

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

December 14, 2021

The Board of County Road Commissioners of the County of Kent met in the Road Commission office.

The regular meeting was called to order by Commissioner Rambo, Chair at 8:00 a.m.

Present: Commissioners Mark Rambo, Cynthia Janes, David Medema, David Morren, and Robert VerHeulen, Managing Director Steve Warren, Director of Finance Macy Barcheski, and Executive Secretary Karen Luneke.

Also present: Deputy Managing Director of Engineering Wayne Harrall, Director of Traffic and Safety Tim Haagsma, Director of Human Resources Michael Dennis, Communications Manager Maura Lamoreaux, Assistant Director of Finance Mario Guerra, Purchasing Manager Andrew Nordstrom, IT Manager Tim Care, Plat Engineer Darren Vink, and Tim Marcus from Owen-Ames-Kimball Company.

**Item #2      Public Comment**

There was no public comment.

**Item #3      Approval of Minutes**

The Board discussed minutes of the Board meeting and public hearing held Tuesday, November 23, 2021.

Moved by Commissioner VerHeulen, seconded by Commissioner Medema that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Medema, Morren, Janes, and VerHeulen — 5.

Nays: 0.

**Item #4      Disbursements and Cash Balances**

Director of Finance Barcheski stated there are two check runs for this meeting. The first is dated November 26, 2021 and Payroll for this check run includes overtime of \$30,043.57. Payroll for the check run dated December 10, 2021, included overtime of \$44,038.12. The Construction Estimates for both periods are as follows:

Contractor	Project	Amount	
		November 26, 2021	December 10, 2021
Black Gold Holdings, LLC	Gaines Township Local Road Program (Estimates #3 and #4 and FINAL)	42,407.31	
Michigan Paving & Materials	Plainfield Township Local Road Program (Estimate #4)	209,803.34	
Strain Electric Company	East Paris Avenue – 68 <sup>th</sup> Street traffic signal upgrade (Estimate #3)		2,350.00
Superior Asphalt, Inc.	Byron Township Local Road Program (Estimate #6)		4,500.00
	Northland Drive – Ritchie Avenue to north county line (Estimates #5 and #6 and FINAL)	1,390.50	
<b>Total</b>		<b>\$253,601.15</b>	<b>\$6,850.00</b>

Director Barcheski presented a detail of the new central complex project for the Board. The total estimated cost as of December 14, 2021, is as follows:

Estimated Cost	\$47,501,236
Current Expenditures	3,027,790
Project-to-Date Expenditures	11,866,932
Remaining Cost	\$34,434,496

Director Barcheski stated the General Fund has \$42,795,744.38 remaining after approval of disbursements. Of that amount, \$4,368,009.59 is unavailable operating funds, leaving \$38,427,734.79 in total available operating funds.

Moved by Commissioner Morren, seconded by Commissioner Janes that **Payroll of \$772,860.53, Construction Estimates of \$253,601.15, New Central Complex Expenditures of \$1,827,981.89, Accounts Payables of \$2,525,211.92, and Cash Balances**

**and Investments for the check run dated November 26, 2021, and Payroll of \$783,682.98, Construction Estimates of \$6,850.00, New Central Complex Expenditures of \$1,199,807.69, Accounts Payables of \$741,225.70, and Cash Balances and Investments for the check run dated December 10, 2021,** are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #5 Michigan Transportation Fund Revenue**

Director of Finance Barcheski reviewed the Michigan Transportation Fund revenues that were collected in October 2021. She stated the funds received were \$3,735,958, a variance of \$356,237 less than what was budgeted. To date, receipts are down 5.4 percent over this time last year.

The report was received for information.

**Item #6 November 2021 Financial Statements**

Director of Finance Barcheski reviewed for the Board the November 2021 Financial Statements.

The report was received for information.

**Item #7 2022 Board Meeting Dates**

Managing Director Warren presented the 2022 Board Meeting dates as suggested by staff. The dates follow the schedule of the second and fourth Tuesday of the month except for December where there is only a meeting on the second Tuesday.

Moved by Commissioner Medema, seconded by Commissioner Janes that the **2022 Board Meeting dates are adopted**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #8 Board Action on Public Hearing**

Managing Director Warren stated the public hearing was held on Tuesday, November 23, 2021.

