

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

March 22, 2022

The Board of County Road Commissioners of the County of Kent met in the Road Commission office.

The regular meeting was called to order by Commissioner Rambo, Chair at 8:00 a.m.

Present: Commissioners Mark Rambo, Cynthia Janes, David Morren, and Robert VerHeulen, Managing Director Steve Warren, Director of Finance Macy Barcheski, and Executive Secretary Karen Luneke.

Absent: Commissioner Dave Medema.

Also present: Deputy Managing Director of Engineering Wayne Harrall, Deputy Managing Director of Operations Jerry Byrne, Director of Traffic and Safety Tim Haagsma, Director of Human Resources Michael Dennis, Assistant Director of Finance Mario Guerra, IT Manager Tim Care, Purchasing Manager Andrew Nordstrom, Communications Manager Maura Lamoreaux, Project Engineer Eric Easterly, Right-of-Way Office Manager L.R. Cole, and Tim Marcus from OAK.

Item #2 Public Comment

There was no public comment.

Item #3 Approval of Minutes

The Board discussed minutes of the Board meeting held Tuesday, March 8, 2022. Moved by Commissioner Janes, seconded by Commissioner VerHeulen that the

minutes be approved.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen — 4.

Nays: 0.

Item #4 Disbursements and Cash Balances

The disbursements for the check run dated March 18, 2022, were presented to the Board by Director of Finance Barcheski. She stated payroll included \$25,827.66 in overtime.

Director Barcheski presented a detail of the new central complex project for the Board. The total project cost as of March 22, 2022, is as follows:

Approved Estimate	\$47,501,236
Current Estimate	47,123,354
Current Expenditures	1,590,581
Project-to-Date Expenditures	20,536,128
Estimated Remaining Cost	\$26,587,226

Director Barcheski stated the General Fund has \$49,118,534.74 remaining after approval of disbursements. Of that amount, \$5,297,902.59 is unavailable operating funds, leaving \$43,820,632.15 in total available operating funds.

Moved by Commissioner Morren, seconded by Commissioner Janes that **Payroll of \$761,709.56, Construction Estimates of \$0.00, New Central Complex Expenditures of \$1,590,581.21, Accounts Payables of \$899,448.32, and Cash Balances and Investments for the check run dated March 18, 2022,** are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen — 4.

Nays: 0.

Item #5 Addendum #3

Managing Director Warren stated KCRC is preparing to receive bids for Equipment and IT items (Bid Pack 3) for the new Central Complex and will soon send out the Request for Proposals (RFP) for system furniture and moveable wall partitions. To ensure the proper fit and operation of the furniture, furnishings, and equipment within the new buildings, Hobbs & Black has been requested to provide a scope of work and cost estimate for supplemental architectural, electrical, and interior design services. These services are not part of the original contract as they are related to Furniture, Furnishings, and Equipment (FFE) - Article 4 - Supplemental and Additional Services – 4.1.1.27.

Based on the scope of work, Managing Director Warren requested Board authorization to execute an addendum to the Hobbs & Black contract to increase the reimbursable allowance section by \$50,000; from \$54,200 to \$104,200. The Board Subcommittee has reviewed the scope of work and cost and they are supportive.

Moved by Commissioner Morren, seconded by Commissioner Janes to **authorize Managing Director Warren to execute Addendum No. 3 to the AIA Document B133-2019**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen — 4.

Nays: 0.

Item #6 Petition to Abandon

Managing Director Warren requested action on a petition received to abandon McEwen Street.

Deputy Managing Director Harrall stated three property owners around McEwen Lake have submitted a petition requesting abandonment of McEwen Street from west of

Timpson Avenue westerly to the east side of McEwen Lake, Section 32, Lowell Township. This road provides public access to the lake. The petitioners are concerned about the lack of adequate parking area and bathroom facilities for ice fisherman, as well as the launching of small boats during warmer months.

