

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

April 13, 2021

The Board of County Road Commissioners of the County of Kent met in the Road Commission office.

The regular meeting was called to order by Commissioner Rambo, Chair at 8:00 a.m.

Present: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen, Managing Director Warren, Director of Finance Barcheski and Executive Secretary Luneke.

Also present: Deputy Managing Director of Engineering Harrall, Deputy Managing Director of Operations Byrne, Director of Building and Equipment Roose, Director of Traffic and Safety Haagsma, Assistant Director of Traffic and Safety Wollner, IT Manager Care, Purchasing Manager Nordstrom, Communications Manager Lamoreaux, Jeff and Chris Kocsis.

Item #2 Public Comment

There was no public comment.

Item #3 Approval of Minutes

The Board discussed minutes of the Board meeting held Tuesday, March 23, 2021, and Public Hearing held March 30, 2021.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that the **minutes be approved as written.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #4 Disbursements and Cash Balances

The disbursements for the check run dated April 2, 2021 were presented to the Board by Director of Finance Barcheski. She stated payroll included \$12,584.86 in overtime.

Director Barcheski stated the General Fund has \$34,800,701.66 remaining after approval of disbursements. Of that amount, \$6,730,107.64 is unavailable operating funds, leaving \$28,070,594.02 in total available operating funds.

Director Barcheski presented a detail of the new central complex project for the Board. The total estimated cost as of April 13, 2021 is as follows:

Estimated Cost	\$45,814,402
Current Expenditures	12,822
Project-to-Date Expenditures	1,279,413
Remaining Cost	44,522,167

Moved by Commissioner Morren, seconded by Commissioner Medema that **Payroll of \$714,470.11, Construction Estimates of \$0.00, New Central Complex Expenditures of \$12,821.87, Accounts Payables of 1,768,345.77, and Cash Balances and Investments for the check run dated April 2, 2021**, are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #5 Michigan Transportation Fund

Director Barcheski reviewed the Michigan Transportation Fund revenues that were collected in February 2021. She stated the funds received were \$4,904,369, a variance of \$874,684 less than what was budgeted. To date, receipts are down 3.0 percent over this time last year.

The report was received for information.

Item #6 Honoring Jeff Kocsis

Deputy Managing Director Harrall introduced Jeff Kocsis to the Board stating Jeff is retiring after nearly twenty-nine years of service. Jeff began his career at Kent County Road Commission on July 6, 1992 as a Project Engineer. In 2001, Jeff became the Engineer of Local Roads and Construction, with responsibilities within both the Engineering and Maintenance Divisions. Prior to that he worked as an engineer at the City of East Grand Rapids.

Over Jeff's career at KCRC he has been involved in hundreds of miles of both reconstruction and resurfacing projects on both local and primary roads. With the continued increase in funding in both primary and local resurfacing projects, Jeff typically administered and managed 20-30 projects per year.

Jeff has the honor of being replaced by two employees that are splitting his responsibilities, one in the Engineering Division and one in the Maintenance Division. Jeff was dedicated and had a clean employee file.

Deputy Managing Director Byrne stated Jeff was in charge of more mix than anyone ever has at KCRC. Deputy Managing Directors Byrne and Harrall presented Jeff with a plaque. Jeff stated it was an honor to work for KCRC. Commissioner Medema stated Jeff always delivered. He was an employee behind the scenes and his was a great story. Commissioner Rambo complimented Jeff on his years of service, all the informational meetings and Public Hearings he attended, and his customer service to the people of Kent County. Commissioner Rambo thanked Jeff and stated he will be missed.

Commissioner VerHeulen offered the following resolution in honor of Jeff Kocsis' career and retirement.

RESOLUTION OF RECOGNITION

WHEREAS, Jeff Kocsis has faithfully and loyally served the interest of the Kent County Road Commission and public since July 6, 1992, and

WHEREAS, after working in the positions of Project Engineer and Material Engineer, Jeff assumed responsibilities as Local Road and Construction Engineer and continued in that role until retirement.