Deputy Managing Director Harrall stated the public hearing was for the 2022 primary all-season reconstruction of 100th Street between Hanna Lake Avenue and East Paris Avenue. There was one couple that lives on the easterly limits of the project that attended the public hearing. Prior to the public hearing, they asked staff questions related to drainage, grading limits, and detour route. No public spoke during the public hearing.

Most of the property owners within the project limits have provided drainage easements and/or permission to grade and construct slopes along their 100th Street frontage.

Moved by Commissioner VerHeulen, seconded by Commission Medema that the **proposed improvements for 100<sup>th</sup> Street between Hanna Lake Avenue and East Paris Avenue is authorized by the Board** as presented at the public hearing, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #9      Sign and Execute Title Sheets**

Managing Director Warren requested authorization to sign and execute title sheets for the following projects.

- a.      **6 Mile Road** pavement replacement between Alpine Avenue and Pine Island Drive

Deputy Managing Director Harrall stated the 6 Mile Road pavement reconstruction project between Alpine Avenue and Pine Island Drive will be bid through MDOT. The 1.8 mile project includes full-depth cold milling the existing roadway and placement of two courses of HMA. The estimated project cost is \$900,000. Project funding includes \$720,000 Federal STP Urban funds, and \$280,000 local match funded by KCRC.

- b.      **100th Street** reconstruction between Hanna Lake Avenue and East Paris Avenue

Deputy Managing Director Harrall stated the 100th Street reconstruction project between Hanna Lake Avenue and East Paris Avenue will be bid through MDOT. The project includes all-season reconstruction of the existing 2-lane road providing 12-foot lanes and 8-foot shoulders. The estimated project cost is \$1,500,000. Project funding includes \$913,000 Federal STP funds, with the remaining \$587,000 local match funded by KCRC.

Moved by Commissioner VerHeulen, seconded by Commissioner Medema that the **Board sign and execute the title sheets for the above projects**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #10     Purchase of Right-of-Way**

Managing Director Warren requested authorization to purchase the following right-of-way for the following reconstruction projects.

- a.     Sean A. Dick, **3233 100th Street, SE**, Section 26, Gaines Township

Deputy Managing Director Harrall stated Sean A. Dick, the owner of property located at 3233 100th Street has agreed to provide a drainage easement and temporary grading along his frontage to accommodate the planned 2022 all-season construction between Hanna Lake Avenue and East Paris Avenue. The drainage easement is 14 feet wide and approximately 286 feet long, for a total area of 4,003 sft. The easement over improved land is valued at \$0.57/sft. and \$188 compensation for a temporary grading permit, for a total just compensation of \$2,470.

**Easement Description**

Commencing at the Southwest Corner of Section 26, T05N, R11W Gaines Township, Kent County, MI.; thence S88°45'40"E 396.04 feet along the South line of said Section 26; thence N00°23'14"E 33.00 feet to the Northerly Right of Way line of 100th Street and the Point of Beginning; thence N88°45'40"W 279.04 feet along the existing North Right of Way line of 100th Street; thence 44°11'13"W 19.95 feet along a Highway Easement as described in Liber 1723, pages 142-143; thence S88°45'40"E 293.05 feet along a line which is parallel with the North Right of Way line of 100th Street to the Easterly property line; thence S00°23'14"W 14.00 feet along said Easterly property line to the Point of Beginning. Contains 4,003 Square Feet M/L and is subject to easements and restrictions of record.

- b.     John and Marilyn Havens, **3785 100th Street, SE**, Section 26, Gaines Township

Deputy Managing Director Harrall stated John and Marilyn Havens, the owners of property located at 3785 100th Street have agreed to provide a drainage easement along their frontage to accommodate our 2022 project. The additional highway easement is 7 feet wide

and 190 feet long, for a total area of 1,330 sft. The easement over improved land is valued at \$0.57/sft. and \$715 compensation for impacts to trees and landscaping, for a total just compensation of \$1,473.

