

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

December 13, 2022

The Board of County Road Commissioners of the County of Kent met in the Road Commission office.

The regular meeting was called to order by Commissioner Rambo, Chair, at 8:00 a.m.

Present: Commissioners Mark Rambo, Cynthia Janes, Dave Medema, David Morren, and Robert VerHeulen, Managing Director Steve Warren, Director of Finance Macy Barcheski, and Executive Secretary Karen Luneke.

Also present: Deputy Managing Director of Engineering Wayne Harrall, Deputy Managing Director of Operations Jerry Byrne, Director of Traffic and Safety Tim Haagsma, Director of Building and Equipment Steve Roose, Assistant Director of Maintenance Steve Roon, Purchasing Manager Andrew Nordstrom, IT Manager Tim Care, Communications Manager Maura Lamoreaux, Project Engineer Erik Easterly, Right-of-Way Office Manager L. R. Cole, Plat Engineer Darren Vink, North Complex Supervisor Rich Baker, Central Complex Drivers J. C. Hagenah, Brad Longcore, Cody Dougherty, Noah VanderSloot, Colin Chalmers, and Harley Davidson, and Tim Marcus from OAK.

Agenda Amendment

Chairman Rambo stated the first order of business was to amend the agenda.

Moved by Commissioner Janes, seconded by Commissioner VerHeulen that the **agenda is amended to add** 12. Purchase of Right-of-Way i. Douglas W. Snyder Trust, 8310 Kalamazoo Avenue, j. Sharon Risky Trust, 8397 Kalamazoo Avenue, and 15. Authorization to Award Bids i. Contract #22-47: Furniture for the New Central Complex, as recommended by staff.

Moved by Commissioner Janes, seconded by Commissioner VerHeulen that the **additions to agenda be approved.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen—5.

Nays: 0.

Kudos - Central Complex Drivers

Facebook Message from Brenda Newcombe on November 9, 2022.

“I have to give a shout-out to Kent County Road Commission. We attended a family members funeral in Rockford today. The Road Commission was working on the route we had to take to the cemetery. I seriously couldn’t believe what I was seeing. Every single worker was out of their truck, equipment turned off, and lined up on the road. They stood tall with hats in hand, some hands on their hearts, paying their respects. I simply can’t say enough about the impact you made by the example you set. This level of respect is rarely demonstrated anymore. Thank you so much for taking a few minutes out of your schedule to acknowledge these last moments for our family. We appreciate each and every one of you. God bless you all.

The Central Complex Drivers were J. C. Hagenah, Brad Longcore, Cody Dougherty, Noah VanderSloot, Colin Chalmers, and Harley Davidson. The Board stated they are pleased and honored to have these gentlemen work for KCRC.

Item #2 Public Comment

There was no public comment.

Item #3 Approval of Minutes

The Board discussed minutes of the Board meeting held Tuesday, November 22, 2022.

Moved by Commissioner Medema, seconded by Commissioner Janes that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen—5.

Nays: 0.

Item #4 Retirement of Rich Baker and Chair Mark Rambo

Deputy Managing Director Byrne introduced Rich Baker, Supervisor of the North Complex, to the Board stating Rich is retiring after forty-three years of service. He discussed Rich's career at the Road Commission stating he began full-time employment on September 6, 1979. Twelve of those years were working nights. Rich is very well respected by his employees and the community.

Rich stated it has been a great career with KCRC staff and the resources given to him. KCRC has been one big family – a home away from home. He is now Florida Bound! The Board wished Rich the best of luck and stated he will be missed.

Managing Director Warren recognized Chair Mark Rambo. In the mid 2000's, the State passed legislature with the addition of two road commissioner members to the Board. On June 1, 2009, Mark Rambo and Bill Stellin filled those added positions. Mr. Rambo progressed on to become Chair for 10 years. His public administration background brought policy perspectives to the Board. Managing Director Warren thanked Mr. Rambo for his communication and support of his executive team. Mr. Warren stated Mr. Rambo will a good addition to the County of Kent. The Board stated it was a privilege to work with him and as they may not have always agreed, Mark was always respectful and had a good understanding of people.