NOW, THEREFORE BE IT RESOLVED that the Board of County Road Commissioners of the County of Kent hereby honor and recognize Jeff Kocsis for his service, commitment, and contribution to the Kent County Road Commission; the Board wishes him the best of luck in retirement.

Moved by Commissioner VerHeulen and supported by Commissioner Morren that the **Resolution of Recognition honoring Jeff Kocsis is adopted.**

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #7 Board Action on Public Hearing

Managing Director Warren stated the Public Hearing was held on Tuesday, March 30, 2021 for the reconstruction of 68th Street.

Deputy Managing Director Harrall stated the Board of County Road Commissioners held a virtual public hearing on Tuesday, March 30, 2021 to consider the proposed 2021 primary road reconstruction of 68th Street between Cherry Valley Avenue and Thornapple River Drive (south), Sections 3, 4, 9 and 10, Caledonia Township.

Township residents and Caledonia Township Supervisor Bryan Harrison participated in the public hearing. The public comment focused on the desire for non-motorized facility, as well as future phases of 68th Street corridor construction. The proposed 4-foot paved

shoulder as well as grade modifications and intersection improvements received positive comments. After the Public Hearing, staff met on site with Caledonia Township representatives and, it is likely that the Township will fund paving more of the shoulder area to improve the pedestrian (non-motorized) element of the project.

Moved by Commissioner Morren, seconded by Commissioner Medema that staff is **authorized to proceed with the 2021 primary road reconstruction of 68th Street** between Cherry Valley Avenue and Thornapple River Drive (south), as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #8 Vacation of Northville Stub Streets

Managing Director Warren requested support for the proposed vacation of three Northville Plat stub streets.

Deputy Managing Director Harrall stated in conjunction with the water main replacement and local road asphalt pavement replacement along Northville Drive and Leelanau Drive, in Section 34, Plainfield Township, KCRC staff, in cooperation with Plainfield Township, are proposing to vacate three short (105 ft. – 163 ft.) stub streets that were constructed back in 1970, but will not likely ever be extended due to existing development beyond the stub streets. This will require Circuit Court action and the cost will be split with Plainfield Township.

Staff has met with the property owners adjacent to Au Sable Drive, Oscoda Drive and Manitou Drive that have agreed with the plan to vacate the public street stubs adjacent to their property.

Moved by Commissioner Janes and supported by Commissioner VerHeulen that the Board supports the proposed **vacation of three Northville Plat Stub Streets**, Section 34, Plainfield Township, as recommended by staff .

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen — 5.

Nays: 0.

Item #9 **Final Plat Approval**

Managing Director Warren requested authorization for final plat approval of The Ravines at Inwood.

Deputy Managing Director Harrall stated The Ravines at Inwood South Plat is located east of Kuttshill Drive and north of Rogue River Road in Section 14, Plainfield Township. The public street and storm drainage work to date has been completed per the approved plan and KCRC platted public street standards. This phase of this residential plat includes access to Kuttshill Drive and 25 lots. The developer, Kuttshill Development, LLC (Dale Kraker) is providing a letter of credit in the amount of \$302,832.05 to cover remaining infrastructure work. The Engineer is Nederveld Inc.

Moved by Commissioner VerHeulen, seconded by Commissioner Morren to authorize the **final plat approval of The Ravines at Inwood, South**, Section 14, Plainfield Township, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #10 Sign Title Sheets

Managing Director Warren requested the Board sign the title sheets for the following projects:

a. **68th Street Reconstruction**

Deputy Managing Director Harrall stated the 68th Street reconstruction project between Cherry Valley Avenue and Thornapple River Drive is planned for advertising for bids on April 29, 2021. The engineers estimate is \$1,250,000. The project is being funded with 100% KCRC primary reconstruction funds.

b. **Whitneyville Avenue Resurfacing**

Deputy Managing Director Harrall stated the Whitneyville Avenue resurfacing project between I-96 and Cascade Road is ready to bid through MDOT. The project includes crushing and shaping the existing asphalt pavement and placing two courses of new asphalt pavement. The estimated project cost is \$345,000. Funding includes \$225,000 federal STP Urban funds, and the remaining \$120,000 local match will be provided by KCRC.

