

1500 Scribner Avenue, NW
Grand Rapids MI 49504

May 14, 2019

The Board of County Road Commissioners of the County of Kent met in the Road Commission Offices.

The regular meeting was called to order by Commissioner Rambo, Chairman at 8:00 o'clock a.m.

Present: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen, Managing Director Warren, Director of Finance Barcheski, and Executive Secretary Martin.

Also present: Deputy Managing Director - Engineering Harrall, Deputy Managing Director - Operations Byrne, Director of Equipment Roose, Director of Traffic and Safety Haagsma, Assistant Director of Traffic and Safety Wollner, Assistant Director of Finance in charge of Purchasing Wiegerink, Assistant Director of Finance Guerra, Human Resources Manager Dennis, Communications Manager Lamoreaux, Human Resources Coordinator Nanzer, and Mark Nottley, Principal of municipal Consulting Services, LLC.

There was no public comment.

The Board discussed minutes of the Board meeting held April 23, 2019.

Commissioner Medema stated there was reference to Commissioner Malone in a motion that is in error. Moved by Commissioner VerHeulen, seconded by Commissioner Janes that the minutes be approved as corrected.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

The disbursements for the check run dated May 3, 2019 were presented to the Board by Director of Finance Barcheski. She stated Payroll included overtime of \$28,218.98. The Construction Estimates are as follows:

Contractor	Project	Amount
Kamminga and Roodvoets, Inc.	Lamoreaux Dr. - Alpine Ave. to West River Drive	\$313,639.90
Michigan Department of Transportation	10 Mile Road from US-131 to Meijer and Childsdale to the Rogue River Bridge Invoice #3	2,565.08
	10 Mile Road from US-131 to Meijer and Childsdale to the Rogue River Bridge Invoice #3	1,032.37
	2017 Regional Preventative Maintenance Invoice #2 and FINAL	59,887.94
	Total	\$377,125.29

Director Barcheski stated the General Fund has \$31,320,041.18 remaining after approval of disbursements. Of that amount, \$4,532,894.26 is unavailable operating funds, leaving \$26,787,146.92 in total available operating funds.

Moved by Commissioner Medema, seconded by Commissioner Janes that **Payroll of \$658,496.59, Construction Estimates of \$377,125.29, Accounts Payables of \$1,384,956.05, and Cash Balances and Investments for the check run dated May 3, 2019,** are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Director Barcheski reviewed for the Board the Michigan Transportation Fund revenues that were collected in March and received in May. She stated the funds received

were \$4,522,059.00, a favorable variance of \$467,649.00 over budget. To date, receipts are 6.6 percent over what was received last year at this time.

The report was received for information.

Managing Director Warren introduced the Classification and Compensation Study for Administrative Employees to the Board. He stated In November 2018, Municipal Consulting Services, LLC completed the Classification and Compensation Study for both hourly and administrative employees. In March 2019, the Board received the compensation study for hourly employees in advance of contract negotiations. Regarding the compensation study for administrative employees, he has been meeting with the Board Subcommittee (Chair and Vice Chair) to review the consultant's findings and to consider options for updating the pay-grade structure.

The Board authorized implementation of the Performance Review Program and original Pay Grade Structure 2016. Updating the compensation study is an Objective in of the Strategic Plan. Deciding how the pay-grade structure is updated is very important because it ties directly to the Performance Review Program and affects the Road Commission's competitiveness in the labor market for salaried positions over the next three years.

Managing Director Warren introduced Mark Nottley to present his findings and suggestions. Mr. Nottley reviewed the report for the Board and answered questions.

The Board stated they would prefer to meet to discuss the Study and the Managing Director's recommendation in a work session at the next regular Board meeting.

Managing Director Warren presented the title sheet for the Knapp Street asphalt pavement replacement project. Deputy Managing Director Harrall stated the Knapp

Street pavement reconstruction project between the east city limit of Grand Rapids and East Beltline Avenue is ready to bid through the Michigan Department of Transportation. The project includes crushing and shaping the existing asphalt pavement between the City limit and Leffingwell Avenue and cold milling between Leffingwell Avenue and the East Beltline Avenue, then placing two courses of new HMA. The estimated project cost is \$610,000.00 and funding includes \$432,000.00 federal grant and \$178,000.00 local match from Kent County Road Commission.