Item #5 2023 Board Meeting Dates

Managing Director Warren presented the 2023 Board Meeting dates as suggested by staff. The dates follow the schedule of the second and fourth Tuesday of the month except for December where there is only a meeting on the second Tuesday.

Moved by Commissioner Morren, seconded by Commissioner Medema that the **2023 Board Meeting dates are adopted**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #6 Disbursements and Cash Balances

Director of Finance Barcheski stated there are three check runs for this meeting. The first is dated November 4, 2022, and payroll for this check run includes overtime of \$25,289.42. Payroll for the check run dated November 25, 2022, included overtime of \$39,405.95. Payroll for the check run dated December 9, 2022, included overtime of \$91,477.18. The Construction Estimates for the three periods are as follows:

Contractor	Project	November 11, 2022 Amount	November 25, 2022 Amount	December 9, 2022 Amount
Black Gold Holdings, LLC	Byron Township Local Roads Program (estimates #4)			114,534.84
Superior Asphalt, Inc.	Cannon Township Local Roads Program (estimates #6 and FINAL))	17,254.04		
	Courtland Township Local Roads Program (estimates #6 and FINAL)	1,938.48		
Total		\$19,192.52		\$114,534.84

Director Barcheski presented a detail of the new central complex project for the Board. The total project cost as of December 13, 2022, is as follows:

Approved Estimate	\$47,501,236
Current Estimate	47,123,354
Current Expenditures	2,542,942
Project-to-Date Expenditures	34,309,724
Estimated Remaining Cost	\$12,813,629

Director Barcheski stated the General Fund has \$25,626,513.73 remaining after approval of disbursements. Of that amount, \$12,462,302.75 is unavailable operating funds, leaving \$13,164,210.98 in total available operating funds.

Moved by Commissioner Janes, seconded by Commissioner Medema that **Payroll of \$920,219.33, Construction Estimates of \$19,192.52, New Central Complex Expenditures of \$2,542,941.62, Accounts Payables of (\$1,179,518.56) and Cash Balances and Investments for the check run dated November 11, 2022, Payroll of \$835,753.14, Construction Estimates of \$0.00, New Central Complex Expenditures of \$0.00, Accounts Payables of \$1,474,982.66 and Cash Balances and Investments for the check run dated November 25, 2022, and Payroll of \$901,042.59, Construction Estimates of \$114,534.84, New Central Complex Expenditures of \$0.00, Accounts Payables of \$2,228,039.93 and Cash Balances and Investments for the check run dated December 9, 2022,** are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen—5.

Nays: 0.

Item #7 Preliminary September 2022 Financial Statements

Director of Finance Barcheski reviewed for the Board the Preliminary September 2022 Financial Statements.

The report was received for information.

Item #8 FY2023 Budget Amendment #1

Managing Director Warren requested authorization to amend the Budget and asked Director Barcheski to review the amendment for the Board. The amendment primarily reflects the rollover of equipment purchases and road improvements from FY2022 due to the timing of the fiscal year end.

Moved by Commissioner Morren, seconded by Commissioner Janes that the Board **authorizes Budget Amendment FY2023 Amendment #1**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen—5.

Nays: 0.

Item #9 Michigan Transportation Fund

Director of Finance Barcheski reviewed the Michigan Transportation Fund revenues that were collected in October 2022. She stated the funds received were \$4,304,743, a variance of \$276,030 lower than what was budgeted. To date, receipts are up 7.8 percent over this time last year.

The report was received for information.

Item #10 October 2022 Financial Statements

Director of Finance Barcheski reviewed for the Board the October 2022 Financial Statements.

The report was received for information.

