

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

June 23, 2020

The Board of County Road Commissioners of the County of Kent met in the Road Commission Offices.

The regular meeting was called to order by Commissioner Rambo, Chair at 8:00 a.m.

Present: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen, Managing Director Warren, Director of Finance Barcheski and Executive Secretary Luneke.

Also present: Deputy Managing Director - Engineering Harrall, Deputy Managing Director - Operations Byrne, Director of Traffic and Safety Haagsma, Director of Building and Equipment Roose, Purchasing Manager Nordstrom, Communications Manager Lamoreaux and Steve Metz.

**Item #2      Public Comment**

Steve Metz of 3735 5 Mile Road, NW, Plainfield Township was present for public comment. Mr. Metz stated 3 years ago, part of his driveway had washed out. Bill Byrne and his crew made improvements and repaired his driveway. Bill Byrne stated he would come back and repair the hill. Deputy Managing Director Byrne has since taken over the complaint of Mr. Metz's driveway. The work that needs to be done is not in the right-of-way. If KCRC does the work, Mr. Metz was told he would have to sign off on a full and final release should this happen again and Mr. Metz would have to pay for the work to be done. Mr. Metz stated KCRC has put a 7-inch lip at the end of his driveway, which used to be level with 5 Mile Road. Mr. Metz does not want to sign off and does want the damage to be fixed. Chair Rambo stated the KCRC will look into the problem.

**Item #3      Approval of Minutes**

The Board discussed minutes of the Board meeting held Tuesday, June 9, 2020. Moved by Commissioner VerHeulen, seconded by Commissioner Medema that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #4      Disbursements and Cash Balances**

The disbursements for the check run dated June 12, 2020 were presented to the Board by Director of Finance Barcheski. She stated Payroll included \$9,997.23 in overtime. The detail of construction estimates are as follows:

<b>Contractor</b>	<b>Project</b>	<b>Amount</b>
Wonsey Tree Service	Byron Culvert #57 (estimate #4 and FINAL)	10,861.86

Director Barcheski stated the General Fund has \$35,223,954.47 remaining after approval of disbursements. Of that amount, \$6,130,721.92 is unavailable operating funds, leaving \$29,093,232.55 in total available operating funds.

Moved by Commissioner Medema, seconded by Commissioner Janes that **Payroll of \$704,860.27, Construction Estimates of \$10,861.86, Accounts Payables of \$1,111,416.92, and Cash Balances and Investments for the check run dated June 12, 2020** is approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #5      Financial Statements**

Director Barcheski reviewed the May 2020 Financial Statements for the Board.

The report was received for information.

**Item #6      Schedule Public Hearing**

Managing Director Warren requested authorization to schedule a public hearing for Algoma Township's request to revoke the Natural Beauty designation on Elstner Avenue, Section 34 and 35.

Deputy Managing Director Harrall stated Algoma Township is requesting a permit to install water main along Elstner Avenue and 11 Mile Road right-of-way as part of work to remediate contaminated drinking water wells associated with the Wolverine Worldwide PFAS settlement. Elstner Avenue is a designated "Natural Beauty Road" (1984).

During the May 26, 2020 Board meeting, staff was directed to inform Algoma Township that it is necessary to remove the Natural Beauty designation in order to complete the water main extension work.

On June 9, 2020 the Algoma Township Board adopted a resolution requesting to revoke the Natural Beauty Road designation of Elstner Avenue and 11 Mile Road to allow for the water main installation. 11 Mile Road is signed as a "Natural Beauty Road"; however it was never formally given that designation.

In accordance with Section 324.35703 of Michigan Act 451 of 1994, the road board is required to hold a public hearing to revoke the designation of a natural beauty road. The public hearing would be held at a suitable place within Algoma Township. Algoma Township would host the meeting at the Township Hall. Based on the noticing requirements, the earliest the public hearing could be held is mid-July, 2020. Algoma Township is requesting the Public Hearing be held on Wednesday, July 22, 2020 at 6:30 p.m.

Moved by Commissioner Morren, seconded by Commissioner Medema that **staff is authorized to schedule a Public Hearing for Algoma Township's request to revoke the Natural Beauty Road designation on Elstner Avenue**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #7 Award of Bids**

Managing Director Warren requested authorization to award bids on the following:

- a. **Contract #20-22:** Byron Bridge #66 - 108th Street over Dorr and Byron Drain Rehabilitate Existing Twin CMP Arch Culverts with Reinforced Concrete Lining

As the lowest bid received was incomplete, Staff recommends the award of Contract #20-22 Byron Bridge #66 to **JE Kloote Contracting Inc.**, the lowest and responsible bidder who submitted the required documentation, for a total cost of **\$99,370.00**, which is **7.58%** over the estimated cost.