### **Easement Descriptions**

Commencing at the Southeast Corner of Section 26, T05N, R11W Gaines Township, Kent County, MI; thence N89°17'16"W 1,320.96 feet along the South line of said Section 26; thence N00°38'33"E 33.00 feet to the Northerly Right of Way line of 100th Street and the Point of Beginning; thence N89°17'16"W 190.00 feet along the North Right of Way line of 100th Street; thence N00°38'33"E 7.00 feet; thence S89°17'16"E 190.00 feet along a line which is parallel with the existing North Right of Way line of 100th Street; thence S00°38'33"W 7.00 feet along the Easterly property line to the Point of Beginning. Contains 1,330 Square Feet M/L and is subject to easements and restrictions of record.

c. John Miedema, **3920 84th Street, SE**, Section 23, Gaines Township

Deputy Managing Director Harrall stated John Miedema, the owner of property located at 3920 84th Street has agreed to provide additional highway easement along his 84th Street frontage to accommodate our 2023 project. The additional highway easement is 17 feet wide and 994.28 feet long, for a total area of 16,903 sft. The easement over unimproved land is valued at \$0.45/sft. for a total just compensation of \$7,606.

### **Easement Description**

Commencing at the Northeast Corner of Section 23, T05N, R11W Gaines Township, thence N89°00'24"W 1,327.28 feet along the North Line of said Section; thence S00°55'23"W 33.00 feet to the existing Southerly Right of Way line of 84th Street and the Point of Beginning; thence S89°00'24"E 994.28 feet along the existing South Right of Way line of 84th Street; thence S00°55'45"W 17.00 feet along the Easterly property line; thence N89°00'24"W 994.28 feet to the Westerly property line; thence N00°55'23"E 17.00 feet along said Westerly property line to the Southerly Right of Way line of 84th Street and the Point of Beginning. Contains 16,903 Square Feet M/L and is subject to easements and restrictions of record.

Moved by Commissioner Morren, seconded by Commissioner Janes that **staff is authorized to purchase the above right-of-way**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #11     Decertification**

Managing Director Warren requested authorization to decertify a portion of Orlee Street, southwest Section 3 and northwest Section 10, Caledonia Township.

Deputy Managing Director Harrall stated that Orlee Street is located between 68th Street and Thornapple River Drive. In 1962, Orlee Street was realigned at the intersection with 68th Street, as part of 68th Street reconstruction work. Our certification was not updated after that intersection realignment was completed. A recent staff review of our road certification identified this error. A formal decertification of the area no longer used for the public roadway is required to correct this error.

Commissioner Morren offered the following resolution with reference to the proposed decertification of a portion of **Orlee Street** located in the Northwest 1/4 of Section 10, T05N, R10W, Caledonia Township, Kent County, Michigan.

**RESOLUTION**  
**Road Segment Decertification for a Portion of Orlee Street**

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Road Commissioners of the County of Kent that the following road hereinafter described, be decertified for Act 51 Transportation Funds:

**A portion of Orlee Street**, a 66-foot-wide parcel, the centerline of which is described as follows: Commencing at the Northwest Corner of Section 10, T05N, R10W, Caledonia Township; said



Point being the **Point of Beginning**; thence East 286 feet along the centerline of said Orlee Street to the **Point of Ending**.

Moved by Commissioner Morren, seconded by Commissioner Janes that the resolution is adopted, and the above-described portion of **Orlee Street is decertified for Act 51 Transportation funds**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen – 5.

Nays: 0.

**Item #12 Quit Claims**

Managing Director Warren requested authorization to quit claim existing road end strips on the following:

- a. **Courtland Hills Drive, within Braeside Plat No 1**, Section 31, Courtland Township

Deputy Managing Director Harrall stated there is an existing 10-foot by 66-foot wide road end strip on the end of Courtland Hills Drive within Braeside Plat, Section 31, Courtland Township. It is necessary to quit claim release this back to the developer to provide clear title for the final plat approval of Braeside No. 2.

**Description of Quit Claim**

Part of the NE 1/4 of Section 31, T9N, ROW, Courtland Township, Kent County, Michigan, described as: BEGINNING at the NE corner of Lot 25, Braeside Estates; thence N19°17'28"E 66.00 feet along the Easterly line of Braeside Estates; thence Easterly 10.00 feet along a 467.00 foot radius curve to the left, the chord of which bears S71°19'21"E 10.00 feet; thence S19°17'28"W 66.00 feet; thence Westerly 10.00 feet along a 533.00 foot radius curve to the right, the chord of which bears N71°14'47"W 10.00 feet to the place of beginning.