Item #11 Sign and Execute Title Sheet

Deputy Managing Director Harrall requested that the Board sign and execute the title sheets for the following:

- a. **Buttrick Avenue** between Grand River Drive and Thornapple River Drive
 - Full-depth cold milling and repaving of existing two-lane roadway
 - Project cost \$300,000 (\$245,550 federal grant and \$54,450 KCRC)

- b. **100th Street reconstruction** - East Paris Avenue to Patterson Avenue
 - All-season reconstruction of existing two-lane road with 12 ft. lanes / 8 ft. shoulders
 - Project cost \$1,600,000 (\$1,309,600 federal grant and \$290,400 KCRC)

Moved by Commissioner Morren and supported by Commissioner Janes that the Board is **authorized to sign and execute the title sheet for the above projects**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #12 Purchase of Right-of-Way

Deputy Managing Director Harrall requested authorization to purchase right-of-way from the following:

84th Street Reconstruction – East Paris Avenue to Patterson Avenue (2024)

- a. **Richard Byron Jensen and Joyce Jensen Trust**, 4616 – 84th Street SE, Section 24, Gaines Township
- 17 ft. x 317 ft. (5,390 sft.) @ \$0.80/sft. ROW plus \$758 for landscape removal
 - Total compensation \$7,070

Easement Description:

Commencing at the Northeast Corner of Section 24, T05N, R11W Gaines Township, Kent County, MI.; thence N88°03'12"W 1,317.02 feet along the North line of said Section 24; thence S00°46'17"W 33.00 feet to the Southerly Right of Way line of 84th Street and the Point of Beginning; thence S88°03'12"E 317.10 feet along the existing South Right of Way line of 84th Street to the Easterly property line; thence S00°40'28"W 17.00 feet along said Easterly property line; thence N88°03'12"W 317.10 feet to the Westerly property line; thence N00°46'17"E 17.00 feet along the West property line to the Point of Beginning. Contains 5,390 Square Feet M/L and is subject to easements and restrictions of record.

- b. **Gordon and Jacquelyn Vanderveen**, 4645 – 84th Street SE, Section 13, Gaines Township
- 17 ft. x 657 ft. (11,172 sft.) @ \$0.48/sft. ROW plus \$2,308 for trees and landscape
 - Total compensation \$7,670

Easement Description:

Commencing at the Southeast Corner of Section 13, T05N, R11W Gaines Township, thence N88°03'12"W 659.90 feet along the South Line of said Section; thence N00°44'43"E 33.00 feet to the existing Northerly Right of Way line of 84th Street and the Point of Beginning; thence N88°03'12"W 657.17 feet along said Northerly Right of Way line to the West property line; thence N00°40'27"E 17.00' along said West property line; thence S88°03'12"E 657.19 feet along a line which is parallel with the North existing Right of Way line to the Easterly property line; thence S00°44'43"W 17.00 feet along said East property line to the Point of Beginning. Contains 11,172 Square Feet M/L and is subject to easements and restrictions of record.

- c. **Kenneth and Patricia Hanson**, 4650 – 84th Street SE, Section 24, Gaines Township
- 17 ft. x 160 ft. (3,400 sft.) @ \$2.02/sft. ROW plus \$502 for landscape removal
 - Total just compensation \$7,370

Easement Description:

Commencing at the Northeast Corner of Section 24, T05N, R11W Gaines Township, Kent County, MI.; thence N88°03'12"W 1,000.00 feet along the North line of said Section 24; thence S00°40'28"W 33.00 feet to the Southerly Right of Way line of 84th Street and the Point of Beginning; thence S88°03'12"E 200.00 feet along the existing South Right of Way line of 84th Street to the East property line; thence S00°40'28"W 17.00 feet along said East property line; thence N88°03'12"W 200.00 feet along a line which is parallel with the existing South Right of Way line of 84th Street to the Westerly property line; thence N00°40'07"E 17.00 feet along said Westerly property line to the Point of Beginning. Contains 3,400 Square Feet M/L and is subject to easements and restrictions of record.

