

1900 4 Mile Road, NW
Walker, Michigan 49544

March 26, 2024

The Board of County Road Commissioners of the County of Kent met in the Road Commission offices.

The regular meeting was called to order by Commissioner Rob VerHeulen, Chair, at 8:00 a.m.

Present: Commissioners Cynthia Janes, Dave Medema, Roger Morgan, David Morren, and Rob VerHeulen, Managing Director Jerry Byrne, Director of Finance Macy Barcheski, and Executive Secretary Karen Luneke.

Also present: Deputy Managing Director of Engineering Wayne Harrall, Director of Maintenance Steve Roon, Director of Building and Equipment Steve Roose, Director of Traffic and Safety Tim Haagsma, Assistant Director of Traffic and Safety Shirley Wollner, Traffic Engineer T.J. Likens, Assistant Director of Finance Mario Guerra, Purchasing Manager Andrew Nordstrom, IT Manager Tim Care, Right-of-Way Office Manager L. R. Cole, Plat Engineer Darren Vink, Human Resources Coordinator Courtney Clifford, and Art Green and Tanya Pawlukiewicz from MDOT.

All those present recited the Pledge of Allegiance.

Item #3 Public Comment

There was no public comment.

Item #4 Approval of Minutes

The Board discussed minutes for the Board meeting held Tuesday, February 27, 2024.

Moved by Commissioner Morren, seconded by Commissioner Janes that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, Morren, and VerHeulen — 5.

Nays: 0.

Item #5 Disbursements and Cash Balances

Director of Finance Barcheski stated there are two check runs for this meeting. The first is dated March 1, 2024, and payroll for this check run includes overtime of \$25,747.95. Payroll for the check run dated March 15, 2024, includes overtime of \$15,123.14.

Director Barcheski stated the General Fund has \$29,880,862.35 remaining after approval of disbursements. Of that amount, \$7,447,939.65 is unavailable operating funds, leaving \$22,432,922.70 in total available operating funds.

Moved by Commissioner Morren, seconded by Commissioner Medema that Payroll of \$832,200.99, Construction Estimates of \$46,314.73, Accounts Payables of \$1,393,163.91, and Cash Balances and Investments for the check run dated March 1, 2024, and Payroll of \$814,316.21, Construction Estimates of \$0.00, Accounts Payables of \$66,786.96, and Cash Balances and Investments for the check run dated March 15, 2024, are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, Morren, and VerHeulen — 5.

Nays: 0.

Item #6 January 2024 Michigan Transportation Fund

Director of Finance Barcheski reviewed the Michigan Transportation Fund revenues that were collected in January 2024. She stated the funds received were \$5,353,766, a variance of \$252,373 less than what was budgeted. To date, receipts are up 6.5 percent over this time last year.

The report was received for information.

Item #7 February 2024 Financial Statements

Director of Finance Barcheski reviewed for the Board the February 2024 Financial Statements.

The report was received for information.

Item #8 Purchase of Right-of-Way

Managing Director Byrne requested authorization for purchase of right-of-way for the following:

- a. Project: Wiersma Street Construction –
Simmons Avenue to White Creek Avenue
- Property Owner: Mark and Amber Jones
- Address: **3911 Wiersma Street NE**, Section 23, Solon Township
- Purchase: Highway Easement
 - 17 ft. x 261 ft. (4,437 sft.) @ \$0.34/sft. = \$1,510
 - Grading Permit = \$100
 - Landscape Relocation = \$12,471
- Total compensation: \$14,081

Easement Description:

Commencing at the East 1/4 Corner of Section 23, T10N, R11W Solon Township, thence N89°25'51"W 541.00 feet along the East-West 1/4 Line of said Section; thence N00°56'41"E 33.00 feet to the existing Northerly Right of Way line of Wiersma Street and the Point of Beginning; thence continuing N00°56'41"E 17.00 feet along the Westerly property line; thence S89°25'51"E 261.01 feet along a line which is parallel with the existing Northerly Right of Way line of Wiersma Street; thence S00°56'41"W 17.00 feet along the East property line to the existing Northerly Right of Way line of Wiersma Street; thence N89°25'51"W 261.01 feet along said existing Northerly Right of Way line of Wiersma Street to the Point of Beginning. Contains 4,437 Square Feet M/L and is subject to easements and restrictions of record.

