

1900 4 Mile Road, NW  
Walker, Michigan 49544

October 10, 2023

The Board of County Road Commissioners of the County of Kent met in the Road Commission offices.

The regular meeting was called to order by Commissioner Rob VerHeulen, Chair, at 8:00 a.m.

Present: Commissioners Cynthia Janes, Dave Medema, Roger Morgan, and Rob VerHeulen, Managing Director Jerry Byrne, Director of Finance Macy Barcheski, and Executive Secretary Karen Luneke.

Absent: Commissioner David Morren

Also present: Deputy Managing Director of Engineering Wayne Harrall, Director of Maintenance Steve Roon, Director of Traffic and Safety Tim Haagsma, Director of Human Resources Mike Dennis, Assistant Director of Traffic and Safety Shirley Wollner, Assistant Director of Finance Mario Guerra, Purchasing Manager Andrew Nordstrom, IT Manager Tim Care, Communications Manager Maura Lamoreaux, Right-of-Way Office Manager L. R. Cole, Human Resources Coordinator Courtney Clifford, Project Engineer Erik Easterly, Accountant Vanessa Culver, and Accountant Kendra Cook.

**Item #2      Public Comment**

There was no public comment.

**Item #3      Approval of Minutes**

The Board discussed minutes of the Board meeting held Tuesday, September 26, 2023.

Moved by Commissioner Janes, seconded by Commissioner Medema that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen — 4.

Nays: 0.

**Item #4      Disbursements and Cash Balances**

The disbursements for the check run dated September 29, 2023, were presented to the Board by Director of Finance Barcheski. She stated payroll included \$41,658.31 in overtime.

The construction estimates for this period are as follows:

<b>Contractor</b>	<b>Project</b>	<b>Amount</b>
Brenner Excavating	10 Mile Rd. - Pine Island Dr. to Algoma Ave. estimate #12	358,171.61
Michigan Paving & Materials	Solon Twp. - Wiersma St. - Algoma Ave. to Simmons Ave. estimate #3	96,664.93
	Algoma Twp chip seal estimate #3 and FINAL	--
	Algoma Twp local road program estimate #3 and FINAL	--
	Courtland Twp local road program estimate #3 and FINAL	--
	Cannon Twp local road program estimate #3	16,864.43
	Courtland Twp local road program estimate #3	188,746.55
	Courtland Twp local roads program estimate #3	50,000.00
Rieth-Riley Construction Company	Grand Rapids Twp local roads program estimate #2 and FINAL	9,260.84
	Oakfield Twp - Wabasis Ave. - 15 Mile Rd. to MacClain St. estimate #1	69,062.75
	Oakfield Twp - MacClain St. - Wabasis Ave. to Heintzelman Ave. estimate #1	26,660.00
	Plainfield Twp local road program estimates #1 and #2	736,851.86
	Grand River Dr. and Buttrick Ave. estimate #4 and FINAL	23,082.02
	Ada Dr. - Forest Hill Ave. to Spaulding Ave. estimates #2 and #3 and FINAL	24,878.43

	Coit Ave. - Rifle Range Rd. to Hunsberger Ave. estimates #2 and #3 and FINAL	102,475.49
<b>Total</b>		<b>\$1,760,001.62</b>

Director Barcheski presented a detail of the new central complex project for the Board. The total project cost as of September 29, 2023, is as follows:

Approved Estimate	\$47,501,236
Current Estimate	\$47,123,354
Current Expenditures	\$985,587
Project-to-Date Expenditures	\$15,413,433
Estimated Remaining Cost	\$31,709,921

Director Barcheski stated the General Fund has \$19,215,311.05 remaining after approval of disbursements. Of that amount, \$13,366,012.56 is unavailable operating funds, leaving \$5,849,298.49 in total available operating funds.

Moved by Commissioner Medema, seconded by Commissioner Janes that **Payroll of \$861,823.66, Construction Estimates of \$1,760,001.62, New Central Complex Expenditures of \$985,587.28, Accounts Payables of \$2,886,670.90, and Cash Balances and Investments for the check run dated September 29, 2023, are approved by the Board, and warrants ordered drawn for the same.**

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen — 4.

Nays: 0.

**Item #5 Michigan Transportation Fund**

Director of Finance Barcheski reviewed the Michigan Transportation Fund revenues that were collected in August 2023. She stated the funds received were \$5,024,584, a variance of \$388,799 less than what was budgeted. To date, receipts are up 5.8 percent over this time last year.