- b. **Contract #20-23:** Alpine Bridge #24 - Vinton Avenue over Mill Creek  
Rehabilitate Existing Twin CMP Arch Culverts with Reinforced Concrete Lining and Wing Walls

As the lowest bid received was incomplete, Staff recommends the award of Contract #20-23 Alpine Bridge #24 to **JE Kloote Contracting Inc.**, the lowest and responsible bidder who submitted the required documentation, for a total cost of **\$124,704.30**, which is **22.98%** over the estimated cost.

- c. **Contract #20-24:** Bowne Bridge #5 - Wingeier Avenue over Pratt Lake Drain  
Rehabilitate Existing Twin CMP Arch Culverts with Reinforced Concrete Lining

As the lowest bid received was incomplete, Staff recommends the award of Contract #20-24 Bowne Bridge #5 to **JE Kloote Contracting Inc.**, the lowest and responsible bidder who submitted the required documentation, for a total cost of **\$98,397.25**, which is **6.49%** over the estimated cost.

- d. **Contract #20-65:** 19 Mile Road - Lincoln Pines to Bass Lake Avenue  
crush and shape

Staff recommends to award Contract #20-65 19 Mile Rd. – Crush & Shape to **Rieth-Riley Construction Co. Inc.**, the lowest and responsible bidder for a total cost of **\$389,149.15**, which is **2.96%** below the estimated cost.

- e. **Contract #20-66:** Parnell Avenue - Bailey Drive to 2 Mile Road  
crush and shape

Staff recommends to award Contract #20-66 Parnell Ave. – Crush & Shape to **Rieth-Riley Construction Co., Inc.**, the lowest and responsible bidder for a total cost of **\$543,950.80**, which is **8.12%** below the estimated cost.

- f. **Contract #20-67:** 12 Mile Road - Ramsdell Drive to Nugent Avenue  
crush and shape

Staff recommends to award Contract #20-67 12 Mile Rd. – Crush & Shape to **Rieth-Riley Construction Co., Inc.**, the lowest and responsible bidder for a total cost of **\$263,543.30**, which is **5.85%** below the estimated cost.

- g. **Contract #20-68:** 20 Mile Road - Trenton Avenue to Algoma Avenue  
crush and shape

Staff recommends to award Contract #20-68 20 Mile Rd. – Crush & Shape to **Michigan Paving & Materials Company**, the lowest and responsible bidder for a total cost of **\$265,918.50**, which is **3.52%** below the estimated cost.

- h. **Contract #20-69:** 52nd Street - Morse Lake Avenue to Timpson Avenue  
crush and shape

Staff recommends to award Contract #20-69 52<sup>nd</sup> St. – Crush & Shape to **Rieth-Riley Construction Co. Inc.**, the lowest and responsible bidder for a total cost of **\$279,689.25**, which is **.22%** below the estimated cost.

Moved by Commissioner Janes, seconded by Commissioner Medema that **staff is authorized to award the above-listed purchases**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #8**      **Purchase of Used Semi-Tractor**

Managing Director Warren requested authorization to purchase a used semi-tractor to haul the brine trailer. Deputy Managing Director Byrne stated this is a cost effective solution to further complete necessary work.

Moved by Commissioner Morren, seconded by Commissioner Janes that **staff is authorized to purchase a used semi-tractor** to haul the brine trailer, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #7**      **Comments**

➤ Managing Director Warren stated it was nice to be back together for the Board meeting. It is good for the Board to see how KCRC has been operating these past few months.

➤ Deputy Managing Director Harrall updated the Board on some of the projects that have been completed and some projects that are just beginning.

➤ Commissioner Medema stated 13 Mile Road, west towards Sparta is getting rough. Deputy Managing Director Harrall stated a five-mile segment of 13 Mile Road is scheduled for reconstruction in 2021.

➤ Commissioner Morren thanked Managing Director Warren for everything he has done during this pandemic. It was handled respectfully and the Board appreciates it.

At 8:30 a.m. Chairman Rambo requested a motion to move into Closed Session to consider a periodic personnel evaluation of a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing pursuant to MCL 15.268(a).

Moved by Commissioner Janes, seconded by Commissioner Medema that the Board meets in Closed Session.

Motion carried by the following vote:

Yeas: Commissioners Medema

Commissioner Morren

Commissioner Janes

Vice Chair VerHeulen

Chair Rambo

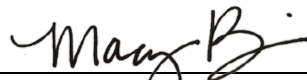
Nays: 0.

The meeting was reconvened at 9:13 a.m.

Chair Rambo stated that the Board acknowledges the Managing Director's achievements the past year and supports the proposed 2020 organizational objectives.

There being no further business to come before the Board, Chair Rambo adjourned the meeting at 9:15 a.m.

Respectfully submitted,



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Macy D Barcheski, Secretary