Moved by Commissioner Medema, seconded by Commissioner Morren that the **Board sign and execute the title sheet** for the **Knapp Street asphalt pavement replacement project** between the east City limits and the East Beltline, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Managing Director Warren requested authorization to sign and execute the following Contract Agreement:

1. **5 Mile Road** between Plainfield Avenue and East Beltline Avenue.

Deputy Managing Director Harrall stated the 5 Mile Road asphalt pavement replacement project between Plainfield Avenue and the East Beltline project is planned for the Michigan Department of Transportation's June 7, 2019 bid letting. The work includes full depth asphalt removal (cold-milling) and placing two courses of new HMA, and sidewalk ramp upgrades. The estimated project construction cost is \$428,800.00. Funding includes \$302,225.00 federal grant and \$126,575.00 local match by Kent County Road Commission.

Commissioner Morren offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the County of Kent and the Michigan Department of Transportation for the HMA cold milling and resurfacing work along 5 Mile Road from Plainfield Avenue to East Beltline Avenue (M-44).

**Resolution for
HMA Cold Milling and Resurfacing work along 5 Mile Road
From Plainfield Avenue to East Beltline Avenue (M-44)**

WHEREAS, Federal Funds are available for the HMA cold milling and resurfacing work along 5 Mile Road from Plainfield Avenue to East Beltline Avenue (M-44),
and

WHEREAS, the Road Commission must enter into an Agreement with the Michigan Department of Transportation to receive Federal and State Funds, and

WHEREAS, the conditions of the Agreement have been reviewed by the Board of County Road Commissioners of the County of Kent, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that Mark E. Rambo, Chairman of the Board of the Kent County Road Commissioners of the County of Kent, Michigan, and Steven A. Warren, Managing Director are hereby authorized to execute said Agreement for and on behalf of the Board.

Moved by Commissioner Morren and supported by Commissioner Janes that the Board **adopt the resolution and sign and execute the Agreement for HMA cold milling and resurfacing work along 5 Mile Road** from Plainfield Avenue to East Beltline Avenue (M-44) with Federal Funds, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

2. **76th Street Bridge** over Buck Creek and approach widening.

Deputy Managing Director Harrall stated the 76th Street widening between Clyde Park Avenue and Gordon Industrial Drive is included in the Michigan Department of Transportation's June 7, 2019 bid letting. The project includes replacing the bridge over Buck Creek and widening the existing four-lane section of 76th Street to five lanes. The estimated project cost is \$1,193,100.00; funding includes \$492,480.00 State and federal grants and \$700,620.00 local match from Kent County Road Commission.

Commissioner Morren offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the County of Kent and the Michigan Department of Transportation for the removal and replacement of the 76th Street Bridge over Buck Creek and the reconstruction of the approaches to the structure (Part A) and road construction work beyond the approach limits of the 76th Street Bridge over Buck Creek (Part B).

**Resolution for
Removal and Replacement of the 76th Street Bridge over Buck Creek and
Road Construction Work beyond the Approach Limits of the
76th Street Bridge over Buck Creek**

WHEREAS, Federal Funds and State Local Bridge Funds are available for the removal and replacement of the 76th Street Bridge over Buck Creek and the reconstruction of the approaches to the structure (Part A), and

WHEREAS, no Federal or State participation is available for the road construction work beyond the approach limits of the 76th Street Bridge over Buck Creek (Part B), and

WHEREAS, the Road Commission must enter into an Agreement with the Michigan Department of Transportation to receive Federal Funds, and

WHEREAS, the conditions of the Agreement have been reviewed by the Board of County Road Commissioners of the County of Kent, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that Mark E. Rambo, Chairman of the Board of the Kent County Road Commissioners of the County of Kent, Michigan, and Steven A. Warren, Managing Director, are hereby authorized to execute said Agreement for and on behalf of the Board.

Moved by Commissioner Morren and supported by Commissioner Janes that the Board **adopt the resolution and sign and execute the Agreement for the removal and replacement of the 76th Street Bridge over Buck Creek and the reconstruction of the approaches to the structure** with Federal and State Funds (Part A) and road construction work beyond the approach limits of the 76th Street Bridge over Buck Creek (Part B) with no Federal or State participation, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, VerHeulen, Janes, Morren and Medema — 5.

Nays: 0.

Managing Director Warren requested authorization to purchase right-of-way. Deputy Managing Director Harrall stated Walter and Jeanne Roosien, the owners of property located at 8500 Breton Avenue, SE, have agreed to sell the Road Commission additional highway easement to accommodate the 2020 – 84th Street reconstruction work.

