

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

August 9, 2022

The Board of County Road Commissioners of the County of Kent met in the Road Commission office.

The regular meeting was called to order by Commissioner Rambo, Chair, at 8:00 a.m.

Present: Commissioners Mark Rambo, Cynthia Janes, Dave Medema, and Robert VerHeulen, Managing Director Steve Warren, Director of Finance Macy Barcheski, and Executive Secretary Karen Luneke.

Absent: Commissioner David Morren.

Also present: Deputy Managing Director of Operations Jerry Byrne, Deputy Managing Director of Engineering Wayne Harrall, Assistant Director of Traffic and Safety Shirley Wollner, Director of Building and Equipment Roose, Director of Human Resources Mike Dennis, Assistant Director of Finance Mario Guerra, Assistant Director of Maintenance Steve Roon, Project Engineer Eric Easterly, IT Manager Tim Care, Purchasing Manager Andrew Nordstrom, and Tim Marcus of OAK.

**Item #2      Public Comment**

There was no public comment.

**Item #3      Approval of Minutes**

The Board discussed minutes of the Board meeting held Tuesday, July 26, 2022. Moved by Commissioner Medema, seconded by Commissioner VerHeulen that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and VerHeulen — 4.

Nays: 0.

**Item #4      Disbursements and Cash Balances**

The disbursements for the check run dated August 5, 2022, were presented to the Board by Director of Finance Barcheski. She stated payroll included \$22,704.89 in overtime.

The Construction Estimates for this period are as follows:

Contractor	Project	Amount
Black Gold Holdings LLC	Byron Township Local Roads Program (estimate #1)	155,834.43
Michigan Paving & Materials	Grand Rapids Township Local Roads Program (estimate #4 and FINAL)	23,037.74
	Lowell Township Local Roads Program (estimate #2)	504,395.20
Rieth-Riley Construction Company	Fruit Ridge Avenue – 16 Mile Road to 18 Mile Road (estimate #2)	80,832.25
Strain Electric Company	Patterson Avenue at Burton Street – traffic signal upgrade (estimate #2)	24,960.00
	100 <sup>th</sup> Street at Division Avenue – new traffic signal (estimate #2)	6,500.00
Superior Asphalt, Inc.	Byron Township Local Roads Program (estimate #8)	24,085.83
	Lincoln Lake Avenue & 19 Mile Road (estimate #2)	25,070.39
	Cannon Township Local Roads Program (estimate #2)	356,002.18
<b>Total</b>		<b>\$1,200,718.02</b>

Director Barcheski presented a detail of the new central complex project for the Board. The total project cost as of August 9, 2022, is as follows:

Approved Estimate	\$47,501,236
Current Estimate	47,123,354
Current Expenditures	2,958,948
Project-to-Date Expenditures	34,800,871
Estimated Remaining Cost	\$12,322,483

Director Barcheski stated the General Fund has \$33,847,549.86 remaining after approval of disbursements. Of that amount, \$5,245,970.80 is unavailable operating funds, leaving \$28,601,579.06 in total available operating funds.

Moved by Commissioner Medema, seconded by Commissioner Janes that **Payroll of \$832,079.20, Construction Estimates of \$1,200,718.02, New Central Complex Expenditures of \$2,958,947.59, Accounts Payables of \$2,308,218.82 and Cash Balances and Investments for the check run dated August 5, 2022,** are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and VerHeulen — 4.

Nays: 0.

**Item #5 June 2022 Financial Statements**

Director of Finance Barcheski reviewed for the Board the June 2022 Financial Statements.

The report was received for information.

**Item #6 Michigan Transportation Fund**

Director of Finance Barcheski reviewed the Michigan Transportation Fund revenue that was collected in June 2022 and received in August 2022. She stated the funds received were \$4,882,024, a variance of \$47,021 lower than what was budgeted. To date, receipts are 7.9% higher from this time last year.

**Item #7 Award of Bid**

Managing Director Warren requested authorization to award bid for **Contract #22-65: US-131 – Ann Street to 28th Street, Concrete Pavement Repairs – MDOT.**

This contract is 100% funded by the State of Michigan - Department of Transportation and will require MDOT approval prior to commencement.

Staff recommends awarding Contract #21-65: US-131 Concrete Pavement Repairs to **C&D Hughes, Inc.**, the lowest responsible and responsive bidder, for a cost of **\$1,200 per ton**.

Moved by Commissioner Janes, seconded by Commissioner VerHeulen to **authorize the award of bids for the above listed**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and VerHeulen — 4.

Nays: 0.

**Item #8**      **Comments**

➤ Managing Director Warren shared a letter and an email praising our crews and Glenn Fankhauser for the work done on Reeds Lake Boulevard and on Egypt Valley Drive.

➤ Managing Director Warren informed the Board that the State of Michigan has over \$750M in pension grant funds for road commissions. Mr. Warren stated that our Board had the foresight decades ago to make the necessary changes to our pension plan and it is now fully funded.

➤ There has been no update regarding the ARPA application submitted to the County of Kent.

➤ There has been no update on the supplemental money from the State.

**Item #9**      **Closed Session**

At 8:21 a.m. Chair Rambo requested a motion to move into closed session, as requested by staff, for the purpose of the annual performance review of the Managing Director.

Moved by Commissioner Medema, seconded by Commissioner Janes that the Board **meets in closed session**, pursuant to MCL 15.268(a).

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, and VerHeulen —4.

Nays: 0.

Absent: Commissioner Morren.

Commissioner Morren arrived during closed session at 8:25 a.m.

The Board meeting reconvened at 9:08 a.m.

There being no further business to come before the Board, Chair Rambo adjourned the meeting at 9:10 a.m.

Respectfully submitted,



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Macy Barcheski, Secretary