In 1913, Lowell Township purchased the property where the current lake access road exists. In 1943, the township sold the property to the County of Kent for \$1.00 to be used as a public roadway. KCRC currently certifies and maintains this 475 ft. unpaved road.

After much discussion, the Board denied the abandonment request based on the original intent of Lowell Township was to provide public access to McEwen Lake and that McEwen Street has been a maintained public street for nearly 80 years. Additionally, MDNR enforces fishing regulations on the lake. Lowell Township Supervisor Jerry Hale stated that Lowell Township would accept KCRC's decision on the abandonment request.

Moved by Commissioner Morren and seconded by Commissioner Janes that the Board **denies the abandonment request for McEwen Street west of Timpson Avenue**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen — 4.

Nays: 0.

Item #7 Local Bridge Funding

Deputy Managing Director Harrall stated MDOT requires a resolution of support from the implementing agency for Local Bridge Fund applications, which is permitted to submit up to four applications. For the 2025 construction season, staff recommends the following:

- a. **Bowne Bridge No. 14 – 84th Street over Pratt Lake Drain.** Preventative maintenance, slope paving repair, reinforced concrete lining, and guardrail replacement. Estimated cost \$225,000.

Commissioner VerHeulen offered the following resolution in reference to Local Bridge Funding for preventative maintenance.

**Resolution for
Local Bridge Funding
Bowne Bridge No. 14 – 84th Street over Pratt Lake Drain**

WHEREAS, Bowne Bridge No. 14 – 84th Street over Pratt Lake Drain is in such condition as to warrant preventative maintenance, and

WHEREAS, the metal culverts have deteriorated to the point whereby lining the culverts is warranted, and

WHEREAS, preventative maintenance is eligible for Local Bridge Funding, and

WHEREAS, the Kent County Road Commission Engineering Division has prepared an application for Local Bridge Funding for the preventative maintenance of this bridge, and

WHEREAS, the Board of Road Commissioners of the County of Kent support staff recommendation to submit this application for funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Kent County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission is hereby actively seeking participation by the Michigan Department of Transportation and the Federal Highway Administration in funding this project.

Moved by Commissioner VerHeulen and supported by Commissioner Janes that the Board adopt the resolution supporting the **2022 Local Bridge Funding Application** for **Bowne Bridge No. 14, 84th Street over Pratt Lake Drain** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen – 4.

Nays: 0.

- b. **Cannon Bridge No. 17 – Cannonsburg Road over Bear Creek.** Preventative maintenance, metal repairs, reinforced concrete lining and guardrail replacement. Estimated cost \$250,000.

Commissioner VerHeulen offered the following resolution in reference to Local Bridge Funding for preventative maintenance.

**Resolution for
Local Bridge Funding
Cannon Bridge No. 17 – Cannonsburg Road over Bear Creek**

WHEREAS, Cannon Bridge No. 17 – Cannonsburg Road over Bear Creek is in such condition as to warrant preventative maintenance, and

WHEREAS, the metal culvert barrels have deteriorated to the point whereby lining the culverts is warranted, and

WHEREAS, preventative maintenance is eligible for Local Bridge Funding, and

WHEREAS, the Kent County Road Commission Engineering Division has prepared an application for Local Bridge Funding for the preventative maintenance of this bridge, and

WHEREAS, the Board of Road Commissioners of the County of Kent support staff recommendation to submit this application for funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Kent County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission is hereby actively seeking participation by the Michigan Department of Transportation and the Federal Highway Administration in funding this project.

Moved by Commissioner VerHeulen and supported by Commissioner Janes that the Board adopt the resolution supporting the **2022 Local Bridge Funding Application for Cannon Bridge No. 17, Cannonsburg Road over Bear Creek**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen – 4.

Nays: 0.

- c. **Grand Rapids Bridge No. 16 – Crahen Avenue over Grand Rapids Eastern Railroad.** Rehabilitation work, expansion joint replacement, spot box beam replacement and concrete bridge railing replacement. Estimated cost \$700,000.