The appraised value of the easement (3,528 sq.ft.) is \$0.70 per square foot.; therefore the resulting just compensation is \$2,469.00.

Easement Description:

A Highway Easement, the exterior Boundary of which is described as:

Commencing at the Northwest Corner of Section 22, T05N, R11W Gaines Township, Kent County, MI.; thence S00°46'59"W 150.00 feet along the West line of said Section 22; thence N45°38'56"E 46.78 feet to the Easterly Right of Way Line for Breton Avenue and the **Point of Beginning**; thence N00°46'59"E 84.00 feet along said Right of Way to its intersection with the Southerly Right of Way of 84th Street; thence continuing along said Right of Way S89°29'08"E 84.00 feet; thence S45°38'56"W 119.07 feet to the Point of Beginning. Contains 3,528 square feet more or less and is subject to other easements and restrictions of record.

Moved by Commissioner Janes, seconded by Commissioner Medema that Staff is **authorized to purchase the above-described right-of-way** from Walter and Jeanne Roosien at a **total just compensation of \$2,469.00**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Managing Director Warren requested authorization to quit claim a portion of fee right-of-way. Deputy Managing Director Harrall stated The Village of Sparta owns property at 561 E. Division Street, which is presently used as a nature trail park. The right-of-way width for Division Street (13 Mile Road) varies along and adjacent to the Village property. The Village has contacted staff with a request to acquire a small area of road right-of-way to incorporate existing park amenities and a future Village entrance sign. Staff has reviewed this request and recommends the Board quit claim release a twenty-seven

square foot area to the Village of Sparta with the condition that Kent County Road Commission would retain the right to modify grades in this area associated with any future public road improvements.

Quit Claim Description

Village of Sparta 13 Mile

Commencing at the South 1/4 Corner of Section 14, T09N, R12W Sparta Township, Kent County, MI.; thence S88°13'09"E 872.42 feet along the South Line of said Section 14; thence N00°01'25"W 33.00 feet along the East Line of the West 872.42 feet of the Southeast 1/4 of Section 14 to the Point of Beginning for this description; thence continuing along said Line N00°01'25"W 27.00 feet; thence S88°13'09"E 27.00 feet; thence S00°01'25"E 27.00 feet; thence N88°13'09"W 27.00 feet to the Point of Beginning.

Contains 729 Square Feet M/L and is subject to easements and restrictions of record.

Moved by Commissioner Janes, seconded by Commissioner VerHeulen that Staff is authorized to **quit claim the above-described portion of fee right-of-way to at 561 E. Division Street to the Village of Sparta**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Managing Director Warren requested authorization to quit claim the following properties to the County of Kent. Deputy Managing Director Harrall stated Staff has been working with the County of Kent to clean up properties that were inadvertently deeded to Kent County Road Commission but are currently part of existing County Parks. The properties include the following

1. 3.12 acres located north of 13 Mile Road and west of Phelps Avenue in Sections 16 and 21, Sparta Township.

This parcel makes up **Bettes Memorial Park**, 2455 – 13 Mile Road NW.

Quit Claim Description

Bettes Memorial Park

That part of the east 1/2 of the northeast 1/4 lying north of north line of 13 Mile Road relocated /110 feet wide/ except the west 495 feet and except the east 50 feet and except that part lying southeasterly of a line commencing 250 feet west along the centerline of 13 Mile Road from the east section line thence northeasterly to a point on the east section line which is 150 feet north of centerline of 13 Mile Road and point of ending of said line * SEC 21 T9N R12W

2. 3.0 acres located south of 68th Street and west of the Thornapple River, in Section 10, Caledonia Township. This parcel represents the easterly portion of **Ruehs County Park**.

Quit Claim Description

Fred W Ruehs Park

Commencing 57 feet east and 27 feet south of the northeast corner of Lot 4 Block 1 Plat of the Village of north Brownville thence south 63-feet thence west 24-feet thence south 42-feet thence west 33-feet thence south 33 feet thence west 66 feet thence south to the north bank of Thornapple River thence northeasterly along said river bank to a point 60 feet south of and parallel to the centerline of 68th Street thence northwesterly along said line to the beginning being a part of Mill Yard Block 1 * Village of North Brownville

Deputy Managing Director Harrall stated Staff recommends retaining 60 feet of right-of-way along the north side of 13 Mile Road (currently fifty- feet) and also sixty-feet along the south side of 68th Street (currently thirty-three-feet) to accommodate future primary road improvements.