- d. **Mark and Mary Troy**, 4700 – 84th Street SE, Section 24, Gaines Township
- 17 ft. x 270 feet long (4,588 sft.) @ \$0.80/sft. ROW
 - Total compensation \$3,670

Easement Description:

Commencing at the Northeast Corner of Section 24, T05N, R11W Gaines Township, Kent County, MI.; thence N88°03'12"W 600.00 feet along the North line of said Section 24; thence S00°40'28"W 33.00 feet to the Southerly Right of Way line of 84th Street and the Point of Beginning; thence S88°03'12"E 270.00 feet along the existing South Right of Way line of 84th Street to the Easterly property line; thence S00°40'07"W 17.00 feet along said property line; thence N88°03'12"W 270.00 feet to the Westerly property line; thence N00°40'28"E 17.00 feet to the Point of Beginning. Contains 4,588 Square Feet M/L and is subject to easements and restrictions of record.

- e. **Raymond and Patti Troost**, 4741 – 84th Street SE, Section 13, Gaines Township
- 17 ft. x 160 ft. (2716 sft.) @ \$2.02/sft. ROW plus \$200 for trees and landscape
 - Total compensation \$5,690

Easement Description:

Commencing at the Southeast Corner of Section 13, T05N, R11W Gaines Township, thence N88°03'12"W 459.84 feet along the South Line of said Section; thence N00°44'43"E 33.00 feet to the existing Northerly Right of Way line of 84th Street and the Point of Beginning; thence N00°44'43"E 17.00 feet along the West property line; thence S88°03'12"E 159.75 feet along a line which is parallel with the existing Northerly Right of Way line of 84th Street to the East property line; thence S00°44'43"W 17.00' along said East property line; thence N88°03'12"W 159.75 feet along the North existing Right of Way line to the Westerly property line and the Point of Beginning. Contains 2,716 Square Feet M/L and is subject to easements and restrictions of record.

100th Street – East Paris to Patterson (2023)

- f. **Rob and Becky Brearley**, 4178 – 100th Street SE, Section 36, Gaines
- 7 ft. x 684 ft. (3528 sft.) @ \$0.42/sft. ROW
 - Total compensation \$4,010

Highway Easement Description:

Commencing at the Northwest Corner of Section 36, T05N, R11W Gaines Township, Kent County, MI; thence S88°28'36"E 117.00 feet along the North line of said Section 36; thence S00°53'52"W 33.00 feet to the Southerly Right of Way line of 100th Street and the Point of Beginning; thence S46°12'34"W 118.14 feet to the Easterly Right of Way line of East Paris Ave; thence N00°53'52"E 84.00 feet along said Right of Way to the Southerly Right of Way of 100th Street; thence S88°28'36"E 84.00 feet along said Right of Way to the Point of Beginning. Contains 3,528 Square Feet M/L and is subject to easements and restrictions of record.

Drainage Easement Descriptions:

Parcel 1

Commencing at the Northwest Corner of Section 36, T05N, R11W Gaines Township, Kent County, MI; thence S88°28'36"E 388.86 feet along the North line of said Section 36; thence S01°31'24"W 33.00 feet to the Southerly Right-of-Way line of 100th Street and the Point of Beginning; thence S88°28'36"E 684.00 feet along the Southerly Right-of-Way line of 100th Street; thence S01°31'24"W 20.00 feet; thence N88°28'36"W 20.00 feet along a line which is parallel with the Southerly Right-of-Way line of 100th Street; thence N01°31'24"E 13.00 feet; thence N88°28'36"W 644.00 feet; thence S01°31'24"W 13.00 feet; thence N88°28'36"W 20.00 feet along a line which is parallel with the Southerly Right-of-Way line of 100th Street; thence N01°31'24"E 20.00 feet to the Point of Beginning. Contains 5,308 Square Feet M/L and is subject to easements and restrictions of record.