- b. Project: Wiersma Street Construction –
Simmons Avenue to White Creek Avenue
Property Owner: Michael and Carol Tawney
Address: **3955 Wiersma Street NE**, Section 23, Solon Township
Purchase: Highway Easement
- 17 ft. x 247 ft. & 34 ft. x 50 ft. triangle (5,049 sft.)
@ \$1.23/sft. = \$6,220
 - Grading Permit = \$100
- Total compensation: \$6,320

Easement Description:

Commencing at the East 1/4 Corner of Section 23, T10N, R11W Solon Township, thence N89°25'51"W 280.00 feet along the East-West 1/4 Line of said Section; thence N00°56'41"E 33.00 feet to the existing Northerly Right of Way line of Wiersma Street and the Point of Beginning; thence continuing N00°56'41"E 17.00 feet along the Westerly property line; thence S89°25'51"E 213.34 feet along a line which is parallel with the existing Northerly Right of Way line of Wiersma Street; thence N34°31'09"E 60.87 feet to the existing Westerly Right of Way of White Creek Avenue; thence S00°56'41"W 67.50 feet along said Right of Way line to the existing Northerly Right of Way line of Wiersma Street; thence N89°25'51"W 247.00 feet along said existing Northerly Right of Way line of Wiersma Street to the Point of Beginning. Contains 5,049 Square Feet M/L and is subject to easements and restrictions of record.

- c. Project: 68th Street Reconstruction –
Kraft Avenue to west of Cherry Valley Avenue
Property Owner: Foremost Insurance Company (Farmers Group, Inc.)
Address: **6500 Kraft Avenue SE**, Section 5, Caledonia Township
Purchase: Highway Easement
- 17 ft. x 389 ft. (6,613 sft.) @ \$0.53/sft. = \$3,510
 - Grading Permit = \$100
- Total compensation: \$3,610

Easement Description:

Commencing at the Southwest Corner of Section 5, T05N, R10W Caledonia Township, thence N88°34'43"E 163.66 feet along the South Section Line; thence N00°23'48"W 33.00 feet to the existing Northerly Right of Way line of 68th Street and the Point of Beginning; thence N00°23'48"W 17.00 feet along the Westerly property line; thence N88°34'43"E 389.00 feet along a line which is parallel with the North Right of Way Line of 68th Street to the Easterly property line; thence S00°23'48"E 17.00 feet along said Easterly property line

to the existing Right of Way line; thence S88°34'43"W 389.00 feet to the Point of Beginning. Contains 6,613 Square Feet M/L and is subject to easements and restrictions of record.

- d. Project: 4 Mile Road and Walker Avenue Intersection
Property Owner: Alexander Woodard
Address: **3594 Walker Avenue**, Section 4, City of Walker
Purchase: Highway Easements
- No. 1 = 2,095 sft. @ \$1.65/sft. = \$3,457
 - No. 2 = 1,457 sft. @ \$1.65/sft. = \$2,404
 - No. 3 = 2,044 sft. @ \$1.65/sft. = \$3,373 credit to KCRC
- Total compensation: \$2,488

Moved by Commissioner Janes, seconded by Commissioner Morgan that the Board authorizes the **purchase of the above right-of-way**, and the **conveyance of Parcel 3 at 3594 Walker Avenue, NW, from KCRC to the property owner**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, Morren, and VerHeulen — 5.

Nays: 0.

Item #9 2024 Act 51 Road Certification

Managing Director Warren presented the Act 51 2024 Road Certification to the Board for their review and adoption.

Deputy Managing Director Harrall stated The 2024 Act 51 mileage certification is due to MDOT by March 31, 2024. Our proposed changes consist of a net decrease of 0.14 mile in local road mileage and 1.01 mile increase in primary road mileage (redesignating 60th Street between Burlingame Avenue to Clyde Park Avenue as an urban primary road). The overall net increase is 0.87 mile.

| | |
|----------------------|---------|
| Local Road Mileage | 1320.64 |
| Primary Road Mileage | 658.47 |
| Total KCRC Mileage | 1979.11 |

Moved by Commissioner Medema and seconded by Commissioner Morren that the Board **approves and executes the 2024 Act 51 Road Certification**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, Morren, and VerHeulen — 5.

Nays: 0.

Item #11 Local Bridge Funding

Deputy Managing Director Harrall stated MDOT requires a resolution of support from the local road agency for Local Bridge Fund applications. Each agency is allowed up to four applications for the 2024 submittal for fiscal year 2027 bridge funding.

Staff recommends submitting applications for the following bridges:

- a. **Vergennes Bridge #29** - McPherson Street over the Flat River
This application is for superstructure replacement, substructure repair, approach work and guardrail anchorage replacement. The estimated cost is \$4,300,000. Staff is recommending a 25% local match.