Moved by Commissioner Morren, seconded by Commissioner Janes that Staff is authorized to **quit claim the above-described properties to the County of Kent** as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Managing Director Warren requested preliminary plat approval of Boulder View West. Deputy Managing Director Harrall stated Boulder View West plat is located north of Cannonsburg Road and west of Brewer Avenue in Sections 23 and 24, Plainfield Township. This residential plat has access to Cannonsburg Road and Brewer Avenue and includes one stub street to the west for a future phase. This phase of the multi-phase plat includes twenty-four lots. The developer is Grand Rapids Gravel Company and the engineer is Exxel Engineering.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that **preliminary plat approval is authorized for Boulder View West**, Sections 23 and 24, Plainfield Township, as recommended by Staff and subject to the following special conditions, requirements, and modifications:

1. At the time the final plat document is submitted for Board action, Proprietor shall provide a current title commit for the parcel to be conveyed that includes all proposed street right-of-ways for review and evaluation by Staff. Existing encumbrances shall be terminated as required or recommended by Staff.
2. Proprietor shall acquire termination of encumbrances, easements, restrictions, etc., over, upon, under, etc., in favor of the Board of County Road Commissioners for that part of the plat that includes all proposed streets or adjoining the plat. Proprietor shall acquire acceptable subordinations of existing mortgages, etc. in favor of the

Board of County Road Commissioners of the County of Kent for that part of the plat that includes all proposed streets.

3. Proprietor shall coordinate with the United States Post Office for the location of mailbox(es) and shall provide written confirmation from the local postmaster or station master confirming that customer mail delivery requirements conform to the requirements and confirm to Kent County Road Commission requirements as directed by the County Highway Engineer.
4. Proprietor shall provide private utility easements adjoining the proposed streets for private public utilities which shall in no way encroach, nor encumber, proposed street right-of-way. Recommend coordinating with private public utilities to accommodate their specific requirements to the extent possible.
5. Proprietor is advised to refrain from encumbering land proposed to be conveyed to the Board without obtaining prior concurrence from the Deputy Managing Director, Engineer (County Highway Engineer).
6. Proprietor is advised to require that private public utilities design and install their facilities in conformance with the Board's requirements, regulations, specifications, etc., including obtaining highway permit for said private public utility facilities.
7. The Board and Proprietor acknowledge that the several cart-path tunnels were installed for the benefit of the various development projects by the Proprietor and its various partners at convenient times and schedules mutually beneficial to the various road improvements. Proprietor, et al, is required to formalize required agreements for the long-term operation and maintenance of the several permitted cart-path tunnels in the vicinity of this project.
8. Proprietor shall remove and replace pavements placed to facilitate mining operations site access on the proposed Boulder View Drive alignment from the shoulder of Cannonsburg Road northward into the site.
9. Proprietor shall provide additional road right-of-way triangles:
 - a. Ten-feet by ten-feet at the northwest and northeast corners of Boulder View Drive and Cannonsburg Road;
 - b. Ten-feet by ten-feet at the northwest and southwest corners of Boulder View Drive and Brewer Avenue;

- c. Fifteen-feet by fifteen-feet at the northwest corner of Brewer Avenue and Cannonsburg Road.
10. Kent County Road Commission promotes Complete Streets and permits amenities within the public road right-of-way to the extent practical.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Managing Director Warren requested preliminary street approval of Bentham Court. Deputy Managing Director Harrall stated Bentham Court is located on the southeast corner of Squires Street and Parmeter Avenue in Section 35, Courtland Township. The public portion of Betham Court consists of a short open cul-de-sac street approximately 200 feet in length, with the remaining private street over a half mile long with a permanent cul-de-sac serving thirty lots within Squires Corner Site condominium.

The public street portion is necessary due to the configuration of the existing parcel with only thirty-three feet of public street frontage on either Squires Street or Parmeter Avenue. A portion of the existing 66-foot wide statutory public street right-of-way south of Squires Street is needed to access this parcel. The developer, Eastbrook Builders, has agreed to include all future maintenance of the public street in the master deed for the condominium development.