Parcel 2

Commencing at the Northwest Corner of Section 36, T05N, R11W Gaines Township, Kent County, MI; thence S88°28'36"E 1,314.86 feet along the North line of said Section 36; thence S01°31'24"W 33.00 feet to the Southerly Right of Way line of 100th Street and the Point of Beginning; thence S88°28'36"E 144.00 feet along the existing South Right of Way line of 100th Street; thence S01°31'24"W 7.00 feet; thence N88°28'36"W 144.00 feet along a line which is parallel with the Southerly Right of Way line of 100th Street; thence N01°31'24"E 7.00 feet to the Point of Beginning. Contains 1,009 Square Feet M/L and is subject to easements and restrictions of record.

Parcel 3

Commencing at the Northwest Corner of Section 36, T05N, R11W Gaines Township, Kent County, MI; thence S88°28'36"E 1,791.86 feet along the North line of said Section 36; thence S01°31'24"W 33.00 feet to the Southerly Right-of-Way line of 100th Street and the Point of Beginning; thence S88°28'36"E 197.50 feet along said Right-of-Way to the Easterly property line; thence S00°55'12"W 7.00 feet along said property line; thence N88°28'36"W 187.57 feet along a line which is parallel with the Southerly Right-of-Way line; thence S01°31'24"W 13.00 feet; thence N88°28'36"W 20.00 feet; thence N01°31'24"E 20.00 feet to the Southerly Right of Way line; thence S88°28'36"E 10.00 feet to the Point of Ending. Contains 1,713 Square Feet M/L and is subject to easements and restrictions of record.

g. **Preston Kneeland and Angela Suttles**, 4600 – 100th Street SE, Section 36, Gaines Township

- 7 ft. x 225 ft. (1,575 sft.) @ \$1.00/sft. drainage plus \$100 temp. grading
- Total compensation \$1,680

Easement Description:

Commencing at the Northeast Corner of Section 36, T05N, R11W Gaines Township, Kent County, MI; thence N88°35'05"W 990.00 feet along the North line of said Section 36; thence S00°50'43"W 33.00 feet to the Southerly Right of Way line of 100th Street and the Point of Beginning; thence S88°35'05"E 225.00 feet along the existing South Right of Way line of 100th Street to the Easterly property line; thence S00°50'45"W 7.00 feet along said Easterly property line; thence N88°35'05"W 225.00 feet along a line which is parallel with the Southerly Right of Way line of 100th Street to the Westerly property line; thence N00°50'43"E 7.00 feet along said property line to the Point of Beginning. Contains 1,575 Square Feet M/L and is subject to easements and restrictions of record.

h. **Corey and Stephanie Thelen**, 4640 – 100th Street SE, Section 36, Gaines Township

- 7 ft. x 200 ft. (1,402 sft.) @ \$1.00/sft. plus \$100 for grading, trees, and landscape
- Total compensation \$1,500

Easement Description:

Commencing at the North 1/4 Corner of Section 36, T05N, R11W Gaines Township, Kent County, MI; thence S88°35'05"E 1,441.07 feet along the North line of said Section 36; thence S01°24'55"W 33.00 feet to the Southerly Right of Way line of 100th Street and the Point of Beginning; thence S88°35'05"E 200.27 feet along the existing South Right of Way line of 100th Street to the Easterly property line; thence S00°55'39"W 7.00 feet along said Easterly property line; thence N88°35'05"W 200.33 feet along a line which is parallel with the Southerly Right of Way line of 100th Street to the Westerly property line; thence N01°24'55"E 7.00 feet along said property line to the Point of Beginning. Contains 1,402 Square Feet M/L and is subject to easements and restrictions of record.