Commissioner Janes offered the following resolution in reference to Local Bridge Funding for preventative maintenance.

**Resolution for
Local Bridge Funding
Vergennes Bridge No. 29 – McPherson Street over the Flat River**

WHEREAS, Vergennes Bridge No. 29, McPherson Street over the Flat River is in such condition as to warrant rehabilitation, and

WHEREAS, the existing side-by-side box beams have deteriorated to the point whereby replacement of the superstructure is warranted, and

WHEREAS, rehabilitation is eligible for Local Bridge Funding, and

WHEREAS, the Kent County Road Commission Engineering Department has prepared an application for Local Bridge Funding for rehabilitation work on this bridge, and

WHEREAS, staff has recommended a 25 percent local match to make the project more attractive for Local Bridge Funding, and

WHEREAS, the Board of Road Commissioners of the County of Kent supports staff recommendation to submit this application for funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Kent County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission is hereby actively seeking participation by the Michigan Department of Transportation and the Federal Highway Administration in funding this project. The application for funding includes a 25% local match.

Moved by Commissioner Janes and supported by Commissioner Medema that the Board adopt the resolution supporting **2024 Local Bridge Funding Application for Vergennes Bridge No. 29 – McPherson Street over the Flat River**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, Morren, and VerHeulen - 5.

Nays: 0.

- b. **Plainfield Bridge #24** - Jupiter Avenue over the Grand River
This application is for preventative maintenance including deck repairs and epoxy overlay on the concrete deck and waterproofing the outside concrete I-beams. The estimated cost is \$750,000. Staff is recommending a 25% local match.

Commissioner Janes offered the following resolution in reference to Local Bridge Funding for preventative maintenance.

**Resolution for
Local Bridge Funding
Plainfield Bridge No. 24 – Jupiter Avenue over the Grand River**

WHEREAS, Plainfield Bridge No. 24, Jupiter Avenue over the Grand River is in such condition as to warrant preventative maintenance, and

WHEREAS, the bridge deck has deteriorated to the point whereby an epoxy overlay is warranted, and

WHEREAS, preventative maintenance is eligible for Local Bridge Funding, and

WHEREAS, the Kent County Road Commission Engineering Department has prepared an application for Local Bridge Funding for preventative maintenance work on this bridge, and

WHEREAS, staff has recommended a 25 percent local match to make the project more attractive for Local Bridge Funding, and

WHEREAS, the Board of Road Commissioners of the County of support staff recommendation to submit this application for funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Kent County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission is hereby actively seeking participation by the Michigan Department of Transportation and the Federal Highway Administration in funding this project. The application for funding includes a 25% local match.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, Morren, and VerHeulen – 5.

Nays: 0.

- c. **Caledonia Bridge #33** - Whitneyville Avenue over the Coldwater River
This application is for preventative maintenance including expansion joint replacement, concrete beam repair, waterproofing deck, concrete substructure repair, and guardrail replacement. The estimated cost is \$450,000.

Commissioner Janes offered the following resolution in reference to Local Bridge Funding for preventative maintenance.

**Resolution for
Local Bridge Funding
Caledonia Bridge No. 33 – Whitneyville Avenue over the Coldwater River**

WHEREAS, Caledonia Bridge No. 33, Whitneyville Avenue over the Coldwater River is in such condition as to warrant preventative maintenance, and

WHEREAS, the expansion joint has deteriorated to the point whereby replacement is warranted, and

WHEREAS, preventative maintenance is eligible for Local Bridge Funding, and

WHEREAS, the Kent County Road Commission Engineering Department has prepared an application for Local Bridge Funding for preventative maintenance work on this bridge, and

WHEREAS, the Board of Road Commissioners of the County of Kent supports staff recommendation to submit this application for funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission is hereby actively seeking participation by the Michigan Department of Transportation and the Federal Highway Administration in funding this project.

Moved by Commissioner Janes and supported by Commissioner Medema that the Board adopt the resolution supporting **2024 Local Bridge Funding Application for Caledonia Bridge No. 33 – Whitneyville Avenue over the Coldwater River**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, Morren, and VerHeulen - 5.

Nays: 0.

- d. **Oakfield Bridge #5 - MacClain Street over Woodbeck Lake**
This application is for rehabilitation work including outside beam replacement and concrete bridge railing replacement. The estimated cost is \$472,000.