Moved by Commissioner Morren, seconded by Commissioner Janes that the Board **authorizes preliminary street approval of Bentham Court**, Section 35, Courtland Township, as recommended by Staff and subject to the following special conditions, requirements, and modifications:

1. Proprietor shall provide a current title commit for the parcel to be conveyed for the proposed Bentham Court (public street section) that includes all proposed street right-of-ways for review and evaluation by Staff. Existing encumbrances shall be terminated as required or recommended by Staff.
2. Proprietor shall acquire termination of encumbrances, easements, restrictions, etc., over, upon, under, etc., in favor of the Board of County Road Commissioners for that part of the plat that includes all proposed streets or adjoining the plat. Proprietor shall acquire acceptable subordinations of existing mortgages, etc. in favor of the Board of County Road Commissioners of the County of Kent for that part of the plat that includes all proposed streets.
3. Community or cluster mailboxes shall not be located in the public highway right-of-way and shall be located such as not to impact vehicle traffic operations of the public highway(s) in the vicinity of the project as determined by the County Highway Engineer.
4. Proprietor shall provide private utility easements adjoining the proposed streets for private public utilities which shall in no way encroach, nor encumber, proposed street right-of-way. Recommend coordinating with private public utilities to accommodate their specific requirements to the extent possible.
5. Proprietor is advised to refrain from encumbering land proposed to be conveyed to the Board without obtaining prior concurrence from the Deputy Managing Director, Engineer (County Highway Engineer).
6. Proprietor is advised to require that private public utilities design and install their facilities in conformance with the Board's requirements, regulations, specifications, etc., including obtaining highway permit for said private public utility facilities.
7. Proprietor has represented and agreed that as the developer and its successor condominium association shall be responsible for the maintenance of all the public highway right-of-way (general common element), including the travel-way pavement portion of the highway right-of-way, associated with and adjoining and adjacent to the condominium project and has agreed to enter into a maintenance agreement for such. Such maintenance shall be to the satisfaction of the Maintenance and Operations Staff of the Road Commission.

8. In the master deed, amendments to the master deed, or other related documents pertinent to the overall condominium project, or this phase, the developer/proprietor shall include such provisions, recitals, or statements pertaining to those elements of the project appurtenant to the public roadways and drainage of said public roadways, and storm water management systems as required by the County Highway Engineer (Deputy Managing Director, Engineering) in the interest of the Road Commission. Such provisions shall not be modified without the written consent of the Road Commission.
9. A variance is authorized for an optional cul-de-sac with a non-paved infield area a radius of at least 30.0 feet to the edge of the travel way, the travel way shall be at least 20.0 feet wide, and defined edges as directed by Staff.
10. Kent County Road Commission promotes Complete Streets and permits amenities within the public road right-of-way to the extent practical.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Managing Director Warren requested authorization for one Staff to attend the International Right of Way Association 65th Annual International Education Conference. Deputy Managing Director Harrall stated Tim Fennema, Property Specialist (Engineering) has achieved the designation as Senior Right-of-Way Professional, through the International Right-of-Way Association (IRWA), including 144 course hours. Staff requests the Board approve this out-of-state travel with expenses so Mr. Fennema can be recognized for this achievement at the IRWA Education Conference in Portland, Oregon, June 9 – 12, 2019.

Moved by Commissioner Morren, seconded by Commissioner Medema that **one Staff (Tim Fennema) is authorized to attend the International Right of Way Association 65th Annual International Education Conference in Portland, Oregon, June 9-12, 2019, with expenses allowed, and as recommended by Staff.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Assistant Director of Finance in charge of Purchasing Wiegerink requested authorization to award bids on the following:

1. **Contract #17-32:** Purchase of winter season's requirements of bulk rock salt, as needed, for 2019-2020..

On May 23, 2017, the Board approved Contract #17-32 for the purchase of winter season's requirements of bulk rock salt, as needed with Compass Minerals America, Inc. The current contract was for 2017-2018 winter season with 2018-2019 and 2019-2020 pricing to be negotiated based on the State of Michigan salt contract and the terms of conditions of the contract.

On April 24, 2019, the Board approved Contract #17-32 the purchase of winter season's requirements of bulk rock salt, as needed with Compass Minerals America Inc. The current contract was for 2017-2018 winter season with 2018-2019 and 2019-2020 pricing to be negotiated based on the State of Michigan salt contract and the terms of conditions of the contract. On April 24, 2019, Compass Minerals submitted the pricing for the 2019-2020 winter season at \$79.24 per ton, which is a fifteen percent increase from last year.