- i. **Douglas W. Snyder Trust**, 8310 Kalamazoo Avenue, Section 16, Gaines Township
- 17 ft. x 187 ft. (3,181 sft.) @ \$2.76/sft. ROW
 - Total compensation \$8,780

Easement Description:

Commencing at the Southwest Corner of Section 16, T05N, R11W Gaines Township, thence S89°26'22"E 114.66 feet along the South Line of said Section; thence N00°33'39"E 33.00 feet to the existing Northerly Right of Way line of 84th Street and the Point of Beginning; thence N89°26'22"W 41.39 feet along the existing Northerly Right of Way line of 84th Street to the Northeasterly line of a parcel recorded in 20161108-0098522; thence N44°21'27"W 56.49 feet along said line; thence N00°46'12"E 75.07 feet along the Easterly Right of Way of Kalamazoo Avenue; thence S26°52'25"E 74.56 feet; thence S43°05'26"E 67.58 feet to the existing Northerly Right of Way line of 84th Street and the Point of Beginning. Contains 3,181 Square Feet M/L and is subject to easements and restrictions of record.

- j. **Sharon Risky Trust**, 8397 Kalamazoo Avenue, Section 17, Gaines Township
- 17 ft. x 437 ft. (7,431 sft.) @ \$2.76/sft. ROW
 - Total compensation \$20,500

Easement Description:

Commencing at the Southeast Corner of Section 17, T05N, R11W Gaines Township, thence N89°46'05"W 264.00 feet along the South Line of said Section; thence N00°46'12"E 50.00 feet to the existing Northerly Right of Way line of 84th Street and the Point of Beginning; thence continuing N00°46'12"E 15.00 feet along the Westerly property line; thence S89°46'05"E 92.09' feet along a line which is parallel with the North Right of Way line of 84th Street; thence N54°09'44"E 151.87 feet to the Westerly Right of Way of Kalamazoo Avenue; thence along said Right of Way line S00°46'12"W 54.67 feet to the existing Northerly Right of Way line of 84th Street; thence S45°20'00"W 69.13 feet along said existing Northerly Right of Way line of 84th Street; thence S00°00'00"E 0.95 feet; thence N89°46'05"W 165.51 feet along the existing Northerly Right of Way line of 84th Street to the Point of Beginning. Contains 7,431 Square Feet M/L and is subject to easements and restrictions of record.

Moved by Commissioner Morren, seconded by Commissioner Janes that staff is **authorized to purchase the above right-of-way**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Item #13 Final Street Approval

Managing Director Warren requested authorization for final street approval for the Fase Street extension.

Deputy Managing Director Harrall stated Fase Street extension is located east of Thornapple River Drive and north of the Grand Rapids Eastern Railroad in Section 34, Ada Township. The 728 ft. Fase Street extension is a one-way public local roadway extending east of original Fase Street (site of the former KCRC Ada Maintenance Garage). The public street is configured in an oval shape providing access to 16 residential units within the Fase Street Crossing Condominiums. The street has been constructed in accordance with the approved plans and KCRC residential street standards.

Moved by Commissioner Janes, seconded by Commissioner VerHeulen that the Board **authorizes final street approval for the Face Street extension**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #14 Public Street Takeovers

Managing Director Warren requested authorization for the takeover of all public platted and unplatted streets constructed in 2022. Deputy Managing Director Harrall stated staff is requesting the Board adopt a resolution for the takeover of all new public streets accepted during 2022.

New public streets included in the following plats:

- 286 feet (0.05 mile) within Eastern Meadows Plat
- 2,607 feet (0.49 mile) within Hoffman Meadows Plat
- 1,680 feet (0.32 mile) within Stony Bluff No. 4

The **total platted streets** proposed for acceptance during 2022 equals **4,573 feet of local road (0.87 mile)**.

New public streets within condominiums, as well as other new streets or street extensions include the following:

- Fase Street Extension, 728 feet of local road.

The **total non-platted street** accepted during 2022 equals **728 feet of local road (0.14 mile)**.