Commissioner Janes offered the following resolution in reference to Local Bridge Funding for rehabilitation.

**Resolution for
Local Bridge Funding
Oakfield No. 5 – MacClain Street over Woodbeck Lake**

WHEREAS, Oakfield Bridge No. 5, MacClain Street over Woodbeck Lake is in such condition as to warrant rehabilitation, and

WHEREAS, the fascia beams and bridge rail have deteriorated to the point that bridge rehabilitation is warranted, and

WHEREAS, bridge rehabilitation is eligible for Local Bridge Funding, and

WHEREAS, the Kent County Road Commission Engineering Department has prepared an application for Local Bridge Funding for rehabilitation work on this bridge, and

WHEREAS, the Board of Road Commissioners of the County of Kent supports staff recommendation to submit this application for funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission is hereby actively seeking participation by the Michigan Department of Transportation and the Federal Highway Administration in funding this project.

Moved by Commissioner Janes and supported by Commissioner Medema that the Board adopt the resolution supporting **2024 Local Bridge Funding Application for Oakfield Bridge No. 5 – MacClain Street over Woodbeck Lake**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, Morren, and VerHeulen - 5.

Nays: 0.

Item #11 Sign and Execute MDOT Agreement

Managing Director Byrne requested authorization to sign and execute the contract agreement with the Michigan Department of Transportation for the Patterson Avenue north and south of 36th Street pavement replacement project.

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| Project: | Patterson Avenue pavement replacement |
| Limits: | 600 feet south of 36 th Street to 300 feet north |
| Low Bid: | \$1,229,748 |
| Federal: | \$ 815,422 (STP Urban) |
| Local: | \$ 414,326 (KCRC) |

Commissioner Morren offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the County of Kent and the Michigan Department of Transportation for pavement reconstruction, sidewalk and curb ramps along Patterson Avenue north and south of 36th Street.

**Resolution for
Patterson Avenue north and south of 36th Street
Contract #24-5059**

WHEREAS, Federal Funds are available for Patterson Avenue north and south of 36th Street, and

WHEREAS, the Road Commission must enter into an Agreement with the Michigan Department of Transportation to receive Federal and State Funds, and

WHEREAS, the conditions of the Agreement have been reviewed by the Board of County Road Commissioners of the County of Kent, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that Robert VerHeulen, Chair of the Board of the Kent County Road Commissioners of the County of Kent, Michigan, and Gerald Byrne, Managing Director are hereby authorized to execute said Agreement for and on behalf of the Board.

Moved by Commissioner Morren, seconded by Commissioner Morgan that the Board is **authorized to sign and execute the Agreement for Patterson Avenue north and south of 36th Street with Federal Funds.**

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, Morren, and VerHeulen — 5.

Nays: 0.

Item #12 Preliminary Plat Approval

Managing Director Byrne requested authorization for preliminary plat approval of the following plat:

Plat Name: Walnut Ridge No. 3

Location: West of Burlingame Avenue and south of 84th Street
Section 22, Byron Township

Type: Residential

Lots: 19 this phase (72 total)

Street Layout: Includes extending Bethany Drive northeasterly approximately 640 ft. including a permanent cul-de-sac.

Moved by Commissioner Morren, seconded by Commissioner Janes that the Board authorizes the **preliminary plat approval of Walnut Ridge No. 3, Section 22, Byron Township**, as recommended by staff and subject to the following special conditions, requirements, and modifications:

1. At the time the Final Plat document is submitted for Board action, the proprietor shall provide title commitment to demonstrate that there are no existing encumbrances within limits of proposed street right of ways for review and evaluation by staff.

2. Proprietor shall acquire termination of encumbrances, easements, restrictions, etc., in favor of the Board of County Road Commissioners for that part of the land division that includes all proposed public streets.
3. Proprietor shall acquire acceptable subordinations of existing mortgages, etc. in favor of the Board of County Road Commissioners within the proposed public street right of way.
4. Proprietor is advised to abstain from encumbering land proposed to be conveyed to the Board without obtaining prior concurrence from the Deputy Managing Director, Engineering (County Highway Engineer).
5. Proprietor shall obtain the required permits from the Kent County Drain Commission and provide copies to KCRC staff.
6. Proprietor shall provide private utility easements adjoining the proposed streets for private public utilities which shall in no way encroach, nor encumber, proposed street right of way. Recommend coordinating with private public utilities to accommodate their specific requirements to the extent possible.
7. Proprietor is advised to require that private public utilities design and install their facilities in conformance with the Board's requirements, regulations, specifications, etc., including obtaining highway permit for said private public utility facilities.
8. Proprietor shall coordinate with the United States Post Office for the location of mailbox(es) and shall provide written confirmation from the local postmaster or station master confirming that customer mail delivery requirements conform to their requirements and conform to KCRC requirements as directed by the County Highway Engineer.
9. The Board retains the sole discretion to determine time and conditions for the take-over of proposed public streets.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, Morren, and VerHeulen — 5.