The Road Commission and the participating agencies expect to be considered the "Most Favored Customer" regarding salt purchased within Kent County. The Road Commission expects prices for salt delivered to Kent County and participating agencies not to exceed those prices bid to any jurisdiction within Kent County and/or to adjacent north and east counties.

The State of Michigan has not taken bids as of May 14, 2019 and obtaining the results in a timely manner is always an issue. Typically, the State does not release the salt bid awards until late fall. In the past, Purchasing has submitted a request for the bid prices through the FOIA process and will do again, if needed, once the bids have been received. Once the bid prices are obtained and reviewed if there are any cost savings to be captured, Purchasing will report back to the Board for the appropriate approval(s).

Therefore, Staff is recommending that the extension for Contract #17-32, for the purchase of 2019-2020 Winter Season's requirements of bulk rock salt, as needed, be awarded to **Compass Minerals America, Inc.**, Overland, Kansas at a cost of **\$79.38 per ton.**

2. **Contract #19-55:** Bailey Drive from Boynton Avenue to Parnell Avenue, Vergennes Township – Local Road Resurfacing – HMA Paving.

Staff is recommending award to **Superior Asphalt, Inc.**, lowest responsive and responsible bidder at a **total cost of \$244,555.00.**

3. **Contract #19-56:** Thornapple River Drive from Fase Street to Cascade Road, Cascade Township – Primary Road Resurfacing – HMA Paving.

Staff recommends **award to Michigan Paving and Materials Company**, lowest responsive and responsible bidder **at a total cost of \$511,289.51.**

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that Staff is authorized to **award the above contracts**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Assistant Director of Finance Wiegerink requested authorization to advertise for bids on the following:

1. Purchase of various grader blades and quantities to replace inventory (**bids to be received on a date to be determined**).
2. **Contract #19-53:** Remove and replace the air handlers at the North Complex, 11777 White Creek Avenue, Cedar Springs, Michigan (**bids to be received on a date to be determined**).
3. **Contract #19-59:** Byron #57 – 100th Street 0.50 miles west of Clyde Park Avenue, Byron Township – Primary Bridges and Culverts – replace corrugated metal pipe with a fourteen-foot by eight-foot concrete box culvert (**bids to be received on a date to be determined**).
4. **Contract #19-60:** Removal of the chimney at the Central Complex – 1500 Scribner Avenue, NW, Grand Rapids, Michigan (**bids to be received on a date to be determined**).

Moved by Commissioner Janes, seconded by Commissioner VerHeulen that Staff is **authorized to advertise for bids** on the **above-listed purchase and contracts** with **bids to be received until 8:30 o'clock on the dates to be determined** as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Managing Director Warren updated the Board on the Governor's proposed plans for road funding.

Managing Director Warren, Deputy Managing Director Byrne, and Director of Finance Barcheski provided the Board an overview of the State Trunkline Maintenance Contract analysis conducted by Plante Moran, as well as an update on Ottawa County Road Commission's contract.

Communications Manager Lamoreaux reminded the Board and Staff about the Family Open House at the City of Kentwood. May 15, 2019.

Director of Buildings and Equipment Roose reviewed the results of the public/on-line auction sale of excess equipment on February 21 and April 11, 2019. The auction was conducted by M&W, Inc. and total sales were \$117,950.00. Commission, listing, and fees of M&W, Inc. were \$4,718.00 resulting in total net proceeds of \$113,232.00.

At 9:25 o'clock a.m. Chairman Rambo requested a motion to move into Closed Session to consider a periodic personnel evaluation of a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing pursuant to MCL 15.268(a).

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that the Board meet in Closed Session.

Motion carried by the following vote:

Yeas: Commissioners Rambo

Commissioner Janes

Commissioner Medema

Commissioner Morren

Commissioner VerHeulen.

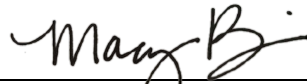
Nays: 0.

The meeting was reconvened at 10:20 o'clock a.m.

Chairman Rambo stated Managing Director Warren had a successful employee evaluation and the Board appreciates his continued leadership which is reflected in the overall success of the organization.

There being no further business to come before the Board, the meeting was adjourned at 10:22 o'clock a.m.

Respectfully submitted,



Macy D. Bafcheski, Secretary