Commissioner VerHeulen offered the following resolution in reference to Local Bridge Funding for rehabilitation.

**Resolution for
Local Bridge Funding
Grand Rapids Bridge No. 16 – Crahen Avenue over Grand Rapids Eastern Railroad**

WHEREAS, Grand Rapids Bridge No. 16 – Crahen Avenue is in such condition as to warrant rehabilitation, and

WHEREAS, the concrete bridge beams have deteriorated to the point whereby rehabilitation is warranted, and

WHEREAS, bridge rehabilitation is eligible for Local Bridge Funding, and

WHEREAS, the Kent County Road Commission Engineering Division has prepared an application for Local Bridge Funding for rehabilitation of this bridge, and

WHEREAS, the Board of Road Commissioners of the County of Kent support staff recommendation to submit this application for funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Kent County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission

is hereby actively seeking participation by the Michigan Department of Transportation and the Federal Highway Administration in funding this project.

Moved by Commissioner VerHeulen and supported by Commissioner Janes that the Board adopt the resolution supporting **2022 Local Bridge Funding Application for Grand Rapids Bridge No. 16, Crahen Avenue over Grand Rapids Eastern Railroad** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen – 4.

Nays: 0.

- d. **Sparta Bridge No. 27 – Division Street over Nash Creek.** Preventative maintenance, metal repairs, reinforced concrete lining, and invert repairs. Estimated cost \$400,000.

Commissioner VerHeulen offered the following resolution in reference to Local Bridge Funding for preventative maintenance.

**Resolution for
Local Bridge Funding
Sparta Bridge No. 27 – Division Street (13 Mile Road) over Nash Creek**

WHEREAS, Sparta Bridge No. 27, Division Street (13 Mile Road) is in such condition as to warrant preventative maintenance, and

WHEREAS, the metal culvert barrels have deteriorated to the point whereby lining the culverts is warranted, and

WHEREAS, preventative maintenance is eligible for Local Bridge Funding, and

WHEREAS, the Kent County Road Commission Engineering Division has prepared an application for Local Bridge Funding for the preventative maintenance of this bridge, and

WHEREAS, the Board of Road Commissioners of the County of Kent support staff recommendation to submit this application for funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Kent County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission is hereby actively seeking participation by the Michigan Department of Transportation and the Federal Highway Administration in funding this project.

Moved by Commissioner VerHeulen and supported by Commissioner Janes that the Board adopt the resolution supporting the **2022 Local Bridge Funding Application for Sparta Bridge No. 27, Division Street (13 Mile Road) over Nash Creek**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen – 4.

Nays: 0.

Item #8 Sign and Execute Agreements

Managing Director Warren requested authorization to sign and execute the contract agreements with the Michigan Department of Transportation for the following:

- a. **Knapp Street Bridge** over the Grand River bridge preservation project

Deputy Managing Director Harrall stated the Knapp Street Bridge over the Grand River bridge preservation project is included in MDOT's April 1 bid letting. Improvements include expansion joint replacement, concrete deck repair, epoxy sealing, and spot painting on the steel girders. Two-way traffic will be maintained utilizing portable traffic signals on each end of the bridge. The estimated project cost is \$520,300. The project is funded with \$494,285 (95%) local bridge funds, (80% federal) and (15% state). The remaining \$26,015 local match will be funded by KCRC.

Commissioner Morren offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the County of Kent and the Michigan Department of Transportation for the preservation work for the Knapp Street Bridge, structure #5022, which carries Knapp Street over the Grand River.