Nays: 0.

Item #13 **Award of Bids**

Managing Director Byrne requested authorization to award bids received for the following:

- a. **Contract #24-22:** Wiersma Street - Simmons Avenue to White Creek Avenue, Furnish & Haul 22A Aggregate

Staff recommends awarding Contract #24-22 to **L & D Carey & Sons Trucking Co.**, the lowest responsible and responsive bidder, for a per ton cost of **\$14.80**, and a total cost of **\$93,240**.

- b. **Contract #24-23:** Wiersma Street - Furnish & Haul Granular Materials, Class II

Staff recommends awarding Contract #24-23 to **A Sharper Service**, the lowest responsible and responsive bidder, for a per ton cost of **\$8.17**, and a total cost of **\$107,700.90**.

- c. **Contract #24-24:** Wiersma Street - HMA Paving

Staff recommends awarding Contract #24-24 to **Michigan Paving & Materials Co.**, the lowest responsible and responsive bidder, for a total cost of **\$388,735**, which is **5.46% below** the estimated cost.

- d. **Contract #24-34:** Plainfield #16 Bridge Rehabilitation
Rogue River Drive over the Rogue River

Staff recommends awarding Contract #24-34 to **Milbocker and Sons, Inc.**, the lowest responsible and responsive bidder, for a total cost of **\$785,762.66**, which is **10.21% above** the estimated cost.

e. **Contract #24-35:** Ada Township Local Roads Program

Staff recommends awarding Contract #24-35 to **Rieth-Riley Construction Co., Inc.**, the lowest responsible and responsive bidder, for a total cost of **\$367,502.15**, which is **14.55% below** the estimated cost.

f. **Contract #24-36:** Byron Township Local Roads Program

Staff recommends awarding Contract #24-36 to **Black Gold Transport, LLC**, the lowest responsible and responsive bidder, for a total cost of **\$1,235,979.60**, which is **21.55% below** the estimated cost.

g. **Contract #24-37:** NB I-296 to EB I-96, Concrete Pavement Repairs – MDOT

This contract is 100% funded by the State of Michigan - Department of Transportation and will require MDOT approval prior to commencement.

Staff recommends awarding Contract #24-37 to **Rigid Pavement Construction, LLC**, the lowest responsible and responsive bidder, at an **estimated total cost of \$128,599**.

h. **Contract #24-40:** Gaines Township Local Roads Program

Staff recommends awarding Contract #24-40 to **Rieth-Riley Construction Co., Inc.**, the lowest responsible and responsive bidder, for a total cost of **\$465,367.50**, which is **12.40% below** the estimated cost.

i. **Contract #24-41:** Cannon Township Local Roads Program

Staff recommends awarding Contract #24-41 to **Rieth-Riley Construction Co., Inc.**, the lowest responsible and responsive bidder, for a total cost of **\$598,614.30**, which is **5.34% below** the estimated cost.

j. **Bid #24-EQU-20:** Two Nine-Foot Patrol Wings

Staff recommends awarding Bid #24-EQU-20 to **Truck & Trailer Specialties**, under MiDeal contract #071B5500010, for a cost of **\$11,209 per unit**, and a total cost of **\$22,418**.

- k. **Bid #24-MNT-06:** A1, 4x8, 21AA, 22A, & 23A Limestone for Stockpiling 2024 requirements, as needed

Staff recommends awarding Bid #24-MNT-06 to **Verplank Trucking Company, MarJo Construction Company, and A Sharper Service Company.**

At the time of demand, the source(s) selected to purchase the material will be based on following criteria:

- Cost
- Type of Material
- Location
- Availability

- l. **Bid #24-MNT-07:** H1 Limestone Aggregate and CS-T Trap Rock for Stockpiling 2024 requirements, as needed

Staff recommends awarding Bid #24-MNT-07 to **Verplank Trucking Company, MarJo Construction Co, and A Sharper Service Company.**

At the time of demand, the source(s) selected to purchase the material will be based on following criteria:

- Cost
- Type of Material
- Location
- Availability

- m. **Bid #24-MNT-08:** Summer Bituminous Patching Materials 2024 requirements, as needed

Staff recommends awarding Bid #24-MNT-08 to **Michigan Paving & Materials Co., Black Gold Transport, and Rieth-Riley Construction Co., Inc.,** whose product, when tested, meets or exceeds the technical composition requirements.