- b. **Portadown Road, within Marlo Farms Plat, Section 22, Byron Township**

Deputy Managing Director Harrall stated there is an existing 10-foot by 66-foot wide road end strip on the east end of Portadown Road within Marlo Farms Plat, Section 22, Byron Township. It is necessary to quit claim release this so the developer of Walnut Ridge can provide clear title for the final plat approval and public street connection.

**Description of Quit Claim**

Part of the NE ¼ of Section 22, T5N, R12W, Byron Township, Kent County, Michigan described as: Commencing at the NE corner of Lot 5, Marlo Farms and POINT OF BEGINNING; thence S88°00'09"E 10.00 feet; thence N00°58'40"E 66.01 feet; thence N88°00'09"W 10.00 feet; thence S00°58'40"W 66.01 feet to the point of beginning.

Moved by Commissioner VerHeulen, seconded by Commissioner Morren that the Board **authorizes quit claim release of right-of-way for the above existing road end strips**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen – 5.

Nays: 0.

**Item #13 Final Plat Approval**

Managing Director Warren requested authorization for final plat approval of the following:

- a. **Braeside Estates No. 2, Sections 31 and 32, Courtland Township**

Deputy Managing Director Harrall stated Braeside Plat No. 2 is located south of 11 Mile Road and east of Courtland Drive in Section 31, Courtland Township. The second and final phase of this residential plat included extending Courtland Hills Drive to the east property

line of the plat, for future public street connection, and a short permanent cul-de-sac to the south of Courtland Hills Drive. The work has been completed in accordance with the approved plans and KCRC Platted Street Standards. This phase included 24 lots, bringing the development total to 49 lots. The developer is Braeside Holdings LLC (Mike Berg), and the engineer is Exxel Engineering.

The developer has provided a surety bond for \$87,000 to cover restoration work and erosion control.

b. **Walnut Ridge**, Sections 22, Byron Township

Deputy Managing Director Harrall stated Walnut Ridge Estates plat is located west of Burlingame Avenue and south of 84th Street in Section 22, Byron Township. The first phase of this multi-phase residential plat included construction of approximately 1350 feet of Portadown Drive from the west side of Burlingame Avenue (south of Byron Center High School) westerly to the existing east end of Portadown Drive and a stub street to future Julienne Court. The work has been completed in accordance with the approved plans and KCRC Platted Street Standards. This phase includes 35 lots. The developer is Signature Land Development Corp (Mick McGraw), and the engineer is Exxel Engineering.

The developer has provided a letter of credit in the amount of \$209,000, which is primarily associated with the private condominium, which is outside the plat, but part of the same construction contract.

Moved by Commissioner Janes, seconded by Commissioner Morren that the Board **authorizes final plat approval for the above plats**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #14 Final Street Approvals**

Managing Director Warren requested authorization for final street approval of the following:

- a. **10 Mile Court**, Section 31, Oakfield Township and Section 6, Grattan Township

Deputy Managing Director Harrall stated 10 Mile Court is located south of 10 Mile Road and east of Tiffany Avenue in Section 31, Oakfield Township and Section 6 Grattan Township. This 434 foot local gravel road extends south of 10 Mile Road along the west side of Cowan Lake and provides access to two lake lots within Oakfield Township and one existing residential lot in Grattan Township. The work has been completed in accordance with the approved plan for construction of a 22-foot wide unpaved residential street. The owner is Amy Boyd.

- b. **Summer Meadows**, Section 15, Cannon Township

Deputy Managing Director Harrall stated Summer Meadows North Site Condominium is located west of Sunfish Lake Avenue and south of Belding Road in Section 15, Cannon Township. This residential public street, Summer Meadows Court, is 829 feet long and includes a permanent cul-de-sac on the north end. The work has been completed in accordance with the approved plans and KCRC Local Public Street Standards. The site condominium includes 12 lots. The developer is DEG Development (Visser), and the engineer is Feenstra Associates.

c. **Old 60<sup>th</sup> Street**, Sections 32 and 33, Cascade Township

Deputy Managing Director Harrall stated Old 60th Street is located west of Egan Avenue and south of 60th Street in Sections 32 and 33 Cascade Township. This 356 foot long local road was constructed by MDOT as part of M-6 construction east of Kraft Avenue, which required relocating a portion of 60th Street. The connector road provides access to Farmers Insurance and one residence. As part of an agreement to remove the cul-de-sac, Farmers provides winter maintenance over this short public street, which becomes private once it crosses into Farmers' property.

