolution with reference to the proposed abandonment of a portion of 92nd Street located in Sections 24 and 25, T05N, R12W, Byron Township, Kent County, Michigan.

Resolution for Abandonment

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the following Road hereinafter described, be abandoned and discontinued as a County road.

92nd Street, a 66-foot wide parcel, the centerline of which is described as follows: Commencing at the South 1/4 Corner of Section 24; T05N, R12W, Byron Township; thence S88°36'44"E 546.05 feet along the South line of said Section to the extended Easterly right-of-way line of proposed Byron Commerce Drive, said point being the **Point of Beginning**; thence S88°36'44" E 609.87 feet to the westerly right-of-way line of US-131, said point being the **Point of Ending** of this centerline description.

Moved by Commissioner Janes, seconded by Commissioner Medema that **staff is authorized to abandon a portion of 92nd Street from Byron Commerce Drive extended east to US-131** with accommodation for existing and future utilities, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #7 Option Offer to Purchase Real Estate

Managing Director Warren requested authorization to sign an Option Offer to Purchase Real Estate at 3836 Russell Street, NE.

The recent budget amendment included \$300,000 for purchase of property adjacent to our North Complex facility. The 8.06 acre property is located north of our north property line, bordered to the west by US-131, to the east by other industrial property along the west side of White Creek Avenue and to the north by the seller's property, a business on the south side of Russell Street. The owner of the property established a selling price of \$273,000 or approximately \$33,871/acre. Staff has compared the value of this industrial zoned property with other recent sales on the east and west side of White Creek Avenue. Based on this review, the \$33,871/acre is a justified value.

In addition to the property, staff has negotiated an option to add a 66-foot wide ingress/egress easement to allow access to Russell Street, valued at \$14,500.

The offer to purchase the property is contingent upon Board approval, at which time the option offer to purchase will be presented to the property owner.

Staff is requesting the Board designate the Managing Director the authority to sign the Option Offer to Purchase the property addressed 3836 Russell Street, NE.

Moved by Commissioner Janes, seconded by Commissioner Morren that **staff is authorized to sign an Option Offer to Purchase Real Estate at 3836 Russell Street, NE,** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #8 Preliminary Plat Approval

Managing Director Warren requested authorization for preliminary plat approval of Preservation Lakes No. 3.

Deputy Managing Director Harrall stated Preservation Lakes plat is located east of Eastern Avenue and north of 100th Street in Section 29, Gaines Township. The third phase of this residential plat eliminates a temporary street end and connects Waterstone Drive to Waters Bluff Drive, completing the loop around the east side of Preservation Lake. This phase includes 29 lots for a total of 91 lots within the plat. The developer is Signature Land Development Corporation (Eastbrook Homes) and the engineer is Exxel Engineer.

The Board previously granted preliminary plat approval for this phase on October 23, 2018. The only change since that approval is an increase of 2 lots (previous approval included 27 lots, now 29 lots). This was achieved by reconfiguring the lot widths.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes to recommend **preliminary plat approval of Preservation Lakes No. 3,** as recommended by staff and subject to the following special conditions, requirements, and modifications:

1. At the time the final plat document is submitted for Board action, Proprietor shall provide a current title commit for the parcel to be conveyed that includes all proposed street right of ways for review and evaluation by staff.