Buying the materials, as specified, in the best interest of the Road Commission, the source(s) selected will be based on cost of product (inclusive of our labor and equipment costs), project location, and the availability and lead time of the product.

- n. **Bid #24-MNT-09:** Chip Seal Emulsion Materials
2024 requirements, as needed

Staff recommends awarding Bid #24-MNT-09 to both **Bit-Mat Products** and **Michigan Paving & Materials Co.** whose product, when tested, meets or exceeds the technical composition requirements.

Buying the materials, as specified, in the best interest of the Road Commission, the source(s) selected will be based on cost of material (inclusive of our labor and equipment costs), type of material, project location, and the availability and immediate need of the material.

- o. **Bid #24-MNT-10:** Fog Seal Emulsion Materials
2024 requirements, as needed

Staff recommends awarding Bid #24-MNT-10 F to both **Bit-Mat Products** and **Michigan Paving & Materials Co.**, whose product, when tested, meets or exceeds the technical composition requirements.

Buying the materials, as specified, in the best interest of the Road Commission, the source(s) selected will be based on cost of material (inclusive of our labor and equipment costs), type of material, project location, and the availability and immediate need of the material.

- p. **Bid #24-MNT-11:** Spray Patch Mix Emulsion Materials
2024 requirements, as needed

Staff recommends awarding Bid #24-MNT-11 to both **Bit-Mat Products** and **Michigan Paving & Materials Co.**, whose product, when tested, meets or exceeds the technical composition requirements.

Buying the materials, as specified, in the best interest of the Road Commission, the source(s) selected will be based on cost of material (inclusive of our labor and equipment costs), type of material, project location, and the availability and immediate need of the material.

- q. **Bid #24-TRA-02: Traffic Signs and Sign Elements**
2024 requirements, as needed, with two one-year renewal options

Staff recommends for the Board to award Bid #24-TRA-02 to **All Bidders**, whose product, when tested, meets or exceeds the technical composition requirements.

Buying the equipment and material, as specified, in the best interest of the Road Commission, the source(s) selected will be based on cost (inclusive of our labor and equipment costs), project location, availability, and lead time of the product.

Moved by Commissioner Janes, seconded by Commissioner Medema to **authorize award of bids for the above listed**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, Morren, and VerHeulen — 5.

Nays: 0.

Item #14 **MDOT Project Updates**

Art Green and Tanya Pawlukiewicz from MDOT Grand Region updated the Board on the MDOT projects for the coming year.

Item #15 **Comments**

➤ At the CRA conference, two state senators had inquired about the need for traffic signals at the intersections of Lincoln Lake Avenue and 5 Mile Road and Lincoln Lake Avenue and 6 Mile Road. Director of Traffic and Safety Tim Haagsma did a thorough investigation and found the intersections do not meet the warrants for traffic signals. The senators were extremely impressed with the information provided.

➤ T.J. Likens was introduced to the Board. He will be replacing Assistant Director of Traffic and Safety Shirley Wollner when she retires in June.

➤ KCRC received two Impress awards from CRA at the conference. Director of Maintenance Steve Roon and Project Engineer Erik Easterly received the awards for KCRC.

➤ KCRC has responded to the Knapp Street petitioners.

➤ Transportation funding is not keeping pace with inflation.

➤ Managing Director Byrne is the newly elected Vice President of the County Road Association Board.

➤ Payments for Roads+ memberships are due for those who participate.

➤ Roads+ is having a golf outing this summer, and KCRC is co-sponsoring, along with Barry County Road Commission.

➤ Grand Rapids Metro Council would like KCRC to endorse the region's objective to reduce greenhouse gas (GHG) through the Climate Pollution Reduction Grant program. They would like a letter of support, which does not commit KCRC to anything at this time. GVMC has received a letter of support from the County of Kent.

Chair VerHeulen stated there is no further business to come before the Board.

Moved by Commissioner Janes, seconded by Commissioner Morgan to adjourn the Board meeting 9:24 a.m.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, Morren, and VerHeulen — 5.

Nays: 0.

Respectfully submitted,



Macy Barcheski, Secretary