The report was received for information.



**Item #7      Purchase Right-of-Way**

Managing Director Byrne requested authorization for purchase of right-of-way

for the following:

- a. Project:                      84th Street reconstruction – East Paris Avenue to Patterson Avenue
- Property Owner:             Nancy Christensen
- Address:                        **4522 84th Street, SE**
- Purchase:                      Highway Easement
- 17' x 610' (10,370 sft.) @ \$0.48/sft. = \$4,980
- Total Compensation:      \$4,980

**Easement Description**

Commencing at the North 1/4 Corner of Section 24, T05N, R11W Gaines Township, Kent County, MI.; thence S88°03'12"E 485.20 feet along the North line of said Section 24; thence S01°50'38"W 33.00 feet to the Southerly Right of Way line of 84th Street and the Point of Beginning; thence S88°03'12"E 220.00 feet along the existing Southerly Right of Way line of 84th Street to Reference Point "A"; thence S01°50'38"W 17.00 feet; thence N88°03'12"W 220.00 feet to the Westerly property line; thence N01°50'38"E 17.00 feet along said West property line to the Point of Beginning. Contains 3,740 Square Feet M/L and is subject to easements and restrictions of record.

Also:

Commencing at Reference Point "A"; thence S88°03'12"E 189.36 feet along the Southerly Right of Way line of 84th Street to the Point of Beginning; thence S88°03'12"E 390.00 feet along the existing Southerly Right of Way line to the East property line; thence S00°46'17"W 17.00 feet along said Easterly property line; thence N88°03'12"W 390.00 feet along a line which is parallel with the existing Southerly Right of Way line of 84th Street; thence N00°46'17"E 17.00 feet to the Point of Beginning. Contains 6,630 Square Feet M/L and is subject to easements and restrictions of record.

- b. Project:                      100th Street reconstruction – Patterson Avenue to Kraft Avenue
- Property Owner:             Jerry E. Good Trust
- Address:                        **5314 and 5360 100th Street, SE**
- Purchase:                      Drainage Easement
- 7' x 59' and 10' x 69' (1,103 sft.) @ \$0.92/sft. = \$1,015
  - Grading permit = \$200
- Total Compensation:      \$1,215

**Easement Description**

Commencing at the North 1/4 Corner of Section 31, T05N, R10W Caledonia Township, thence S89°52'14"E 558.42 feet along the Northerly Section line; thence S00°29'42"W 33.00 feet to the existing Southerly Right-of-Way line of 100th Street and the Point of Beginning; thence S89°52'14"E 128.00 feet along the South Right-of-Way Line of 100th Street; thence S00°29'42"E 10.00 feet; thence N89°52'14"W 69.00 feet along a line which is parallel with the existing South Right-of-Way line of 100th Street; thence N00°29'42"E 3.00 feet; thence N89°52'14"W 59.00 feet along a line which is parallel with the existing South Right-of-Way line of 100th Street; thence N00°29'42"E 7.00 feet to the Point of Beginning. Contains 1,103 Square Feet M/L and is subject to easements and restrictions of record.

- c. Project: 100th Street reconstruction – Patterson Avenue to Kraft Avenue
- Property Owner: Whitney and Sadie Bell
- Address: **4975 100th Street SE**
- Purchase: Drainage Easement
  - 17' x 43', 10' x 62', 7' x 176' (2,583 sft.) @ \$0.92/sft. = \$2,380
- Total Compensation: \$2,380

**Easement Description**

Commencing at the Southwest Corner of Section 30, T05N, R10W Caledonia Township, thence N89°59'06"E 917.90 feet along the South Line of said Section; thence N00°25'10"E 33.00 feet to the existing Northerly Right-of-Way line of 100th Street and the Point of Beginning; thence N00°25'10"E 17.00 feet along the West property line; thence N89°59'06"E 43.00 feet along a line which is parallel with the existing Northerly Right-of-Way line of 100th Street; thence S00°25'10"W 7.00 feet; thence N89°59'14"E 62.00 feet along a line which is parallel with the existing Northerly Right-of-Way line of 100th Street; thence S00°25'10"W 3.00 feet; thence N89°59'14"E 176.00 feet along a line which is parallel with the existing Northerly Right-of-Way line of 100th Street to the East property line; thence S00°25'10"W 7.00' along said East property line; thence S89°59'06"W 281.00 feet along the existing north Right-of-Way line to the Westerly property line and the Point of Beginning. Contains 2,583 Square Feet M/L and is subject to easements and restrictions of record.

