

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

October 12, 2021

The Board of County Road Commissioners of the County of Kent met in the Road Commission office.

The regular meeting was called to order by Commissioner Rambo, Chair at 8:00 a.m.

Present: Commissioners Rambo, Janes, Medema, and VerHeulen, Managing Director Warren, Director of Finance Barcheski and Executive Secretary Luneke.

Absent: Commissioner Morren.

Also present: Deputy Managing Director of Engineering Harrall, Deputy Managing Director of Operations Byrne, Director of Traffic and Safety Haagsma, Director of Human Resources Dennis, Communications Manager Lamoreaux, IT Manager Care, and Tim Marcus from OAK.

Item #2 Public Comment

There was no public comment.

Item #3 Approval of Minutes

The Board discussed minutes of the Board meeting held Tuesday, September 28, 2021.

Moved by Commissioner Janes, seconded by Commissioner VerHeulen that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, and VerHeulen — 3.

Nays: 0.

Item #4 Disbursements and Cash Balances

The disbursements for the check run dated October 1, 2021, were presented to the Board by Director of Finance Barcheski. She stated payroll included \$18,800.28 in overtime.

The Construction Estimates for this period are as follows:

Contractor	Project	Amount
Action Traffic Maintenance	South guardrail upgrades at 5 bridges (estimate #2)	23,854.00
Dean's Landscaping & Excavating	16 Mile Road – Shaner Avenue to Myers Lake Avenue (estimate #5)	81,579.92
Michigan Paving and Materials	Plainfield Township local road program (estimate #1)	388,375.23
	16 Mile Road – Pennington Avenue to Algoma Avenue (estimate #2)	83,360.13
Severance Electric Co.	Division Avenue at 76 th Street traffic signal upgrade (estimate #1)	128,566.00
	East Paris Avenue at Cook Valley Blvd. traffic signal upgrade (estimate #1)	147,223.80
Superior Asphalt, Inc.	Cascade Township local road program – Beard Farm Plat (estimate #3 and FINAL)	400.00
	Algoma Township local roads program (estimate #4)	10,864.38
	Northland Drive – Ritchie Avenue to north county line (estimate #2)	195,628.36
	Cascade Township local road program – Centennial plat (estimate #2)	227,999.11
Wonsey Tree Service	Spencer Bridge #8 – Rooksby Street over Black Creek (estimates #1 and #2)	100,917.00
Total		\$1,388,767.93

Director Barcheski stated the General Fund has \$25,975,857.30 remaining after approval of disbursements. Of that amount, \$6,374,054.52 is unavailable operating funds, leaving \$19,601,802.78 in total available operating funds.

Director Barcheski presented a detail of the new central complex project for the Board. The total estimated cost as of October 12, 2021, is as follows:

Estimated Cost	\$47,501,236
Current Expenditures	19,762
Project-to-Date Expenditures	6,370,166
Remaining Cost	41,111,308

Moved by Commissioner Janes, seconded by Commissioner VerHeulen that **Payroll of \$765,154.80, Construction Estimates of \$1,388,767.93, New Central Complex Expenditures of \$19,762.00, Accounts Payables of \$1,392,343.73, and Cash Balances and Investments for the check run dated October 1, 2021,** are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, and VerHeulen — 3.

Nays: 0.

Commissioner Medema arrived at the meeting.

Item #5 Asset Management Plans

Managing Director Warren stated, as required by Public Act 325 of 2018, staff has prepared plans for KCRC's federal-aid roads as well as bridges and culverts. The two draft plans include an inventory of assets, performance measures, anticipated revenues and expenses, and a multi-year improvement program. These plans are consistent with KCRC's Strategic Plan and long-range objectives, presented in formats required by the Transportation Asset Management Council (TAMC).

Deputy Managing Director Harrall stated in response to Board comments at the September 28 meeting, the draft asset management plans have been edited to specifically address non-motorized facilities within our roadways, bridges, and over culverts.

The bridge and culvert plan states KCRC will continue to maintain or enhance trails and sidewalks, which are incorporated within existing bridge decks or over culverts, and work with townships, cities, and villages to accommodate future enhancements and plans for future facilities in accordance with KCRC's Complete Streets Policy.

In addition, the pavement asset management plan includes KCRC's commitment to maintain existing paved shoulders and include paved shoulders on new construction and reconstruction. Paved shoulders are an asset inventoried by KCRC and the plan recognizes that these elements are valuable to pedestrians and cyclists. In 2020, a physical inventory of 374 lane miles of 4-foot paved shoulders was confirmed. In 2021, another seven (7) lane miles were added, bringing the total to 381 lane miles of paved shoulder.

Moved by Commissioner Medema, seconded by Commissioner VerHeulen to **adopt to comply with Public Act 325 of 2018 to submit asset management plans to the Transportation Asset Management Council**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and VerHeulen — 4.

Nays: 0.

Item #6 Advertise for Bids

Managing Director Warren requested authorization to advertise for bids for the following:

- a. **2022 Blanket Approval for Projects** on State, Primary, and Local Roads
- b. **Contract #22-05: Rental of Traffic Control Devices**
- c. **Bid #22-EQU-08: Ten Tarp Systems for Single Axle Trucks**

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that staff **is authorized to advertise for bids on the above listed purchases with bids to be accepted until 8:30 a.m. on a date to be determined**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and VerHeulen — 4.

Nays: 0.