Moved by Commissioner Morren, seconded by Commissioner Janes to authorize the Board to **sign the title sheets** for the above projects, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen — 5.

Nays: 0.

Item #11 Advertise for Bids

Managing Director Warren requested authorization to advertise for bids for the following:

- a. **Contract #21-52:** On-Call Pavement Marking Services
- b. **Bid #21-MNT-20:** A1, 4x6, 21AA, 22A, and 23A Limestone
- c. **Bid #21-MNT-21:** H1 Limestone Aggregate and CS-T Trap Rock for Stockpiling
- d. **Bid #21-MNT-22:** Bridge Expansion Joint Material

Moved by Commissioner Medema, seconded by Commissioner VerHeulen that staff is **authorized to advertise for bids on the above listed purchases with bids to be accepted until 8:30 a.m. on the date to be determined**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen — 5.

Nays: 0.

Item #11 Award of Bids

Managing Director Warren requested authorization to award bids received for the following:

- a. **Contract #21-36:** 16 Mile Road - Shaner Avenue to Myers Lake Avenue, HMA Paving

Staff recommends awarding Contract #21-36: 16 Mile Road, HMA Paving to **Superior Asphalt, Inc.**, the lowest responsive and responsible bidder for a total cost of **\$259,155**, which is **16.79%** below the estimated cost.

- b. **Contract #21-37:** 13 Mile Road - Scranton Avenue to Podunk Avenue, Furnish and Haul Granular Material, Class II

Staff recommends awarding Contract #21-37: 13 Mile Road, Furnish and Haul Granular Material, Class II to **Yellow Rose Transport**, the lowest responsive and responsible bidder, for a cost per ton of **\$6.05** and a total cost of **\$63,192.25**.

- c. **Contract #21-38:** 13 Mile Road - Scranton Avenue to Podunk Avenue, Furnish and Haul 22A Aggregate

Staff recommends awarding Contract #21-38: 13 Mile Road, Furnish and Haul 22A Aggregate to **Yellow Rose Transport**, the lowest responsive and responsible bidder, for a cost per ton of **\$11.30** and a total cost of **\$60,681**.

- d. **Contract #21-39:** 13 Mile Road - Scranton Avenue. to Podunk Avenue, HMA Paving

Staff recommends awarding Contract #21-39: 13 Mile Road, HMA Paving to **Superior Asphalt, Inc.**, the lowest responsive and responsible bidder for a total cost of **\$185,155**, which is **16.65%** below the estimated cost.

- e. **Contract #21-40:** 16 Mile Road - Pennington Avenue. to Algoma Avenue, Furnish and Haul Granular Material, Class II

Staff recommends awarding Contract #21-40: 16 Mile Road, Furnish and Haul Granular Material, Class II to **Yellow Rose Transport**, the lowest responsive and responsible bidder, for a cost per ton of **\$6.10** and a total cost of **\$65,331**.

- f. **Contract #21-41:** 16 Mile Road - Pennington Avenue to Algoma Avenue, Furnish and Haul 21AA Modified Slag Aggregate

Staff recommends awarding Contract #21-41: 16 Mile Road, F&H 21AA Modified Slag Aggregate to **Yellow Rose Transport**, the lowest responsive and responsible bidder, for a cost per ton of **\$19** and a total cost of **\$43,130**.

- g. **Contract #21-42:** 16 Mile Road - Pennington Avenue to Algoma Avenue, Furnish and Haul 22A Aggregate

Staff recommends awarding Contract #21-41: 16 Mile Road, Furnish and Haul 22A Aggregate to **Yellow Rose Transport**, the lowest responsive and responsible bidder, for a cost per ton of **\$10.40** and a total cost of **\$53,040**.