The **total takeover** of all the above listed public streets is **5,301 feet of local road (1.01 miles)** in 2022.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets in the Plat of Eastern Meadows

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the county road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft)
Eastern Avenue	Eastern Meadows	Plainfield, T8N, R11W	SW 32	286

Further, be it resolved, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic, and

Further, be it resolved, that the Board authorizes by permit the sidewalks, retaining walls, and other appurtenances located within the right of way; and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances; and that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner Morren and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways in the listed plat is authorized** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets in the Plat of Hoffman Meadows

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the county road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft)
Avalon Drive	Hoffman Meadows	Gaines, T5N, R11W	NW 10	1179
Camlann Street	Hoffman Meadows	Gaines, T5N, R11W	NE 9 NW 10	75 402
Caliburn Drive	Hoffman Meadows	Gaines, T5N, R11W	NW 10	951
68th Street	Hoffman Meadows	Gaines, T5N, R11W	NW 10	0

Further, be it resolved, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic, and

Further, be it resolved, that the Board authorizes by permit the sidewalks, retaining walls, and other appurtenances located within the right of way; and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances; and that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner Morren and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways in the listed plat is authorized** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets in the Plat of Stony Bluff No.4

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the county road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft)
Old Gun Club Drive	Stony Bluff No.4	Lowell, T06N, R09W	NW 4	524
Kimber Drive	Stony Bluff No.4	Lowell, T06N, R09W	NW 4	944
Rifle Drive	Stony Bluff No.4	Lowell, T06N, R09W	NW 4	212

Further, be it resolved, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic, and

Further, be it resolved, that the Board authorizes by permit the sidewalks, retaining walls, and other appurtenances located within the right of way; and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances; and that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner Morren and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways in the listed plat is authorized** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner Morren offered the following resolution with reference to taking over of the platted streets, roads, and highways as listed below located in Kent County, Michigan.

RESOLUTION
Takeover of Roads and Streets for Fase Street

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the **Fase Street**, an un-platted road located in the County of Kent, hereinafter, be taken over as a county road and made part of the County road system of the County of Kent, viz:

Street Name	Township	Section	Length (ft)
Fase Street	Ada, T07N, R10W	SE 34	728

Fase Street, a variable wide parcel of land, being a part of the Southeast quarter of Section 34, T7N, R10W, Ada Township, Kent County, Michigan, the Centerline of which is described as commencing at the most Easterly Corner of Lot 12, Block 2, Village of South Ada; thence S49°00'00"E 100.00 feet along the extended Southerly line of Fase Street; thence N41°04'53"E 39.30 feet to the **Place of Beginning**, thence S45°25'54"E 110.21 feet; thence S48°55'07"E 208.40 feet; thence Northeasterly 113.48 feet along a 36.79 feet radius curve to the left, the long chord of which bears N41°04'53"W 73.55 feet; thence N48°55'07"W 202.22 feet; thence Northwesterly 48.31 feet along a 36.79 feet radius curve to the left, the long chord of which bears N86°32'38"W 44.90 feet; thence S55°49'25"W 45.10 feet to the Point of Ending.

Further, be it resolved, that it is hereby acknowledged that the un-platted streets, roads, and highways, listed and described herein, are for use the by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic.

Moved by Commissioner Morren and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the roads in the listed plat is authorized,** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner Morren offered the following resolution with reference to taking over the platted and unplatted streets, roads, and highways as listed below located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the streets, roads, and highways, both platted and un-platted, located in the County of Kent, hereinafter, be taken over as county roads and made part of the county road system of the County of Kent, viz:

Street Name	Plat (project) Name	Township	Section	Length (ft)
Eastern Ave.	Eastern Meadows	Plainfield, T8N, R11W	32	286
Avalon Dr.	Hoffman Meadows	Gaines, T5N, R11W	10	1179
Camlann St.	Hoffman Meadows	Gaines, T5N, R11W	9	75
Camlann St.	Hoffman Meadows	Gaines, T5N, R11W	10	402
Caliburn Dr.	Hoffman Meadows	Gaines, T5N, R11W	10	951

68th St.	Hoffman Meadows	Gaines, T5N, R11W	10	0
Old Gun Club Dr.	Stony Bluff No. 4	Lowell, T6N, R9W	4	524
Kimber Dr.	Stony Bluff No. 4	Lowell, T6N, R9W	4	944
Rifle Dr.	Stony Bluff No. 4	Lowell, T6N, R9W	4	212

Street Name	Un-Platted Project Name	Township	Section	Length (ft)
Fase St.	Fase St. Crossings	Ada, T7N, R10W	34	728

It is hereby acknowledged that the platted streets, roads, and highways were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

It is hereby acknowledged that the un-platted streets, roads, and highways are for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

It is hereby stipulated that the platted and un-platted right-of-ways listed and described herein are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e., automobile, truck, etc.) traffic.