Efforts by Farmers Insurance to have this short section of public street abandoned were unsuccessful because the resident, with their only driveway access off 60th Court, objected to the abandonment. There was never a formal takeover of this section of road, which is required since it is certified as a public street.

Moved by Commissioner Morren, seconded by Commissioner Janes that the Board **authorizes final street approval for the above streets**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #15 Public Street Takeovers**

Managing Director Warren requested authorization for the takeover of all public platted and unplatted streets constructed in 2021. Deputy Managing Director Harrall stated staff is requesting the Board adopt a resolution for the takeover of all new public streets accepted during 2021.

New public streets included in the following plats:

- 2,651 feet (0.50 mile) within Braeside Estates No. 2
- 1,427 feet (0.27 mile) within Preservation Lakes No. 4
- 1,917 feet (0.36 mile) within Northdale Estates No. 4
- 1,063 feet (0.20 mile) within Planters Ridge No. 3
- 1,349 feet (0.26 mile) within The Ravines at Inwood South
- 729 feet (0.14 mile) within Railside West No. 6
- 1,622 feet (0.31 mile) within Walnut Ridge

The total platted streets accepted during 2021 equals 10,758 feet of local road (2.04 miles).

New public streets within condominiums, as well as other new streets or street extensions, include the following:

- 10 Mile Court – 434 feet, Section 6, Gratton Township and Section 31, Oakfield Township
- Summer Meadows Court – 829 feet, Section 15, Cannon Township
- Old 60th Street – 356 feet, Section 32 and 33, Cascade Township

The total non-platted streets accepted during 2021 equals 1,619 feet of local road (0.31 mile).

The total takeover of all the above listed public streets is 12,377 feet of local road (2.34 miles).

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

## **RESOLUTION**

### **Takeover of Roads and Streets in the Plat of Braeside Estates No. 2**

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft)
<b>Courtland Hills Drive</b>	Braeside Estates No. 2	Courtland, T9N, R10W	NE 31, NW 32	1722
<b>Courtland Hills Court</b>	Braeside Estates No. 2	Courtland, T9N, R10W	NE 31, NW 32	560
<b>Braeside Court</b>	Braeside Estates No. 2	Courtland, T9N, R10W	NE 31, NW 32	369

**Further, be it resolved,** that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

**Further, be it resolved,** that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic, and

**Further, be it resolved,** that the Board authorizes by permit the sidewalks, retaining walls, and other appurtenances located within the right of way; and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances; and that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways in the listed plat is authorized** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

### RESOLUTION

#### Takeover of Roads and Streets in the Plat of Preservation Lakes No. 4

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft)
<b>Waters Bluff Drive</b>	Preservation Lakes No. 4	Gaines, T5N, R11W	SW 29	1427

**Further, be it resolved**, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

**Further, be it resolved**, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic, and

**Further, be it resolved**, that the Board authorizes by permit the sidewalks, retaining walls, and other appurtenances located within the right of way; and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related



appurtenances; and that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways in the listed plat is authorized** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

### RESOLUTION

#### Takeover of Roads and Streets in the Plat of Northdale Estates No. 4

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft)
<b>Solitude Drive</b>	Northdale Estates No. 4	Plainfield, T8N, R11W	NW 28	1038
<b>Solitude Court</b>	Northdale Estates No. 4	Plainfield, T8N, R11W	NW 28	879

**Further, be it resolved**, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

**Further, be it resolved,** that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic, and

**Further, be it resolved,** that the Board authorizes by permit the sidewalks, retaining walls, and other appurtenances located within the right of way; and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances; and that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways in the listed plat is authorized** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

### **RESOLUTION**

#### **Takeover of Roads and Streets in the Plat of Planters Ridge No. 3**

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft)
Gloryfield Drive	Planters Ridge No. 3	Byron, T5N, R12W	NE 15	1063

**Further, be it resolved,** that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

**Further, be it resolved,** that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic, and

**Further, be it resolved,** that the Board authorizes by permit the sidewalks, retaining walls, and other appurtenances located within the right of way; and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances; and that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen and seconded by Commissioner James that the **resolution is adopted and takeover of all the streets, roads, and highways in the listed plat is authorized** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