**Resolution for
Preservation Work for the
Knapp Street Bridge, Structure #5022
Knapp Street over the Grand River
Contract #22-5064**

WHEREAS, State participation is available for the preservation work for the Knapp Street Bridge, structure #5022, which carries Knapp Street over the Grand River, and

WHEREAS, the Road Commission must enter into an Agreement with the Michigan Department of Transportation to receive Federal and State Funds, and

WHEREAS, the conditions of the Agreement have been reviewed by the Board of County Road Commissioners of the County of Kent, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that Mark E. Rambo, Chair of the Board of the Kent County Road Commissioners of the County of Kent, Michigan, and Steven A. Warren, Managing Director, are hereby authorized to execute said Agreement for and on behalf of the Board.

Moved by Commissioner Morren and supported by Commissioner Janes that the Board **adopt the resolution and sign and execute the Agreement for the preservation work for the Knapp Street Bridge, structure #5022, which carries Knapp Street over the Grand River with State Funds.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen – 4.

Nays: 0.

b. **68th Street** between Eastern Avenue and Kalamazoo Avenue pavement replacement project

Deputy Managing Director Harrall stated the 68th Street pavement replacement project between Eastern Avenue and Kalamazoo Avenue is included in MDOT's April 1 bid letting. The project includes full depth milling of the existing surface and replaced with two courses of new asphalt. Two-way traffic will be maintained for most of the project, except for a one-week closure for milling and base course paving. The estimated project cost is \$929,000. Project funding includes \$760,386 Federal NHPP funds, and \$168,614 local match funded by KCRC.

Commissioner Morren offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the County of Kent and the Michigan Department of Transportation for the road resurfacing work along 68th Street from Eastern Avenue to Kalamazoo Avenue.

**Resolution for
Road Resurfacing work along
68th Street from Eastern Avenue to Kalamazoo Avenue
Contract #22-5074**

WHEREAS, Federal Funds are available for the road resurfacing work along 68th Street from Eastern Avenue to Kalamazoo Avenue, and

WHEREAS, the Road Commission must enter into an Agreement with the Michigan Department of Transportation to receive Federal and State Funds, and

WHEREAS, the conditions of the Agreement have been reviewed by the Board of County Road Commissioners of the County of Kent, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that Mark E. Rambo, Chair of the Board of the Kent County Road Commissioners of the County of Kent, Michigan, and Steven A.

Warren, Managing Director are hereby authorized to execute said Agreement for and on behalf of the Board.

Moved by Commissioner Morren and supported by Commissioner Janes that the Board **adopt the resolution and sign and execute the Agreement for the road resurfacing work along 68th Street from Eastern Avenue to Kalamazoo Avenue with Federal Funds.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen — 4.

Nays: 0.

Item #9 Sign and Execute Title Sheet

Managing Director Warren requested that the Board sign and execute the title sheet for the Wolverine Boulevard / Northland Drive repaving project.

Deputy Managing Director Harrall stated the Wolverine Boulevard / Northland Drive repaving project between 10 Mile Road and 12 Mile Road is ready to bid through MDOT. The project includes cold milling the existing surface and replacing it with three courses of new HMA. Two-way traffic will be maintained during the project. The estimated project cost is \$2,300,000. Funding includes \$1,248,212 Federal STP Urban funds and \$675,000 HIP funds, with the remaining \$376,788 local match funded by KCRC.

Moved by Commissioner Janes and supported by Commissioner VerHeulen that the **Board is authorized to sign and execute the title sheet for Wolverine Boulevard / Northland Drive repaving project** between 10 Mile Road and 12 Mile Road, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren and VerHeulen — 4.

Nays: 0.

Item #10 Revised Preliminary Plat Approval

Managing Director Warren requested authorization for the revised preliminary plat approval of Alexander Trails Plat.

Deputy Managing Director Harrall stated Alexander Trails Plat is located north of 76th Street, east of Breton Avenue, Section 10, Gaines Township. The preliminary plat was approved by the Board on July 27, 2021. Since then, the developer has modified the layout to add two more lots. The overall footprint and alignment of public streets has remained the same. This first phase includes 60 lots. The developer is Signature Land Development Corp. (Michael McGraw), and the engineer is Nederveld.