Moved by Commissioner Medema, seconded by Commissioner Morgan that the Board authorizes the **purchase of the above right-of-way**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen — 4.

Nays: 0.

**Item #8**      **Award of Bids**

Managing Director Byrne requested authorization to award bids received for the following:

- a.      **Contract #24-03:** I-196 at 44th Street, Concrete Pavement Repairs – MDOT

This contract is 100% funded by MDOT and will require MDOT approval prior to commencement.

Staff recommends awarding Contract #24-06: I-196 at 44<sup>th</sup> Street, Concrete Pavement Repairs to **Rigid Pavement Construction, LLC**, the lowest responsible and responsive bidder, at a cost of **\$615 per cubic yard**, and an **estimated total cost of \$250,646.94**.

- b.      **Bid #24-EQU-04:** 12 Ground Speed Controllers

Staff recommends awarding Bid #24-EQU-04: 12 Ground Speed Controllers to **Truck & Trailer Specialties**, under MiDeal contract #071B5500010, for a cost of **\$3,462 per unit**, and a total cost of **\$41,544**.

- c.      **Bid #24-EQU-05:** Two Mastic Melter Trailers

Staff recommends awarding Bid #24-EQU-05: Two Mastic Melter Trailers to **Sherwin Industries**, under Sourcewell contract #080521-CFC, at a per unit cost of **\$87,401.90**, and a total cost of **\$174,803.80**.

d. **Bid #24-EQU-06:** Hot Rubber Trailer

Staff recommends awarding Bid #24-EQU-06: Hot Rubber Trailer to **Sherwin Industries**, under Sourcewell contract #080521-CFC, at a total cost of **\$77,064.40**.

e. **Bid #24-EQU-07:** Tar Distributor

Staff recommends awarding Bid #24-EQU-07: Tar Distributor to **AIS Construction Equipment**, under MiDeal contract #071B7700090, at a total cost of **\$381,734**.

Moved by Commissioner Medema, seconded by Commissioner Janes to **authorize award of bids for the above listed**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen—4.

Nays: 0.

**Item #9** **Rejection of Bid**

Managing Director Byrne requested authorization to reject bid for **Contract #24-04: US-131 Bridge over the Kalamazoo River and Miscellaneous Repairs, Concrete Pavement Repairs for MDOT**. This contract is 100% funded by MDOT and requires MDOT approval.

Staff recommends for the Board to **reject** the bids received for Contract #24-04. Following the bid letting on October 3, 2023, MDOT determined that contract approval would need to go to the State's Administration Board and would create a small window for the work to be completed by the proposed scheduled. If the rejection is approved, MDOT may seek KCRC to rebid the contract in the spring of 2024.

Moved by Commissioner Morgan, seconded by Commissioner Medema that staff is **authorized to reject bid for Contract #24-04: US-131 Bridge over the Kalamazoo River and Miscellaneous Repairs, Concrete Pavement Repairs for MDOT**, as recommended by staff.



Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen — 4.

Nays: 0.

**Item #11**     **Comments**

➤        Managing Director Byrne stated the October Urban Council meeting will be held at KCRC on October 31, 2023, with a tour of the new Central Complex beginning at 10 a.m., meeting at 11 a.m., and lunch at noon.

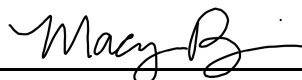
➤        Managing Director Byrne stated the Township Dinner, which was scheduled for November 2, 2023, at Boulder Creek Golf Club, has been rescheduled to November 9, 2023, at Thousand Oaks Golf Club, because of a conflict with the State of the County the same night.\*

➤        Managing Director Byrne stated former Managing Director Steve Warren's retirement celebration was very nice and thanked Karen Luneke, Maura Lamoreaux, and Macy Barcheski for all their hard work.

➤        Deputy Managing Director Harrall stated MDOT will hold public meetings for the M-37 improvements between 68<sup>th</sup> Street and 92<sup>nd</sup> Street on October 18, 2023, at Caledonia Township between 12 p.m. and 1:30 p.m. and 4:30 p.m. to 6:00 p.m.

There being no further business to come before the Board, Chair VerHeulen adjourned the meeting at 8:20 a.m.

Respectfully submitted,



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Macy Barcheski, Secretary

\* The Township Dinner has again been rescheduled to November 30, 2023, at Watermark Country Club, because of a conflict with a Grand Valley Metro Council event the same night.