- h. **Contract #21-43:** 16 Mile Road - Pennington Avenue to Algoma Avenue, HMA Paving

Staff recommends awarding Contract #21-43: 16 Mile Road, HMA Paving to **Michigan Paving & Materials Co.**, the lowest responsive and responsible bidder for a total cost of **\$236,015.40**, which is **18.30%** below the estimated cost.

- i. **Contract #21-44:** Testing Services for Phase One of New Central Complex Construction

Staff recommends awarding Contract #21-43: 16 Mile Road, HMA Paving to **Michigan Paving & Materials Co.**, the lowest responsive and responsible bidder for a total cost of **\$236,015.40**, which is **18.30%** below the estimated cost.

- j. **Contract #21-45:** Furnish and Install New Steel Siding on Southwest Complex Salt Barn

Staff recommends awarding Contract #21-45: Furnish and Install New Steel Siding on Southwest Complex Salt Barn to **Vander Kodde Construction Co.**, the lowest responsive and responsible bidder, for a total cost of **\$88,600**.

D&K Engineered Construction, Inc.'s bid was disregarded as they did submit a complete bid by leaving out the electrical equipment and labor described in the specifications.

- k. **Contract #21-48:** Catch Basin Cleaning on Primary and Local Roads in Bowne, Caledonia, Cascade, and Lowell Townships

Staff recommends awarding Contract #21-48: Catch Basin Cleaning to **Elite Pipeline Services, Inc.**, the lowest responsive and responsible bidder, for a cost per catch basin of **\$90** and a total cost of **\$216,000**.

- l. **Contract #21-49:** Catch Basin Cleaning on State Trunklines in Kent County - on M-44 (I-96 to Ramsdell Drive, I-96 to East Beltline)

This contract is 100% funded by the State of Michigan - Department of Transportation and will require MDOT approval prior to commencement.

Staff recommends awarding Contract #21-49: Catch Basin Cleaning to **E-4 Solutions, Inc.**, the lowest responsive and responsible bidder, for a cost per catch basin of **\$98** and a total cost of **\$65,366**.

- m. **Bid #21-ENG-02:** Precast Concrete Box Culverts and End Sections 2021 Requirements with a One-Year Renewal Option, As Needed

Staff recommends awarding Bid #21-ENG-02: Precast Concrete Box Culverts & End Sections to **Mack Industries, Inc., Northern Concrete Pipe, Inc., and Quality Precast, Inc.** whose product, when tested, meets, or exceeds the technical composition requirements.

Buying the materials, as specified, in the best interest of the Road Commission, the source(s) selected will be based on cost of product (inclusive of our labor and equipment costs), project location, and the availability and lead time of the product.

- n. **Bid #21-ENG-03:** Concrete Culvert Pipe and Components 2021 Requirements with a One-Year Renewal Option, As Needed

Staff recommends awarding Bid #21-ENG-03: Concrete Culvert Pipe and Components to **Northern Concrete Pipe, Inc.**, the lowest responsive and responsible bidder, whose product, when tested, meets, or exceeds the technical composition requirements.

- o. **Bid #21-EQU-25:** Fasteners 2021 Requirements with a One-Year Renewal Option, As Needed

Staff recommends awarding Bid #21-EQU-25: Fasteners to **Bluewater Industrial Supply and Alma Bolt Company** whose product, when tested, meets, or exceeds the technical composition requirements.

Buying the materials, as specified, in the best interest of the Road Commission, the source(s) selected will be based on cost of product (inclusive of our labor and equipment costs), project location, and the availability and lead time of the product.

- p. **Bid #21-MNT-10:** Geosynthetics and Geotextiles 2021 Requirements, with a One-Year Renewal Option, As Needed

Staff recommends awarding Bid #21-MNT-10: Geosynthetics and Geotextiles to **CSI Geoturf, Inc. and Hanes Geo Components, Inc.** whose product, when tested, meets, or exceeds the technical composition requirements.

Buying the materials, as specified, in the best interest of the Road Commission, the source(s) selected will be based on cost of product (inclusive of our labor and equipment costs), project location, and the availability and lead time of the product.