Further, be it resolved, that the Board authorizes by permit the sidewalks, retaining walls, and other appurtenances are located within the right of way, and that the Board, its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances, and that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner Morren seconded by Commissioner Janes that the **resolution is adopted and takeover of all the platted and unplatted roads as listed is authorized** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen-- 5.

Nays: 0.

Item #15 Award of Bids

Managing Director Warren requested authorization to award bids on the following:

- a. **Contract #23-03:** Building and Grounds Maintenance at two rest areas and one roadside park - MDOT Allegan County

Staff recommends awarding Contract #23-03 to **Northern Michigan Commercial Cleaning Services**, the lowest responsible and responsive bidder, for a one-year total cost of **\$222,400.**

- b. **Contract #23-05:** Third Party Testing Services Construction Inspection and Material Testing Services for 2023, as needed, with a one-year renewal option

Staff recommends awarding Contract #23-05 to **Driesenga & Associates, Inc., Soils & Structures, Materials Testing Consultants, Inc.,** and **SME Contracting** in the best interest of the Kent County Road Commission.

The contractor, selected at the time of need, will be based on their bid cost, location, and availability.

- c. **Contract #23-07:** Concrete Construction Concrete Construction of Curbs and Gutters, Sidewalks, and Driveways for 2023, as needed

Staff recommends awarding Contract #23-07 to **L & O Construction, LLC, Kent County Concrete,** and **M&S Construction.** At the time of demand, the source(s) selected to request service on the contract will be based on cost, availability, and project location.

d. **Contract #23-12:** Janitorial Services for MDOT Facilities

Staff recommends awarding Contract #23-12 to **Customized Cleaning Services, Inc.**, the lowest responsible and responsive bidder, for a per year cost of **\$31,720**.

e. **Bid #23-EQU-13:** Walk 'N' Roll Roller Attachment

Staff recommends awarding Bid #23-EQU-13 to **Michigan CAT**, the lowest responsive and responsible bidder, at a total cost of **\$31,639.20**

f. **Bid #23-EQU-15:** Wheel Loader

Staff recommends awarding Bid #23-EQU-15 to **Michigan CAT**, under Sourcewell contract #032119-CAT, at a total cost of **\$298,550.14**.

g. **Bid #23-EQU-16:** Two Tractors and Mowing Attachments

Staff recommends awarding Bid #23-EQU-16 to **Hutson, Inc.**, under MiDeal contract #071B7700085, for a total cost of **\$340,520.36**

h. **Bid #23-EQU-17:** SUV

Staff recommends awarding award Bid #23-EQU-17 to **Signature Ford-Lincoln**, under MiDeal contract #071B7700180, that meets our specifications at the price indicated, for a per cost of **\$31,426**.

i. **Contract #22-47:** Furniture for the New Central Complex

Staff recommends increasing the previously awarded Contract #22-47: Furniture for New Central Complex with **Custer, Inc.** to **\$1,250,000**.

Moved by Commissioner Morren, seconded by Commissioner VerHeulen that staff is **authorized to award the above contracts**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen—5.

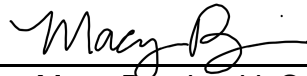
Nays: 0.

Comments

➤ Managing Director Warren stated KCRC has received \$8.5M in ARPA money from the County of Kent.

There being no further business to come before the Board, Chair Rambo adjourned the meeting at 9:25 a.m.

Respectfully submitted,



Macy Barcheski, Secretary