2. Proprietor shall provide title commitment to demonstrate that there are no existing encumbrances within limits of proposed street right of ways for review and evaluation by staff.
3. Proprietor shall provide storm water runoff/sewer discharge easement(s) in format with terms and conditions acceptable to staff.
4. Proprietor shall acquire termination of encumbrances, easements, restrictions, etc., over, upon, under, etc., in favor of the Board of County Road Commissioners for that part of the plat that includes all proposed streets or adjoining the plat. Proprietor shall acquire acceptable subordinations of existing mortgages, etc. in favor of the Board of County Road Commissioners for that part of the plat that includes all proposed streets.
5. Proprietor shall provide title commitment to demonstrate that there are no existing encumbrances within limits of proposed street right of way.
6. Since roadway alignment is impacted, a design exception for future phase is approved as follows: In the vicinity of proposed Lots 83-85 and Lots 73-77, the centerline of Waters Bluff Drive and Waterscape Drive (easterly most end of Preservation Lake) shall have a radius of at least 200 feet with super-elevation transverse slope required to meet a design speed of at least 25 mph (per AASHTO). [*Note that this condition was included in the preliminary plat approval of Preservation Lakes plat by the Board at their meeting held on October 23, 2018, and on January 15, 2015, and in the revised preliminary plat approval authorized by the Board at their meeting held on January 12, 2016, and the preliminary plat approval of Preservation Lakes No. 2 plat by the Board at their meeting held on October 23, 2017.*].
7. Proprietor shall provide private utility easements adjoining the proposed streets for private public utilities which shall in no way encroach, nor encumber, proposed street right of way. Recommend coordinating with private public utilities to accommodate their specific requirements to the extent possible.
8. Proprietor is advised to abstain from encumbering land proposed to be conveyed to the Board without obtaining prior concurrence from the Deputy Managing Director, Engineering (County Highway Engineer).
9. Proprietor is advised to require that private public utilities design and install their facilities in conformance with the Board's requirements, regulations, specifications, etc., including obtaining highway permit for said private public utility facilities.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #9 **Advertise for bid**

Managing Director Warren requested authorization to advertise for bids on the following:

a. **Contract #20-72:** 21 Mile Road – west of Albrecht Avenue, HMA Paving

Moved by Commissioner Janes, seconded by Commissioner Medema that staff is **authorized to advertise for bids on the above-listed purchase with bids to be accepted until 8:30 o'clock a.m. on July 23, 2020** and as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #8 **Award of Bids**

Managing Director Warren requested authorization to award bids on the following:

a. **Contract #20-70:** (MDOT) I-96 – Bliss Road to Sunfield Road;
Ionia County; Concrete Pavement Repairs

This contract is 100% funded by the State of Michigan - Department of Transportation and will require MDOT approval prior to commencement.

Staff recommends awarding Contract #20-70: I-96 – Bliss Road to Sunfield Road to **Causie Contracting, Inc.**, the lowest and responsible bidder at a contract cost of **\$842.22 per cubic yard** placed.

b. **Contract #20-71:** (MDOT) I-96 – Whitneyville Avenue to Bliss Road;
Kent County; Concrete Pavement Repairs

This contract is 100% funded by the State of Michigan - Department of Transportation and will require MDOT approval prior to commencement.

Staff recommends awarding Contract #20-71: I-96 – Whitneyville Avenue to Bliss Road to **Kamminga & Roodvoets, Inc.**, the lowest and responsible bidder at a contract cost of **\$681.07 per cubic yard** placed.

Moved by Commissioner VerHeulen, seconded by Commissioner Morren that **staff is authorized to award the above-listed purchases**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #11 **Comments**

➤ Managing Director Warren stated there will be an amended agreement with the City of Grand Rapids regarding the Scribner property, with a tentative 6-month to 1-year extension. The sub-committee supports this agreement. The City of Grand Rapids Commission is meeting July 21, 2020, to vote on a new agreement and it will be brought to our Board on July 28, 2020.

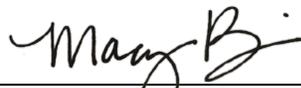
➤ KCRC has rescheduled meetings with the design firms next week. The meetings will be held in person in the Board room.

➤ Managing Director Warren stated he is sending out a letter regarding political signs in the right-of-way and what KCRC requires. If the rules are not followed, KCRC will collect the signs.

- Managing Director Warren said the State of Michigan is in recess and hopes to hear more regarding the budget next month.
- Managing Director Warren stated at the Federal level, the House of Representatives passed a bill; INVEST in America Act, which is \$494 billion over 5 years for surface transportation. It will now go to the Senate for a vote.
- Deputy Managing Directors Byrne and Harrall will give the Board a construction update at the next Board meeting.
- Deputy Managing Director Harrall stated the beams have been set on the 100th Street Bridge. Construction on the bridge is coming along quite well.
- Director Roose reported the auction was a success.
- Director Roose stated the fuel pumps at the North Complex are being replaced.

There being no further business to come before the Board, Chair Rambo adjourned the meeting at 8:29 a.m.

Respectfully submitted,



Macy D. Barcheski, Secretary