Item #7 Award of Bids

Managing Director Warren requested authorization to advertise for bids for the following:

- a. **Contract #22-02:** Furnish and Haul Aggregate for Bituminous Chip Seal Program - 2022 Requirements of Modified 34CS & CS-T in Slag and Trap Rock, as needed

Staff recommends awarding Contract #22-02 to **Yellow Rose Transport**, the lowest and responsible bidder, for a delivered average per ton cost of **\$35.78 for 34CS Slag, \$42 for CS-T Slag, \$40.25 for 34CS Trap Rock, and \$49 for CS-T Trap Rock** to Kent County Road Commission's locations, as well as 34CS Slag delivered to Newaygo County Road Commission's locations at an average cost of **\$38.58 per ton**.

As the contract also requested pricing for participating agencies, staff also recommends for the Board to award the contract to **Yellow Rose Transport & Fisher Transportation Co.**, for Montcalm County Road Commission's requirements and delivery locations.

Each agency shall issue their own purchase order / contract agreement for their chip seal aggregate requirements.

- b. **Bid #22-EQU-07:** Eleven Hydraulic Systems for Single and Five Axle Trucks

Staff recommends awarding the purchase of eleven hydraulic systems to **Truck & Trailer Specialties**, under MiDeal contract #071B5500010, for a total cost of **\$92,009.90**.

- c. **Bid #22-EQU-13:** Tractor with Mower Attachments

Staff recommends awarding the purchase of a tractor and mower attachments to **Hutson, Inc.**, under MiDeal contract #071B7700085, for a total cost of **\$135,982.31**.

d. **Bid #22-EQU-14: Wheel Loader**

Staff recommends awarding the bid for a wheel loader to **Michigan CAT**, under Sourcewell contract #032119-CAT, at a total cost of **\$387,240.20**.

e. **Bid #22-EQU-16: Five Half-Ton Pickups**

Staff recommends awarding the purchase of five half-ton pickups to **Signature Ford-Lincoln**, under MiDeal contract #071B7700180, that meets our specifications at the prices indicated, for a total cost of **\$163,088**.

<u>Truck Description</u>	<u>Division</u>	<u>Per Unit Cost</u>	<u>Extended Cost</u>
Two 2022 F150 XL SuperCab 4x2	Engineering	\$28,675	\$57,350
One 2022 F150 XLT SuperCab 4x4	Patrol	\$33,922	\$33,922
One 2022 F150 XLT SuperCab 4x4	Management	\$34,097	\$34,097
One 2021 F150 XLT SuperCrew 4x4	Management	<u>\$37,719</u>	<u>\$37,719</u>
	Total Cost		\$163,088

f. **Bid #22-EQU-17: Five One-Ton Pickups**

Staff recommends awarding the purchase of five one-ton pickups to **Signature Ford-Lincoln**, under MiDeal contract #071B7700180, that meets our specifications at the prices indicated, for a total cost of **\$307,014**.

<u>Truck Description</u>	<u>Division</u>	<u>Per Unit Cost</u>	<u>Extended Cost</u>
One 2022 F350 XL Crew Cab 4x2 SRW w/ Utility Box	Maintenance	\$47,025	\$47,025
One 2022 F450 XL Regular Cab 4x2 w/ Dump Box	Maintenance	\$55,353	\$55,353
One 2022 F350 XL Super Cab 4x4 w/ Utility Box & Plow	Maintenance	\$55,617	\$55,617
One 2022 F450 XL Regular Cab 4x4 w/ Dump Box	Maintenance	\$68,158	\$68,158
One 2022 F450 XL Crew Cab 4x2 84" Box w/ Lift Gate	Maintenance	\$80,861	\$80,861
	Total Cost		\$307,014

g. **Bid #22-EQU-19: Motor Grader**

Staff recommends awarding the purchase of a motor grader to **AIS Construction Equipment**, under MiDeal contract #071B7700090, for a total cost of **\$349,866**.

- h. **Bid #22-MNT-01:** Sand - 2NS for Ice Control
FY22 requirements, as needed

Staff recommends award Bid #22-MNT-01 to **“ALL BIDDERS”**, whose sand, when tested, meets, or exceeds the technical composition requirements.

At the time of demand, the source(s) selected will be based on cost of material delivered or picked up (inclusive of our labor and equipment costs), quality of the material, and the availability and immediate need of the material.

- i. **Bid #22-MNT-02:** Various Road Materials - Gravel, Stone, Sand, and
Crushed Concrete
FY22 requirements, as needed

Staff recommends awarding Bid #22-MNT-02 to **“ALL BIDDERS”**, whose product, when tested, meets, or exceeds the technical composition requirements.

At the time of demand, the source(s) selected will be based on cost of material (inclusive of our labor and equipment costs), quality of the material, and the availability and immediate need of the material.

Moved by Commissioner Janes, seconded by Commissioner Medema to **authorize the award of bids for the above listed**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and VerHeulen — 4.

Nays: 0.

Nays: 0.

Item #8 **Purchase Bid**

Managing Director Warren requested authorization to purchase **Bid #22-EQU-18: Floor Scrubber** for the Southwest Complex. Director of Finance Barcheski stated the unit would not be required on a regular basis, therefore a used unit would be suitable for KCRC's needs.

Moved by Commissioner Medema, seconded by Commissioner Janes to **authorize the purchase of Bid #22-EQU-18: Floor Scrubber**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and VerHeulen — 4.

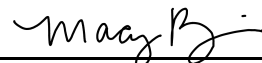
Nays: 0.

Item #9 **Comments**

- Managing Director Warren stated KCRC is aggressively seeking Covid relief money.
- Tim Marcus from OAK gave an update on the salt storage building construction at the new Central Complex. The new trusses are to arrive November 1 and the salt storage building should be complete by the end of January.
- Commissioner Medema stated the Commissioner's Conference in Traverse City had very good content, was well run, and highly rated.

There being no further business to come before the Board, Chair Rambo adjourned the meeting at 8:35 a.m.

Respectfully submitted,



Macy Barcheski, Secretary