**RESOLUTION**

**Takeover of Roads and Streets in the Plat of Ravines Inwood South**

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft)
<b>Northedge Drive</b>	Ravines Inwood South	Plainfield, T8N, R11W	NE 14	454
<b>Fieldview Drive</b>	Ravines Inwood South	Plainfield, T8N, R11W	NE 14	895
<b>Kutshill Drive</b>	Ravines Inwood South	Plainfield, T8N, R11W	NE 14	0 (zero)

**Further, be it resolved**, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

**Further, be it resolved**, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic, and

**Further, be it resolved**, that the Board authorizes by permit the sidewalks, retaining walls, and other appurtenances located within the right of way; and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances; and that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways in the listed plat is authorized** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

### **RESOLUTION**

#### **Takeover of Roads and Streets in the Plat of Railside West No. 6**

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

<b>Street Name</b>	<b>Plat (project) Name</b>	<b>Township</b>	<b>Section</b>	<b>Length (ft)</b>
<b>Byron Depot Drive</b>	Railside West No. 6	Byron, T5N, R12W	NE 17	729

**Further, be it resolved**, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

**Further, be it resolved,** that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic, and

**Further, be it resolved,** that the Board authorizes by permit the sidewalks, retaining walls, and other appurtenances located within the right of way; and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances; and that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways in the listed plat is authorized** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

## **RESOLUTION**

### **Takeover of Roads and Streets in the Plat of Walnut Ridge**

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft)
Portadown Road	Walnut Ridge	Byron, T5N, R12W	NE 22	1472
Julienne Court	Walnut Ridge	Byron, T5N, R12W	NE 22	160

**Further, be it resolved,** that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

**Further, be it resolved,** that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic, and

**Further, be it resolved,** that the Board authorizes by permit the sidewalks, retaining walls, and other appurtenances located within the right of way; and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances; and that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways in the listed plat is authorized** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

## RESOLUTION

### Takeover of Roads and Streets for 10 Mile Court

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Road Commissioners of the County of Kent that **10 Mile Court**, an un-platted road, located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

Street Name	Township	Section	Length (ft)
<b>10 Mile Court</b>	Oakfield, T09N, R09W	SW 31	401
	Grattan, T08N, R09W	NW 06	33

**10 Mile Court**, a variable width parcel of land, being a part of the Southwest quarter of Section 31, T9N, R09W, Oakfield Township, Kent County, Michigan and also located in a part of the Northwest quarter of Section 06, the Centerline of which is described at commencing at the Southwest Corner of Section 31, T09N, R09W thence S89°50'13"E 590.71 feet to the intersection of the Centerline of 10 Mile Court and the South Section Line; thence S02°50'54"W 33.00 feet to the **Point of Beginning**; thence N02°05'54"E 434 feet to the Point of Ending. (said point lays on the approximate centerline of 10 Mile Road)

**Further, be it resolved**, that it is hereby acknowledged that the un-platted streets, roads, and highways, listed and described herein, are for use the by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and



**Further, be it resolved,** that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic, and

Moved by Commissioner VerHeulen and seconded by Commissioner Janes that the **resolution is adopted** and **takeover of all the un-platted roads listed is authorized** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

## **RESOLUTION**

### **Takeover of Roads and Streets for Summer Meadows Court**

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of County Road Commissioners of the County of Kent that the **Summer Meadows Court**, an un-platted road located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

<b>Street Name</b>	<b>Township</b>	<b>Section</b>	<b>Length (ft)</b>
<b>Summer Meadows Court</b>	Cannon, T8N, R10W	NW 15	829

**Summer Meadows Court**, a variable width parcel of land, being a part of the Northwest quarter of Section 15, T8N, R10W, Cannon Township, Kent County, Michigan, the Centerline of which is described as:

Commencing at the Northwest corner of Section 15, Town 8 north, Range 10 west, Cannon Township; thence S00°55'28"W 817.17 feet along the West line of said Section; thence N88°41'21"E 604.25 feet; thence S72°36'58"E 181.55 feet; thence S00°59'21"W 200.00 feet (the previous three calls being along the Northerly and Easterly boundary of the Condominium of Summerset Meadows as recorded in Kent County Instrument # 20040409-0047708; thence Northwesterly 18.60 feet along a 567.00 foot radius curve to the right, the long chord of which bears N84°44'04"W 18.60 feet; thence S06°12'10"W 33.00 feet; thence S86°23'45"E 54.46 feet to the Centerline of Summer Meadows Drive and Summer Meadows Court and the **Point of Beginning**; thence N00°59'21"E 278.33 feet; thence 59.21 feet Northeasterly along a 300.00 feet radius curve to the right, the long chord of which bears N06°38'38"E 59.12 feet; thence 236.85 feet Northerly along a 600.00 feet radius curve to the left, the long chord of which bears N00°59'21"E 235.32 feet; thence 177.56 feet Northeasterly along a 300.00 feet radius curve to the right, the long chord of which bears N06°38'10"E 174.98 feet; thence N23°35'31"E 77.29 feet to the Point of Ending.

**Further, be it resolved**, that it is hereby acknowledged that the un-platted streets, roads, and highways, listed and described herein, are for use the by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

**Further, be it resolved**, that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic.

Moved by Commissioner VerHeulen and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the roads in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

**RESOLUTION  
 Takeover of Roads and Streets for Old 60<sup>th</sup> Street**

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Road Commissioners of the County of Kent that the **Old 60<sup>th</sup> Street**, an un-platted road located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

Street Name	Township	Section	Length (ft)
<b>Old 60<sup>th</sup> Street</b>	Cascade, T6N, R10W	SW 33	252
	Cascade, T6N, R10W	SE 32	104

**Old 60<sup>th</sup> Street**, a variable width parcel of land, being a part of the Southwest quarter of Section 33, T06N, R10W, Cascade Township, Kent County, Michigan and also located in a part of the Southeast quarter of Section 32, the Centerline of which is described at commencing at the Southwest Corner of Section 33, T06N, R10W thence N00°07'34"E 31.47 feet to the intersection of the Centerline of Old 60<sup>th</sup> Street; thence S79°38'09"W 103.85 feet to the **Point of Beginning**; thence N79°38'09"E 138.61 feet; thence 166.52 feet Northeasterly along a 160.00 feet radius curve to the left, the long chord of which bears N49°49'25"E 159.13; thence N20°00'14"E

50.48 to the Point of Ending. (said point lays on the approximate centerline of Relocated 60<sup>th</sup> Street)

**Further, be it resolved,** that it is hereby acknowledged that the un-platted streets, roads, and highways, listed and described herein, are for use the by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

**Further, be it resolved,** that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic.

Moved by Commissioner VerHeulen and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the roads in the listed plat is authorized,** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

**RESOLUTION  
Takeover of Roads and Streets**

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of County Road Commissioners of the County of Kent that the streets, roads, and highways, both platted and un-platted, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

<b>Street Name</b>	<b>Plat (project) Name</b>	<b>Township</b>	<b>Section</b>	<b>Length (ft)</b>
<b>Courtland Hills Drive</b>	Braeside Estates No. 2	Courtland, T9N, R10W	NE 31, NW 32	<b>1722</b>
<b>Courtland Hills Court</b>	Braeside Estates No. 2	Courtland, T9N, R10W	NE 31, NW 32	<b>560</b>
<b>Braeside Court</b>	Braeside Estates No. 2	Courtland, T9N, R10W	NE 31, NW 32	<b>369</b>
<b>Solitude Drive</b>	Northdale Estates No. 4	Plainfield, T8N, R11W	NW 28	<b>1038</b>
<b>Solitude Court</b>	Northdale Estates No. 4	Plainfield, T8N, R11W	NW 28	<b>879</b>
<b>Gloryfield Drive</b>	Planters Ridge No. 3	Byron, T5N, R12W	NE 15	<b>1063</b>
<b>Waters Bluff Drive</b>	Preservation Lakes No. 4	Gaines, T5N, R11W	SW 29	<b>1427</b>
<b>Byron Depot Drive</b>	Railside West No. 6	Byron, T5N, R12W	NE 17	<b>729</b>
<b>Northedge Drive</b>	Ravines at Inwood South	Plainfield, T8N, R11W	NE 14	<b>454</b>
<b>Fieldview Drive</b>	Ravines at Inwood South	Plainfield, T8N, R11W	NE 14	<b>895</b>
<b>Portadown Road</b>	Walnut Ridge	Byron, T5N, R12W	NE 22	<b>1472</b>
<b>Julienne Court</b>	Walnut Ridge	Byron, T5N, R12W	NE 22	<b>160</b>