Moved by Commissioner Janes, seconded by Commissioner Morren that the Board **authorizes the revised preliminary plat approval of Alexander Trail Plat**, Section 10, Gaines Township, as recommended by staff and subject to the following special conditions, requirements, and modifications:

1. At the time the final plat document is submitted for Board action, the proprietor shall provide title commitment to demonstrate that there are no existing encumbrances within limits of proposed street right-of-ways for review and evaluation by staff.
2. Proprietor shall acquire termination of encumbrances, easements, restrictions, etc., as well as acceptable subordinations of existing mortgages in favor of the Board of County Road Commissioners for that part of the land division that includes all proposed public streets.
3. Proprietor is advised to abstain from encumbering land proposed to be conveyed to the Board without obtaining prior concurrence from the Deputy Managing Director of Engineering (County Highway Engineer).
4. Proprietor shall obtain the required permits from the Kent County Drain Commission and provide copies to KCRC staff.
5. Proprietor shall provide private utility easements adjoining the proposed streets for private public utilities which shall in no way

encroach, nor encumber, proposed street right-of-way. Recommend coordinating with private public utilities to accommodate their specific requirements to the extent possible.

6. Proprietor is advised to require that private public utilities design and install their facilities in conformance with the Board's requirements, regulations, specifications, etc., including obtaining highway permit for said private public utility facilities.
7. Proprietor shall incorporate USPS customer mail delivery mode requirements in their improvements design and construction documents and provide written confirmation from the USPS local postmaster or station master confirming that customer mail delivery requirements conform to both USPS and KCRC requirements.
8. Proprietor shall provide a 10' maintenance strip deeded to the Kent County Road Commission at the end of Parsley Drive, Parsley Court, Nutmeg Drive, and Hidden Knoll Drive in this phase for future extension of public streets.
9. Proprietor shall also provide a temporary turn-around with easement to the Kent County Road Commission at the end of Parsley Drive, Parsley Court, and Hidden Knoll Drive. The temporary turn-around highway easement at the end of the two temporary cul-de-sacs shall provide at least 10 feet of non-pavement area from the edge of the roadway section to the easement line (17 feet wide highway easements with shown symmetrical residential temporary turn-around).
10. Proprietor shall provide left-turn lane on 76th Street for Parsley Drive, and shall provide such additional fee simple title land, or platted land, as determined to be required to accommodate said left-turn lane as determined to be required by the Deputy Managing Director of Engineering and the Director of Traffic and Safety.
11. The Board retains the sole discretion to determine time and conditions for the take-over of proposed public streets.
12. It is strongly recommended that, pending the EGLE permit, the two structures to be built over the drainage courses are to be concrete.
13. Peppercorn Drive shall be a private street and shall not be taken over by the Board as a public street.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen — 4.

Nays: 0.

Item #11 Out of State Travel

Deputy Managing Director Harrall requested authorization for one staff (Project Engineer Mike TenBrock) to attend the NHI course “Stream Stability & Scour at Highway Bridges,” May 10 - 12, 2022, in Pierre, South Dakota. This course will provide needed continuing education credits for Mr. TenBrock’s National Highway Institute bridge inspection certification.

Moved by Commissioner VerHeulen and seconded by Commissioner Janes that the Board **authorizes the out-of-state travel for the above with expenses allowed**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen — 4.

Nays: 0.

Item #12 Advertise for Bids

Managing Director Warren requested authorization to advertise for bids for the following:

- a. **Contract #22-43:** Catch Basin Cleaning on Primary and Local Roads in Kent County
- b. **Contract #22-44:** Catch Basin Cleaning on State Trunklines in Kent County – MDOT
- c. **Bid #22-MNT-05:** Hot Rubber Crack Sealer & Material for Concrete Joint Repair

Moved by Commissioner Morren, seconded by Commissioner Janes that staff is **authorized to advertise for bids on the above listed purchases with bids to be accepted until 8:30 a.m. on a date to be determined**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen — 4.