- q. **Bid #21-MNT-11: Asphalt and Concrete Crack Leveling Sealant 2021 Requirements, with a One-Year Renewal Option, As Needed**

Staff recommends awarding Bid #21-MNT-11: Asphalt and Concrete Crack Leveling Sealant to **Sherwin Industries, Inc.**, the lowest responsive and responsible bidder, at cost of **\$.525 per pound** and **\$22,680 per truckload**.

- r. **Bid #21-MNT-12: Hot Rubber Crack Sealer and Material for Concrete Joint Repair - 2021 Requirements, with a One-Year Renewal Option, As Needed**

Staff recommends awarding Bid #21-MNT-12: Hot Rubber Crack Sealer & Material for Concrete Joint Repair to **Sherwin Industries, Inc.**, the lowest responsive and responsible bidder, at cost per pound of **\$.43 picked up / \$.475 delivered** and a cost of **\$21,375 per truckload**.

- s. **Bid #21-MNT-15: Guardrail Elements and Components 2021 Requirements, w/ a One-Year Renewal Option, As Needed**

Staff recommends awarding Bid #21-MNT-15: Guardrail Elements and Components to **Action Traffic Maintenance, Jensen Bridge & Supply, & Burt Forest Products** whose product, when tested, meets or exceeds the technical composition requirements.

Buying the materials, as specified, in the best interest of the Road Commission, the source(s) selected will be based on cost of product (inclusive of our labor and equipment costs), project location, and the availability and lead time of the product.

- t. **Bid #21-MNT-17: Summer Bituminous Patching Material 2021 Requirements, As Needed**

Staff recommends awarding Bid #21-MNT-17: Summer Bituminous Patching Material to **Black Gold Transport, Rieth-Riley Construction Co., Inc., Michigan Paving & Materials Co., & Superior Asphalt, Inc.** whose product, when tested, meets, or exceeds the technical composition requirements.

Buying the materials, as specified, in the best interest of the Road Commission, the source(s) selected will be based on cost of product (inclusive of our labor and equipment costs), project location, and the availability and lead time of the product.

- u. **Bid #21-MNT-18: Liquid Pothole Filler 2021 Requirements, with a One-Year Renewal Option, As Needed**

Staff recommends awarding Bid #21-MNT-18: Liquid Pothole Filler to **4 Seasons Pavement Repair Products**, the lowest responsive and responsible bidder, at cost of **\$76 per kit** and **\$2,736 per skid**.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes to **authorize award of bids for the above listed**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen — 5.

Nays: 0.

Item #13 Purchase Bid

Managing Director Warren requested authorization to purchase **Bid #21-EQU-27: Hi Lo**. Director of Building and Equipment Roose stated this preowned Hi Lo has very low hours and is not to exceed \$25,000.

Moved by Commissioner VerHeulen, seconded by Commissioner Morren to **authorize the purchase of Bid #21-EQU-27: Hi Lo**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen — 5.

Nays: 0.

Item #14 **Comments**

➤ Managing Director Warren stated the annual budget and funding meeting with the County Board of Commissioners is scheduled for May 27, 2021. Commissioner Morren requested a reminder.

➤ Managing Director Warren stated the U. S. Congress passed a 1.9 trillion-dollar package. There is no direct allocation to road commissions, however counties, cities, and townships received money. Townships in Kent County would now like more local roads resurfaced, however KCRC has no matching funds.

➤ Managing Director Warren and Director of Finance Barcheski met with the County of Kent Fiscal Services Director Jeff Dood, Deputy County Administrator Jennifer Janes, and County Commissioner Mandy Bolter. They met to discuss the bonding of the new Central Complex.

➤ Managing Director Warren stated there will be three Walker View subcommittee meetings between now and August. The project is under budget and on schedule.

There being no further business to come before the Board, the meeting was adjourned at 8:51 a.m.

Respectfully submitted,



Macy Barcheski, Secretary