<b>Street Name</b>	<b>Un-Platted Project Name</b>	<b>Township</b>	<b>Section</b>	<b>Length (ft)</b>
<b>10 Mile Court</b>	-----	Oakfield, T09N, R09W Grattan, T08N, R09W	SW 31 NW 06	<b>401</b> <b>33</b>
<b>Summer Meadows Ct</b>	Summerset Meadows North	Cannon, T8N, R10W	NW 15	<b>829</b>
<b>Old 60<sup>th</sup> Street</b>	-----	Cascade, T6N, R10W Cascade, T6N, R10W	SW 33 SE 32	<b>252</b> <b>104</b>

It is hereby acknowledged that the platted streets, roads, and highways were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

It is hereby acknowledged that the un-platted streets, roads, and highways are for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

It is hereby stipulated that the platted and un-platted right-of-ways listed and described herein are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic.

**Further, be it resolved**, that the Board authorizes by permit the sidewalks, retaining walls, and other appurtenances are located within the right of way, and that the Board, its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances, and that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that the **resolution is adopted and takeover of all the roads in the listed plat is authorized** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen-- 5.

Nays: 0.

**Item # 16 New Stormwater Rules**

Deputy Managing Director Harrall gave the Board an overview of the new Stormwater Standards for our NPDES MS4 Permit. The Board asked questions and acknowledged the new standards. The Board directed staff to implement and enforce the new standards within KCRC jurisdiction, including public road right-of-way, new public street projects and on KCRC road improvement projects, where applicable.

**Item #17     Advertise for Bids**

Managing Director Warren requested authorization to advertise for bids for **Contract #22-19: Preservation Road Treatments.**

Moved by Commissioner Morren, seconded by Commissioner Janes that staff is **authorized to advertise for bids on the above listed purchase with bids to be accepted until 8:30 a.m. on a date to be determined,** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #18.     Award of Bids**

Managing Director Warren requested authorization to advertise for bids for the following:

a.     **Contract #22-12: Janitorial Services**

Staff recommends awarding Contract #22-12: Janitorial Services for the Central Complex to **Zervas Facility Maintenance**, the lowest responsible and responsive bidder, for a cost per year of **\$38,100** and a three-year total cost of **\$114,300.**

b.     **Contract #22-13: Waste and Recycling Disposal Services**

Staff recommends awarding Contract #22-13: Waste and Recycling Disposal Services to **Arrowaste, Inc.**, the lowest responsible and responsive bidder, as their average monthly and on-call pickup rates, as detailed on the bid tabulation, was the overall best bid.

c. **Bid #22-EQU-21: Push Off Broom**

At the Board Meeting on October 26, 2021, Board authorized staff to pursue and purchase a **pre-owned push off broom**. Staff approved the acquisition of the equipment from **Grand Equipment**, for a total cost of **\$49,900**.

d. **Bid #22-FIN-01: Seventeen Laptop Computers**

Staff recommends awarding the purchase of seventeen laptop computers to **Dell Marketing, L.P.**, under MiDeal contract #071B6600111, for a total cost of **\$29,014**.

Moved by Commissioner Medema, seconded by Commissioner VerHeulen to **authorize the award of bids for the above listed**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #20**     **Comments**

➤ Director of Traffic and Safety Tim Haagsma received the Michigan Section ITE Past Presidents Award. The Board felt it was well deserved.

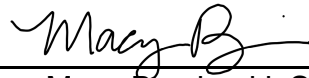
➤ Director of Traffic and Safety Haagsma stated KCRC was awarded the maximum safety grant amount of \$600,000 towards construction of a roundabout at 84<sup>th</sup> Street and Kalamazoo Avenue in 2023. The total project cost is estimated at 1.2M.

➤ Managing Director Warren stated the union contract between KCRC and Teamsters Local 214 will expire on May 31, 2022. Negotiations are planned to begin in February.



There being no further business to come before the Board, Chair Rambo adjourned the meeting at 9:25 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Macy B". The signature is written in black ink and is positioned above a horizontal line.

---

Macy Barcheski, Secretary