Nays: 0.

Item #13 Award of Bids

Managing Director Warren requested authorization to award bids for the following:

- a. **Contract #22-19:** Preservation Road Treatments
2022 requirements with a one-year renewal option, as needed.

Staff recommends awarding Contract #22-19: Preservation Road Treatments to **Pavement Maintenance Systems, LLC**, the lowest responsible and responsive bidder, as detailed on the bid tabulation, the overall best bid.

- b. **Contract #22-33:** Courtland Township Local Roads Program

Staff recommends awarding Contract #22-33: Courtland Township Local Roads Program to **Superior Asphalt, Inc.**, the lowest responsible and responsive bidder, for a total cost of **\$365,455**, which is **14.68% below** the estimated cost.

- c. **Contract #22-34:** 68th Street and Plaza Center Drive Traffic Signal Upgrade

Staff recommends awarding Contract #22-33: 68th Street and Plaza Center Drive traffic signal upgrade to **Strain Electric Company**, the lowest responsible and responsive bidder, for a total cost of **\$131,162**, which is **2.01% above** the estimated cost.

- d. **Contract #22-35:** Patterson Avenue and Burton Street Traffic Signal Upgrade

Staff recommends awarding Contract #22-35: Patterson Avenue and Burton Street traffic signal upgrade to **Strain Electric Company**, the lowest responsible and responsive bidder, for a total cost of **\$153,352**, which is **0.31% below** the estimated cost.

- e. **Contract #22-36:** 100th Street and Division Avenue, New Traffic Signal Installation

Staff recommends awarding Contract #22-36: 100th Street and Division Avenue new traffic signal installation to **Strain Electric Company**, the lowest responsible and responsive bidder, for a total cost of **\$126,400**, which is **8.23% below** the estimated cost.

- f. **Contract #22-38:** Building and Grounds Maintenance at one rest area – MDOT Allegan County

Staff recommends awarding Contract #22-38: Building and Grounds Maintenance – MDOT Allegan County to **Northern Michigan Commercial Cleaning Services**, the lowest responsible and responsive bidder, for a cost of **\$1,400 per week** and a total cost of **\$54,600** for 39 weeks.

- g. **Contract #22-39:** Byron Township Local Roads Program

Staff recommends awarding Contract #22-39: Byron Township Local Roads Program to **Black Gold Transport, LLC**, the lowest responsible and responsive bidder, for a total cost of **\$743,959.70**, which is **16.27% below** the estimated cost.

- h. **Bid #22-EQU-27:** Scissor Lift

At the Board Meeting on February 8, 2022, Board authorized staff to pursue and purchase a **pre-owned scissor lift**. Staff approved the acquisition of the equipment from **Alta Equipment Company**, for a total cost of **\$12,700**.

Moved by Commissioner VerHeulen, seconded by Commissioner Morren to **authorize the award of bids for the above listed**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren, and VerHeulen — 4.

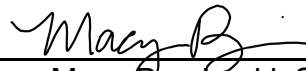
Nays: 0.

Item #14 **Comments**

- Managing Director Warren stated that on Thursday, May 26, 2022, Kent County Board of Commissioners will have the State of the Roads presentation at 8:30 a.m.
- Managing Director Warren stated KCRC will be receiving the first roof beam, which will be delivered on-site to the new Central Complex. There will be a signing of the beam ceremony next week Tuesday, March 29, 2022, at 3:00 p.m.
- Managing Director Warren stated a Cascade resident sent an email questioning if KCRC will be live streaming the Board meetings. The Board discussed Attorney General Nessel's recent opinion on the subject. No decision was made.

There being no further business to come before the Board, Chair Rambo adjourned the meeting at 8:38 a.m.

Respectfully submitted,



Macy Barcheski, Secretary